

Town of Twisp
Council Minutes – 09/13/11
7:00 PM

Mayor Ing-Moody called the meeting to order at 7:04 pm.

Council Member present: Clint Estes, Mayor Pro-Tem
 Tom Gehring
 Hans Smith
 Bob Lloyd
 Traci Day

Council Members absent: None

Pledge of Allegiance

Council Member Estes led the Pledge of Allegiance.

Public Hearing – Six Year Capital Facilities Improvement Plan

Mayor Ing-Moody opened the public hearing at 7:05 to discuss the Six Year Capital Facilities Improvement Plan.

There was no public comment.

Mayor Ing-Moody closed the public hearing at 7:07 pm.

Council Comments:

- Airport Sealer/Repaint – Possible grant item.
- Water – Telemetry equipment (the Public Works Trust Fund application was cancelled, however Superintendent Moss wishes to leave the project on the list for possible work in the future).
- Council decided to leave the pool leak issue in the plan even though the cost is perceived to need adjustment.
- It was suggested to increase the dollar amount for the solar heating project for the pool to better reflect actual costs.
- Airport water system project is slated for 2018-2032.
- Airport fueling system was moved to 2014.
- Sewer line replacement – the “high priority” language was removed.
- Sewer Belt Press – the “pending” language was removed.

Request for Additions or Deletions to the Agenda

Additions: None

Deletions: FEMA Assistance - Fire Department Grant
 Diffuser Project – Add to the September 27, 2011 agenda

Consent Agenda

- Approval of Minutes – 08/23/2011 and 08/25/11.
- Accounts Payable/Payroll.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 13th day of September, 2011:

Cashmere Valley Bank	EFT/Trans #2242	\$1,254.99	09/01/11
Payroll	#12933 - #12962 – EFT/Trans #2224-2227	\$53,865.46	09/02/11
Payroll	#12963 - #12968	\$631.22	09/09/11
Checks	#28529 - #28574	\$55,355.12	09/13/11
Checks	#28575 - #28598	\$1917.24	09/13/11

Motion:

Council Member Gehring moved to approve the consent agenda and minutes from 08/23/11 and 08/25/11 as presented. The motion was seconded by Council Member Estes and passed. Council Member Lloyd abstained from voting.

Public Comment Period

Amy Stork, Interim Executive Director for the Public Development Authority (PDA) introduced Lexi Koch. Ms. Koch has been recommended to the Mayor as a candidate for the PDA Board. Ms. Koch gave the Council a brief bio of herself and explained why she is excited about serving on the PDA Board.

Mark Edson – Mr. Edson discussed an incident regarding in-town bow hunting and asked what the Town’s policy stated. Mayor Ing-Moody stated that hunting in town was prohibited and that Chief Budrow had handled the situation. Mayor Ing-Moody suggested that Mr. Edson or any witnesses to the incident file a police report with Chief Budrow.

Mayor’s Report

Mayor Ing-Moody reported on the following:

- The budget process for 2012 has begun; meetings with individual Department Heads will be set to discuss each department’s budget.
- She reported that when Superintendent Moss conducted the inspection of the roof he discovered that the integrity of the building structure has been compromised because of previous remodeling modifications. For this reason, she is looking into any potential grant funding that may be available in strengthening the structural load capacity of the building after the roof is replaced.
- She has been spending time training Aimee Grant in the Grant Administrator position; there is a new grant coming soon from the Department of Ecology related to Watershed Planning.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by Department Heads.

- Superintendent Moss discussed two reported water overages that occurred in August as discovered at the end of the month meter reading: Dick Webb and Joyce Bynum both repaired their leaks promptly and to Superintendent Moss' satisfaction.
- Superintendent Moss reported that he had announced a bid notice for the diffuser project at the wastewater treatment plant; bids will be opened at Town Hall at 10:00 a.m. on September 20, 2011.
- Chief Budrow responded to a question regarding the stats that were provided to Council. Apparently due to agency assists and coding errors some information appeared on the Twisp monthly stats related to other agencies.

Motion:

Council Member Gehring moved to approve a leak overage reduction according to the Twisp Municipal Code not to exceed \$250 for both Dick Webb and Joyce Bynum. The motion was seconded by Council Member Lloyd and passed unanimously.

Commission/Board/Committee Reports

There were no reports submitted.

AGENDA ITEMS:

Airport Advisory Board Appointments

Mayor Ing-Moody asked the three candidates of the newly formed Airport Advisory Board, Mike Port, Don Owens and Morgan Smith to give the Council a brief bio of themselves. In Mr. Smith's absence Airport Manager Howson gave his bio.

