

Town of Twisp
Council Minutes – 01/24/12
7:00 PM

Mayor Ing-Moody called the meeting to order at 7:02 pm.

Council Members present: Clint Estes, Mayor Pro-Tem
 John Fleming
 Bob Lloyd
 Hans Smith
 Traci Day

Council Members absent:

Pledge of Allegiance

Council Member Fleming led the Pledge of Allegiance.

Oath of Office

Mayor Ing-Moody swore in Council Member Day for her new term of office.

Request for Additions or Deletions to the Agenda

Additions:

Deletions: Donation of ROW – Industrial Park Avenue

Consent Agenda

- Approval of Minutes –01/10/2012
- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 24th day of January, 2012.

Check	28916	\$4,771.54	01/11/12
Checks	28917-28925	\$1,669.38	12/31/2011
Checks	13073 - 13095	\$23,435.20	12/30/2011
Payroll	EFTs Trans # 3167-3169& 3175	\$13,916.96	12/30/2011
Checks	13096-13097	Void	12/30/2011
Checks	13098-13101	\$3,490.00	01/15/2012
Checks	28926-28939	\$65,716.25	01/24/2012
USDA Rural Dev.	EFTs Trans #119-121	\$1,354.00	01/28/2012

Motion:

Council Member Estes moved to approve the consent agenda and the minutes from January 10, 2012 as presented. The motion was seconded by Council Member Fleming and passed. Council Member Day abstained.

Public Comment Period

There was none.

Mayor’s Report

Mayor Ing-Moody reported on the following:

- She stated that she is continuing to prepare for the Council Retreat.
- She stated that she met with Amy Stork of the Twisp Public Development Authority.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

Clerk Moriarty explained that the numbering of Resolution #12-482 for Personnel Manual, “5.3 Paydays” was incorrect and that the correct numbering will be Resolution #12-499. She also noted there is a vacancy in the Planning Commission and she will be advertising to fill that position.

Commission/Board Reports

There were no Commission reports submitted.

Committee Reports

Council Member Day stated that the next funding cycle application deadline for the Recreation Conservation Office will be May 01, 2012. At the next Council meeting, she will submit a request to apply for a trail acquisition/development grant for that funding cycle.

OLD/NEW BUSINESS

Twisp Chamber of Commerce Contract and VIC Location Recommendation

Council Members Lloyd and Smith met with the Twisp Chamber of Commerce Board to discuss the proposed Town of Twisp and Twisp Chamber of Commerce agreement. The Board is asking for more direction from the Council in reference to funding the enhanced Twisp Visitor’s Center. The Board also asked for help in explaining the new structure to the non-profits that have received the 2% monies in the past.

Action: The Town will send letters to the non-profits who have received Town of Twisp 2% monies in the past and explain the structure of the disbursement of the 2% monies and the impact non-profits may see as a result, and partially due to the fact that the amount of the 2% monies fluctuates yearly.

Ordinance #642 – Adopting TMC 2.42 related to the Establishment of the Police Department

Resolution #07- 395 established the Police Department in 2007. The adoption of Ordinance #642 better follows the letter of the law in establishing the Police Department.

Motion:

Council Member Fleming moved to pass Ordinance #642 as presented. The motion was seconded by Council Member Estes and passed unanimously.

PDA Charter – Audit Requirements

The Twisp Public Development Authority is asking the Twisp Town Council to amend the Authority’s Charter which asks for a biannual audit of its financial reports and related records conducted by the Washington State Auditor’s Office unless grant receipts require an annual audit be performed. The proposed change to the Charter would allow that on years for which an audit is conducted, the audited statement shall be provided to the Town as soon as it is available from the Auditor’s office. Quarterly unaudited reports will still be provided to the Town Council as provided for in the Charter. The amended charter will come back to the Council at the next Council meeting as an action item.

Ordinance #643 – Civil Service Commission

Ordinance #643 will create a civil service commission for the Town of Twisp.

Motion:

Council Member Smith moved to pass Ordinance #643 as presented. The motion was seconded by Council Day and passed unanimously.

Council Retreat

Mayor Ing-Moody reported that she has titled the 2012 Council Retreat “Sowing Seeds for the Future” and that she, the Council and Department Heads will identify goals for the health and vitality of the town and how to achieve those goals. A general consensus was reached by the Mayor and Council that April 13th and 14th will be the scheduled dates for the retreat.

Council Committee Assignments

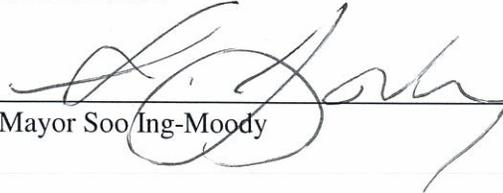
Council Members Day and Fleming changed positions on two committees.

Action: Mayor Ing-Moody approved changes to council assignments: Council Member Day will be the liaison to the Twisp Public Development Authority and Council Member Fleming will join the Non-Facilities committee.

Adjournment

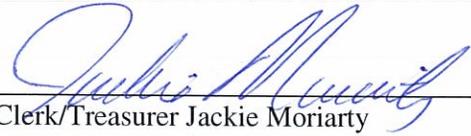
There being no further business to come before the Council; Mayor Ing-Moody adjourned the meeting at 8:27pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty