

**Town of Twisp  
Council Minutes – 05/24/11  
7:00 PM**

Mayor Ing-Moody called the meeting to order at 7:03 pm.

Council Member present:       Clint Estes, Mayor Pro-Tem  
   Tom Gehring  
   Hans Smith  
   Traci Day  
   Bob Lloyd

Council Members absent:       None

**Pledge of Allegiance**

Council Member Gehring led the Pledge of Allegiance.

**Request for Additions or Deletions to the Agenda**

Additions:       None

Deletions:       None

**Consent Agenda**

- Approval of Minutes – 05/10/11
- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 24<sup>th</sup> day of May, 2011:

<b>Payroll</b>	<b>#12820 - #12824</b>	<b>\$4,390.00</b>	<b>05/19/11</b>
<b>Checks</b>	<b>#28331 - #28332</b>	<b>\$4,945.82</b>	<b>05/24/11</b>
<b>Checks</b>	<b>#28311 - #28330</b>	<b>\$34,869.97</b>	<b>05/24/11</b>
<b>Department of Revenue</b>	<b>EFT/Trans # 871</b>	<b>\$57.78</b>	<b>05/02/11</b>
<b>Cashmere Valley Bank</b>	<b>EFT/Trans # 1001</b>	<b>1,254.99</b>	<b>05/01/11</b>
<b>USDA</b>	<b>EFT/Trans # 1036</b>	<b>\$683.00</b>	<b>05/18/11</b>
<b>USDA</b>	<b>EFT/Trans # 1037</b>	<b>\$354.00</b>	<b>05/18/11</b>
<b>USDA</b>	<b>EFT/Trans # 1038</b>	<b>\$317.00</b>	<b>05/18/11</b>

**Motion:**

Council Member Day moved to approve the consent agenda and minutes from 05/10/11 as amended. The motion was seconded by Council Member Estes and passed unanimously.

**Public Comment Period**

Dan Doran discussed a water leak that occurred during the winter at his 4-plex located at 475 E 2<sup>nd</sup> Avenue. Mr. Doran explained to Council that every fall he inspects the pipes and closes the air vents under his 4-plex and every spring he opens the vents and inspects the pipes; the meter was read April and a statement for May's base rate and 5 months of water overage totaling \$7,046.72 was sent to Mr. Doran prior to his spring inspection. Mr. Doran showed the Council the piece of pipe with a small hole in it that froze and broke and asked for a credit on his account.

**Mayor's Report**

Mayor Ing-Moody reported on the following:

- A Special Council meeting was held to discuss emergency management on May 19<sup>th</sup>.
- She and Superintendent Moss met with Betsy Cushman and toured Methow Recycles. Ms. Cushman showed them around the property and pointed out future plans and ideas for possible expansion.
- She and the Public Safety Council Committee (Council Members Estes and Lloyd) met again to discuss the possible annexation of Twisp into Fire District #6; Mayor Ing-Moody presented Council with a sample annexation agreement for their review.
- She announced that after much deliberation she has decided to run for the Mayor's position in November; stating there was still much work to do. In part due to this decision she wishes to resign from the part-time Grant Administrator position soon and will begin the hiring process. She will train the new hire and could serve as back up for the position as necessary.

**Staff Reports**

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by Department Heads.

Council discussed two water leak issues, Dan Doran's leak which he explained earlier in the meeting and a letter Council received asking for a reduction in Jeffrey Winslow's bill also because of a leak over the winter. By ordinance the Council can give up to a \$250 credit for a leak. Council discussed and considered the unfortunate situation due to the fact that Town is unable to read meters during the winter resulting in the fact that the leak was undetected for 5 months, whereas it may have been detected after the 1<sup>st</sup> month.

**Motion:**

Council Member Day moved to direct Superintendent Moss to divide Mr. Doran's total overage by five months, charge him for the base rate and the equivalent of one month of overage, (to cover actual costs for the amount consumed) and write him a letter explaining the Council's decision. The motion was seconded by Council Member Estes and passed unanimously.

**Motion:**

Council Member Estes moved to credit the Winslow's \$250 towards their water overage due to their leak. The motion was seconded by Council Member Lloyd and passed unanimously.

Superintendent Moss reported he is still researching the leak at the pool. Some patching on the pool liner has been done but it is just a cosmetic repair.

Superintendent Moss discussed the status of the war memorial at the park. He installed conduit for water and electricity to the monument and plans to decorate the site with plants. Superintendent Moss again confirmed with Council that they had decided not to move the monument; Chief Budrow noted that during T-Ball practice no one was able to go all the way around the memorial because of how people were parked. Superintendent Moss offered a solution to the Council that the monument be moved to the northeast location of the park away from cars navigating around the parking area.

**Motion:**

Council Member Gehring moved to approve the war memorial be moved straight back from its current location behind the current handicap parking. The motion died due to a lack of a second.

Council Member Smith moved to allow Superintendent Moss to move the war monument to a safe and attractive location at the north end of the park, as suggested by Superintendent Moss. The motion was seconded by Council Member Estes and passed. Council Member Gehring voted no.

**Commission Reports**

There were no written Commission reports submitted.

Council Member Smith reported he had attended the May 19<sup>th</sup> Methow Watershed Council (MWC) meeting and announced there are currently two positions on the MWC; one position for someone living in the middle valley section and one at-large position. Council Member Smith stressed the importance of the Town's involvement with decisions being made by the MWC and that communication between all Town's representatives needs to be consistent. Mayor Ing-Moody is the Twisp representative however Council Member Gehring has been the Mayor's designee since 2007 and more recently Council Member Smith was appointed as an alternate liaison. It was suggested that all Council Members be informed of all future MWC developments and as such will begin receiving copies of MWC minutes in their packets.

**Action:** MWC minutes will be included in Council packets starting in June.

Council Member Gehring announced that Maggie Coon and Angie Dahlstrom were resigning from their positions at the Public Development Authority (PDA). Council Member Gehring asked if the Mayor, Council, and staff could work closely with them and help mentor the new Executive Director when hired. In addition, Council Member Gehring asked Council Members to consider who may take his place as the liaison to the PDA.

**Committee Reports**

There were no written Committee reports submitted.

Council Members Day and Smith stated they are currently working on an amended Resolution regarding the Airport Board; they will have a draft completed soon for Council and Airport Board review.

**Board Reports**

There were no Board Reports submitted.

## **OLD BUSINESS**

### **Fire District #6 – Annexation Proposal**

Mayor Ing-Moody discussed a proposal from Okanogan County Fire District #6 regarding annexing Twisp into Fire District #6; absorbing the Twisp Fire Department.

- She and the Public Safety Committee (Council Members Estes and Lloyd) researched the debt service on both the fire department building and the fire truck.
- Fire District #6 has discussed assuming the debt on the fire truck and the building.
- Mayor Ing-Moody stated that District #6 Chief Don Waller offered that language in the annexation agreement could include that the station and property would revert back to Town ownership if the District was to ever abandon the current location on 2<sup>nd</sup> Avenue in Twisp.
- The Council is concerned about aging equipment and lack of needed training for the volunteers; which could be a liability to the Town.
- Mayor Ing-Moody said that more research is necessary to determine an annexation's impact on insurance rates; if any.
- Fire District #6 representatives have a goal of putting the annexation proposal on the November 2011 ballot.

### **Resolution #11-489 – Adoption of the Okanogan County Emergency Management Plan**

Mayor Ing-Moody discussed the adoption of the Okanogan County Emergency Management Plan. Scott Miller the Emergency Management Director for Okanogan County gave the Council a presentation at their May 10<sup>th</sup> meeting and provided the Council with CDs containing the entire plan for their review.

#### **Motion:**

Council member Lloyd moved to approve Resolution #11-489 adopting the Okanogan County Emergency Management Plan. The motion was seconded by Council Member Smith and passed unanimously.

### **Sales Tax Ballot Proposition – Outreach**

Council discussed the desire to educate the public about why they chose to initiate the .1% sales tax increase ballot proposition. Council discussed the rising costs of providing and maintaining basic services, a projected economic climate which remains challenging, and the opportunity to share the burden of maintaining services with tourists and those living outside town limits who use Twisp as the valley's service center.

Council asked staff to provide them with information showing the amount of money generated by sales tax now and how it is split between the state, county, and town.

**Action:** Provide current sales tax information to the Council with a breakdown of the State, County, and Town shares.

### **Vacation Carryover**

Council considered a request for a large amount of vacation carryover at their last meeting. Council requested and was provided with Town Attorney Scott DeTro's opinion regarding vacation carryover. Council agreed that 6 weeks accumulation, which is currently permitted as outlined in the Personnel

Policy, is excessive for the size of Twisp's staff. Council Finance Committee Members Estes and Lloyd will meet soon and discuss the Personnel Policy as it pertains to vacation accrual and provide other options.

**Motion:**

Council Member Smith moved to allow Mayor Ing-Moody and Superintendent Moss to determine an appropriate action in managing the employee's vacation. The motion was seconded by Council Member Estes and passed unanimously.

**Action:** Mayor Ing-Moody and Superintendent Moss will meet to resolve the issue. Council Members Estes and Lloyd will meet soon to discuss possible changes regarding vacation accrual for the Personnel Policy

**NEW BUSINESS**

**Planning Commission Vacant Positions**

Council received letters of interest from Dwight Filer and Peter Morgan wanting to serve on the Twisp Planning Commission. Both Mr. Filer and Mr. Morgan were previous members of the Parks and Recreation Committee and are interested in serving on the Planning Commission.

**Motion:**

Council Member Day moved to appoint Dwight Filer and Peter Morgan to the Planning Commission. The motion was seconded by Council Member Gehring and passed unanimously.

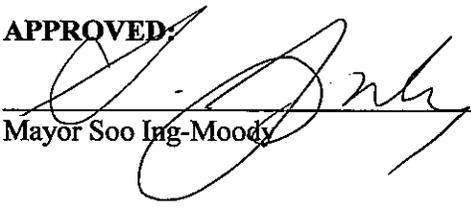
**Yakama Nation Upper Columbia Habitat Restoration Project**

Hans Smith acting on behalf of his employer, the Yakama Nation presented Council with information on a proposed project, the Yakama Nation Upper Columbia Habitat Restoration Project – 1890s Side Channel Project. The proposal incorporates Town owned property near the north end of Town limits. Mr. Smith explained the habitat project would affect the shorelines of the Town's property; shoring of the bank to minimize erosion and some excavating. The groundwater gallery would passively collect water and extend it through the Highway 20 Bridge and along the valley wall. Mr. Smith thought that an easement or right-of-way was probably not necessary and there would be no affect on instream flow, this project would simply be using existing ground water to benefit habitat. A completed draft will be presented to Council at a later date and reports can be found on the Yakama Nation website.

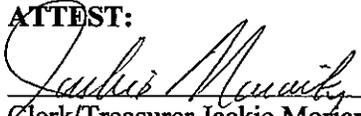
**Adjournment**

There being no further business to come before the Council; Mayor Ing-Moody adjourned the meeting at 10:00 pm.

**APPROVED:**

  
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Mayor Soo Ing-Moody

**ATTEST:**

  
\_\_\_\_\_  
Clerk/Treasurer Jackie Moriarty