Mayor Ing-Moody officially appointed Mr. Smith, Mr. Port and Mr. Owens to the Airport Advisory Board; Council confirmed the appointments.

Public Development Authority (TwispWorks) Board Appointment

Mayor Ing-Moody officially took the recommendation of the PDA Board and appointed Lexi Koch to the PDA Board; Council confirmed the appointment.

Methow Watershed Storage Feasibility Study Grant

Mayor Ing-Moody announced that the Town of Twisp as the lead agency for the Methow Watershed Council had received notice that they had obtained approval for a preliminary grant proposal previously submitted to the DOE for a capital project. The \$210,000 is slated to be used to study areas that could be considered for water storage. The final application including the scope of work and budget still needs to be submitted to the DOE.

The Council will consider the final application submission at their September 27, 2011 meeting.

Mayor Ing-Moody also announced a \$16,500 “bridge grant” received from the DOE to fund the administrative duties of secretarial, grant administration and MWC Council Coordinator functions. The grant will retro back to July 1, 2011 (the beginning of the DOE fiscal biennium 2012 and 2013) and be eligible to be drawn from up until October 31, 2011.

Zoning Ordinance #632

Town Planner Sarah Schrock presented the newest changes to the zoning ordinance to Council in her staff report. An additional recent proposal includes the recommendation from the Planning Commission related to zoning allowances for citizens wanting to donate land to a trail system and not jeopardize future building plans as they relate to property square footage. Ms. Schrock explained to Council that this late admission to the zoning changes could be achieved by the Council holding a public hearing. Ms. Schrock also addressed concerns that the delay in passing the zoning ordinance would not negatively affect any current projects or programs.

Council directed Town Planner Schrock to advertise a public hearing for the October 11, 2011 Town Council meeting to discuss proposed Zoning Ordinance #632.

Donation of Right-of-Way Property on Industrial Way

Superintendent Moss discussed the intent of the donation of a 60 foot right-of-way (ROW) by property owner Mike Port, Aspen Beach, LLC. Mr. Port and his partner Bob Ulrich would like to donate the ROW to the town for future access with the only stipulation being the Town is responsible for snow removal.

Mark Edson, owner of Methow Industrial a property owner abutting the existing road easement was unhappy that property owners were not notified of this proposition. Superintendent Moss reported he had tried to make contact with the property owners. Mayor Ing-Moody clarified that she obtained a legal opinion and contact with property owners is not required in such a case.

Benefits identified during the discussion include:

- Better access for all property owners.
- Fire truck accessibility (particularly in the winter).
- Egress and ingress to the Commercial/Riverfront property and proposed trail system.

Council Member Day, speaking as an owner of property abutting the existing road suggests that all affected property owners come together to discuss the issue.

Superintendent Moss will continue dialog with the property owners and report back to the Council.

Mr. Port asked the Mayor for written confirmation of the Town’s consideration of this donation.

Action: Superintendent Moss will report back to the Council regarding property owners input.

Action: The Town will send written confirmation to Mr. Port and Mr. Ulrich that the Town will still consider this donation in the future assuming no other obligation aside from snow removal will be required by the Town.

Rural Community Assistance Corporation Loan – Resolution #11-494

Mayor Ing-Moody discussed her search for funding to replace the Town Hall roof. She shared with Council a history of what people and which agencies were contacted in her search. Mayor Ing-Moody recommended to Council that the Town take out a loan with the Rural Community Assistance Corporation (RCAC). She explained that RCAC is willing to give the Town a loan with 5% interest with a term of 20 yrs and no early payoff penalties.

The Council had a brief discussion related to the pros and cons of a gable style roof and a flat style roof as well as the cost difference. In the end the Council agreed with Superintendent Moss's recommendation to replace the current flat roof with a similar style flat roof with a polyurethane sealant. Superintendent Moss reported this type of roof will come with a 10 year warranty but with proper maintenance could last up to 15 years.

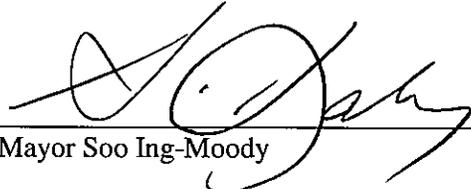
Motion:

Council Member Lloyd moved to authorize the submission of the Rural Community Assistance Corporation Loan application requesting an amount no greater than \$60,000. The motion was seconded by Council Member Estes and passed unanimously.

Adjournment

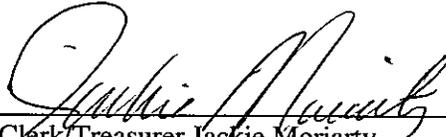
There being no further business to come before the Council; Mayor Ing-Moody adjourned the meeting at 9:20 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty