

**Town of Twisp**  
**Council Minutes – 08/23/11**  
**7:00 PM**

Mayor Pro-Tem Estes called the meeting to order at 7:04 p. m.

Council Member present: Tom Gehring  
 Bob Lloyd  
 Traci Day  
 Hans Smith

Council Members absent: Mayor Ing-Moody

**Pledge of Allegiance**

Council Member Lloyd led the Pledge of Allegiance.

**Request for Additions or Deletions to the Agenda**

**Additions:** There were none.

**Deletions:** There were none.

**Consent Agenda**

- Approval of Minutes – 08/09/2011.
- Accounts Payable/Payroll.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 23<sup>rd</sup> day of August, 2011:

<b>Department of Revenue</b>	<b>EFT/Trans #2150</b>	<b>\$3,007.64</b>	<b>08/23/11</b>
<b>Checks</b>	<b>#28528</b>	<b>\$4,156.63</b>	<b>08/23/11</b>
<b>Checks</b>	<b>#28500 - #28527</b>	<b>\$20,454.22</b>	<b>08/23/11</b>
<b>Payroll</b>	<b>#12932</b>	<b>\$97.34</b>	<b>08/17/11</b>
<b>Payroll</b>	<b>EFT/Trans #2084</b>	<b>\$13.97</b>	<b>08/17/11</b>
<b>Payroll</b>	<b>#12927 - #12931</b>	<b>\$4,590.00</b>	<b>08/17/11</b>
<b>USDA</b>	<b>EFT/Trans #'s 2080-2082</b>	<b>\$1,354.00</b>	<b>08/17/11</b>

## **Motion:**

Council Member Gehring moved to approve the consent agenda and minutes from August 09, 2011 as presented. The motion was seconded by Council Member Day and passed. Council Member Lloyd abstained.

## **Public Comment Period**

There was none.

## **Staff Reports**

Written staff reports were submitted and placed in the Council packets for review. Mayor Pro-Tem Estes asked Council if they had any questions regarding the reports submitted by Department Heads;

### Clerk Moriarty

- She and Mayor Ing-Moody attended a budget training session in Leavenworth.
- They heard from the Association of Washington Cities, Municipal Research Services Center and Washington State Auditor's Office staff and received legislative updates.
- The overriding consensus is that cities shouldn't rely on past revenue totals for budget projections; it is not project that the economy will experience an upswing any time soon.

### Airport Manager Howson

- Mayor Ing-Moody will appoint a new Twisp Airport Advisory Board member at the September 13<sup>th</sup> meeting.
- They had a positive meeting with the Non-Facility sub-committee Council Members Hans Smith and Traci Day.

### Superintendent Moss

As agreed upon at the August 9<sup>th</sup> Council meeting, Superintendent Moss brought the Transportation Improvement Board (TIB) funding application to Council for final approval with visual graphs showing the projects he is recommending. The deadline for the submittal of the application is August 31, 2011. He is recommending 10 projects to the TIB.

- Paving Preservation
  - Johnson Street between Second and Twisp Avenues
  - Twisp Avenue between Highway 20 and Majors Street
  - Majors Street between Second Avenue and the trailer park
  - Burgar Street between Peters Lane and Days Lane
  - Fifth Avenue between Highway 20 and Glover Street
  - Fourth Avenue between Highway 20 and Glover Street
- Sidewalk Projects
  - Johnson Street between Second and Twisp Avenue
  - Third Avenue between Highway 20 and Glover Street
  - Lincoln Street from downtown Twisp to the Twisp Park
  - Twisp Avenue from Highway 20 to Lincoln Street.

Superintendent Moss is also seeking funding to chip seal Bugar Street between Ainsworth Street and Peters Lane.

**Motion:**

Council Member Gehring moved to approve the various projects as presented and to authorize the Mayor to sign the applicable documents. The motion was seconded by Council Member Smith and passed unanimously.

**Commission/Board Reports**

Council Member Smith reported that the Town and the Methow Watershed Council will receive a bridge grant of \$16,000 which is retro-active from July 1 to October 31, 2011 for staffing, administration and secretarial duties. There is a vacancy on the Council for an at large position.

Council Member Day reported on the Recreation and Conservation Office grant. She discussed with Council that there needs to be a Zoning Ordinance change to protect property owners who donate rights-of-ways to the trail project. Winthrop has protected the owners with a section in their ordinance that reads, "When calculating minimum lot size, density and setbacks for an individual parcel, the area of such parcel contained within any trail, pathway or walkway easement or right-of-way that is open for public use and in any public or private road, street or access easement, shall not be used to reduce the overall lot size or increase setbacks. The area encompassed in such easements or rights-of-way shall be included in lot size and density calculations. Setbacks shall be measured from property lines as they existed prior to trail, pathway or walkway donation. The Council agreed it would be good to add a similar clause to Twisp's Zoning Ordinance to protect property owners.

The Twisp Planning Commission has prepared changes to the Zoning Ordinance #620, including a public hearing and an open comment period. Those changes will be presented to the Council for discussion at the September 13<sup>th</sup> meeting. Council Member Day will research how to best accomplish the new proposed Zoning Ordinance change.

**Committee Reports**

There were no Committee reports submitted.

**OLD BUSINESS**

**Methow Watershed Council Coordinator's Contract**

The new Methow Watershed Council contract is for two years running from July 1, 2011 to June 30, 2013 contingent on grant funding. The new contract was approved and recommended to the Town Council by the Methow Watershed Council.

**Motion:**

Council Member Day moved to approve the Methow Watershed Council Coordinator's contract as presented. The motion was seconded by Council Member Smith and passed unanimously.

**NEW BUSINESS:**

**TwispWorks Update**

Twisp Public Development Authority Board Member Casey Bouchard presented the Council with a progress report.

- Three tenants are officially moving into the South Warehouse on September 1.
- A small unit is being rented by a metal artist and the Methow Valley School District will launch a one year welding course in the building as well.
- The TwispWorks administrator staff will be moving into the Gateway building and there is a possibility of the Twisp Chamber re-locating the Visitor Information Center to this building as well.
- This fall, TwispWorks will welcome four artists to live and work on campus as part of a three month residency program.
- With a 40% occupancy rate scheduled by September 1, TwispWorks stated that they are on schedule with their Master Plan.

**Methow Valley Youth Soccer – Airport Soccer Field Use**

PW Superintendent Moss

- The field is not in great shape but Public Works is keeping it watered and mowed.

Clerk Moriarty

- The Methow Valley Youth Soccer Club is the only one who asks to use the Airport game field.
- They always provide proof of insurance with the Town as additionally insured.

**Motion:**

Council Member Smith moved to approve the Methow Valley Youth Soccer Club's request to use the Twisp Airport game field. The motion was seconded by Council Member Gehring and passed unanimously.

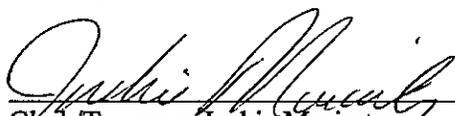
**Adjournment**

There being no further business to come before the Council; Mayor Pro-tem Estes adjourned the meeting at 8:02 p.m.

**APPROVED:**

  
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Mayor Pro-Tem Estes

**ATTEST:**

  
\_\_\_\_\_  
Clerk/Treasurer Jackie Moriarty