

**Town of Twisp
Council Minutes – 06/11/13
7:00 PM**

Mayor Ing-Moody called the meeting to order at 7:00 pm.

Council Members present: Bob Lloyd
 Traci Day
 Clay Hill
 John Fleming

Council Members absent: Clint Estes

Pledge of Allegiance

Council Member Lloyd led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Additions: Ordinance # 662 - Increase Pool Petty Cash

Public Comment Period: Up to Three Minutes

There was no public comment.

Mayor's Report

Mayor Ing-Moody reported on the following:

- She reported that Fire District #6 Commissioner Jerry Palm called and stated that the District has met and is in favor of pursuing the annexation of Twisp into the District. Mayor Ing-Moody explained that the next step will be for the Public Safety committee and herself to meet and create a plan. She reported that the annexation proposal would probably go in the ballot for Town and County residents in 2014 if so agreed upon by the Council and Commissioners.
- She reported that she will be attending the North Central Washington Economic Development District meeting and also the Regional Transportation Planning Office meeting.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

Chief Budrow

Police Chief Budrow reported that there are four police officers from other entities on scheduled shifts for summer coverage in Twisp.

Superintendent Moss

Superintendent Moss reported that the Transportation Improvement Board (TIB) project will not start until September or October. He explained that the engineering and bidding will take place this summer.

Commission/Committee/Board Reports

Trail Project

Council Member Day reported that Connie Reckord from MacLeod Reckord is working on a contract proposal for the trail project.

She reported that a "Friends of the Trail" organization is being developed as a 501 (c) (3) nonprofit status group to fundraise for the trail. This group is not associated with the Town and is headed by interested citizens of the community.

Okanogan County Transit Authority

Council Member Hill reported that he attended an Okanogan County Transit Authority (OCTA) meeting last night. He stated that the proposal to add 4/10th of 1% to local sales tax will be on the November ballot. He submitted to the Council the Okanogan County Public Transit Authority Voter Ballot Measure Fact Sheet brochures that are being dispersed throughout the County.

He reported that the "Get on the Bus" support group is raising monies to fund putting the measure on the ballot. He reported that the Authority will be asking the Town to pass a resolution endorsing the ballot measure.

OLD/NEW BUSINESS

Park & Recreation District Proposal

Council Member John Fleming introduced Jay Lucas and Fred Wert to the Council and reported that he and Mayor Ing-Moody had met with them to discuss the potential for a Park and Recreation District to be formed. Jay Lucas and Fred Wert, as citizens working to create a valley-wide recreation district, were on hand to answer questions by the Council pertaining to the proposed district. A proposed district would be put on the ballot for all citizens within Methow Valley School District #350's boundaries to approve. The process at present is to get enough signatures on petitions to submit along with a cover letter and funds to put the measure on the November ballot to the Okanogan County Auditor by August 6th. The measure would ask for the creation of the recreation district and the election of five commissioners who would govern the district. A recreation district is a junior taxing district and would receive county funds as available last in line of other junior districts for property tax funds.

The purpose of the recreation district is to acquire funds that are not currently available to towns and to have stable funding for recreation projects.

The RCW that governs the establishment of a recreation district is silent about representation within the District itself. Council Member Lloyd stated his concern for equal representation of district patrons.

The recreation district commissioners would disperse available funds throughout the valley for recreational purposes. An example provided included the use of recreation funds to support children's programs in the Twisp and Winthrop parks.

The Council will take action on a resolution supporting the recreation district at a future meeting.

Ordinance #661 – Proposed Amendments to Twisp Municipal Code 13-Public Utilities

On March 13, 2013 the Town received a letter from the Northwest Justice Project, who provides civil legal services to low-income people in Washington, stating that it would be helpful to proactively discuss utility termination issues with utility providers in the region. Attorney DeTro took the Northwest Justice Project's issues of concern and where necessary incorporated changes into Twisp Municipal Code Chapter 13, Public Utilities.

When Attorney DeTro completed the revision and after passage, a copy of the revision will be sent to Northwest Justice Project so they will know that their concerns were noted.

Motion:

Council Member Day moved to accept Ordinance #661, Proposed Amendments to Twisp Municipal Code 13-Public Utilities as presented. The motion was seconded by Council Member Fleming and passed unanimously.

Twisp Municipal Code 9: Relating to Dogs in the Parks and Twisp Municipal Code 6: Animals

The Council discussed dog regulations as related to the Twisp Municipal Code (TMC) 6.10 Dogs and Other Animals and 9.10 City Park Rules and Regulations. The two sections of the code do not mirror each other in that 6.10.036 states that dogs will be allowed in designated areas only in the Twisp Municipal Park. Past signs that were in place in the park designating which areas dogs were allowed are no longer in view. City Park Rules 9.10.010 (5) states that dogs and other animals must be on a leash.

The Council discussed having a fenced dog area that would allow dogs to run free at the park. The cost of fencing for such an area was discussed and considered cost prohibitive at this time. The Council considered instead that all dogs must be leashed while in the park for the time being.

Action: Changes to TMC 6.10.034 will be brought back to Council for review and approval. Superintendent Moss will get fencing prices for a future discussion of a dog run.

Procurement of Goods and Services

At the May 28th Council meeting, Procurement of Goods and Services was discussed as Council Member Hill asked if the Purchasing Policy could be changed to add language allowing local consideration to be criteria, thereby awarding extra points for local businesses. That question was asked of Municipal Research Service Center (MRSC) but a response had not been received by Council date.

After the May 28th date, a response was received and sent on to Council Members. Council Member Hill then asked to have a broader question that he wrote on the issue be sent to MRSC. It was sent and the response received stated that there is no statutory authority to vary from the "lowest responsible bidder" standard.

Council Member Hill agreed to accept Jim Doherty's (legal analyst at MRSC) response but stated that he disagrees with his stated interpretation of RCW 39.26.160 (f).

Rx Disposal Drop Box

The Town has participated in the past with the disposal of prescription medications through the Okanogan County Community Coalition's "Take Back" program. Meghan Azzano of the Coalition informed Chief

Budrow that there is currently funding available to build and establish a prescription medications drop box at the Police Department.

Chief Budrow stated the proposed location of a drop box would be the outer wall of the police department and under video surveillance. As there is currently no other prescription drop box in the Methow Valley, the location is deemed advantageous to the community. Mayor Ing-Moody contacted Mayor Gagne in Omak (the only other drug drop box location in Okanogan County) and reported that they have had no problems with their drop box.

Motion:

Council Member Fleming moved to partner with Okanogan County Community Coalition and place a 24/7 prescription drug drop box at the Twisp Police Department. The motion was seconded by Council Member Day and passed unanimously.

Ordinance #662 – Increase Pool Petty Cash

There are vending machines filled with snacks at the pool for the convenience of pool patrons. The \$75 pool petty cash amount has not kept up with the number of requests for vending machine change and pool admissions and passes. Pool Manager Lori Rodio asked for an additional \$25 to allow for more flexibility with making change for patrons.

Motion:

Council Member Fleming moved to approve Ordinance #662 allowing for an increase in the pool petty cash fund from \$75 to \$100. The motion was seconded by Council Member Day and passed unanimously.

Consent Agenda

Accounts Payable/Payroll
Minutes – May 28, 2013

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 11th day of June, 2013.

Payroll	#13471-13490 EFTs Trans # 1054-1058	\$46,212.99	05/31/13
Cashmere Valley Bank	Trans # 1066-1068	\$2,341.51	06/01/13
FP Francotyp-Postalia	EFT # 1162	\$500.00	06/10/13
Checks	#29970-30010	\$19,979.81	06/11/13
Lori Rodio, Custodian	30011	\$100.00	06/11/13

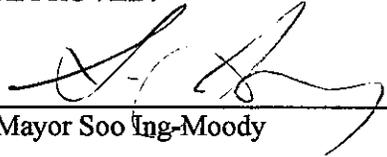
Motion:

Council Member Fleming moved to approve the minutes and consent agenda as presented. The motion was seconded by Council Member Hill and passed unanimously.

Adjournment

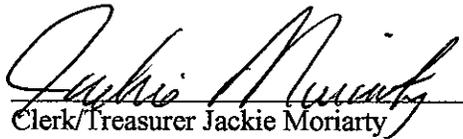
There being no further business to come before the Council; Mayor Ing-Moody adjourned the meeting at 8:47 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty