

Town of Twisp
Council Minutes – 11/26/13
7:00 PM

Mayor Ing-Moody called the meeting to order at 7:01 pm.

Council Members present: Bob Lloyd
 Traci Day
 Clint Estes
 John Fleming
 Dwight Filer

Pledge of Allegiance

Council Member Fleming led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Additions: Executive Session at 8:15 to discuss potential Property Acquisition Negotiations

Deletions: Resolution # 13-524 and Okanogan County K-9 Unit Donation were removed from the agenda due to time restraints.

Swearing in of Council Member – Dwight Filer

Mayor Ing-Moody swore in new Council Member Dwight Filer.

Public Hearing – 2014 Final Budget

Mayor Ing-Moody opened the public hearing to take comment on the 2014 Final Budget at 7:05 pm. There was no public in attendance. Mayor Ing-Moody closed the hearing at 7:06 pm.

Public Comment Period: Up to Three Minutes

There were no public comments.

Mayor's Report

Mayor Ing-Moody reported on the following:

- She reported that with the 2014 Budget balanced, the Town can now move forward to work on other business.
- She reported that the Transportation Alternative Program grant the Town recently received will fund sidewalks and bike paths from Hwy 20 to Lincoln Street and a new grant the Town just received from the Transportation Improvement Board will fund the project from Twisp Avenue to the Twisp Park, which will include a street overlay.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

Superintendent Moss

Superintendent Moss reported that the most recent water samples did not test positive for coliform bacteria nevertheless the Town will still have to submit 5 samples in December from random locations. If any of these samples test positive for coliform, the next step would be to chlorinate the well.

Superintendent Moss asked for volunteers for next Monday, December 2nd at 4:51 pm. He has placed new lights on all the appropriate poles and needs people at each pole to hit the button for a simultaneous lighting of the holiday lights on Glover Street.

Commission/Committee/Board Reports

There were no reports submitted.

Community Trail

Council Member Day reported that Trail planners Connie and Terry Reckord of MacLeod Reckord were in Twisp and worked on trail design with the Planning Commission. They will submit the Master Plan for the trail system in January. She reported that the Plan is needed to submit with the next Recreation Conservation Office grant application.

OLD/NEW BUSINESS

Ordinance #665 – Building Codes

Building Inspector Dave Sandoz explained the changes he was proposing to Twisp Municipal Code, Building Codes 15.05. The Ordinance is in review by the Town Attorney and will be brought back to the Council for approval at a later date.

Resolution #13-526 – 2014 Salary Schedule

Resolution #13-526 supersedes previous salary schedules and revises the salary schedule for the Town of Twisp. There were no salary changes that exceeded any employee's range of salary. However, Clerk Moriarty stated that the salary for new lifeguards needs to be corrected to reflect the new Washington State minimum wage.

Motion

Council Member Fleming made the motion to approve Resolution # 13-526, as amended. The motion was seconded by Council Member Day and passed unanimously.

Resolution #13-525 – 2014 Fee Schedule

Resolution #13-525 supersedes all previous fee schedules and revises the fee schedule for various fees for the Town of Twisp. The Council asked general questions about the fee schedule.

Motion:

Council Member Fleming made the motion to approve Resolution # 13-525, as presented. The motion was seconded by Council Member Filer and passed unanimously.

Ordinance #675 - 2014 Final Budget

Mayor Ing-Moody stated that diligent control of spending by Department Heads in 2013 had a marked effect on allowing her and staff to balance the 2014 Budget to include building up reserve funds. She stated that long range planning should be viewed as a critical part of planning for the Town's future while the planning of a contingency is necessary to address short-term needs.

The Council noted the Mayor's statement of the inevitability to increase water and sewer rates. They discussed the historical raising of rates to be deferred for a time followed by a balloon increase. They discussed how incrementally raising the rates on an annual basis as needed, might be easier on customers than large rate increases.

Although the proposed budget does not include a rate increase for 2014, the Council noted that if the beginning funds in either fund does not materialize, a rate increase will be necessary.

In January, Mayor Ing-Moody and Clerk Moriarty will evaluate final water/sewer data for 2013. At that time, it will become clear whether a rate increase to maintain operations and maintenance of those services will be needed. Council Member Day suggested that the Council review in January the practice of raising rates regardless of the 2014 determination.

Mayor Ing-Moody noted the increase to the Twisp Chamber of Commerce from \$7000 to \$10,000 for 2014. This money is used to support the Twisp Information Center located at the Methow Valley Community Center. She reported that Amy Stork of the Twisp Chamber had recently asked the increase to be to \$12,000 as the Chamber is looking to make important changes to the Center. Mayor Ing-Moody is waiting for paperwork from Ms. Stork detailing the request, and will report back to the Council on the requested increase which will be determined based on supporting documentation.

Without further questions from Council, Ordinance #675 – Final Budget 2104 will come back to the Council for approval at the December 10th meeting.

Executive Session – Property Acquisition Negotiations

Mayor Ing-Moody opened the Execution Session to discuss Property Acquisition Negotiations at 8:15 pm. She closed the session at 9:51 pm and resumed the regular meeting.

Consent Agenda

- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 12th day of November, 2013.

Checks	30338-30357	\$36,765.36	11/26/13
Check	30358	Void	0
Check	30365	\$95.55	11/26/13
Checks	30359-30364	\$378.00	11/27/13
US Rural Development	EFTs Trans # 2577-2579	\$1,354.00	11/28/13

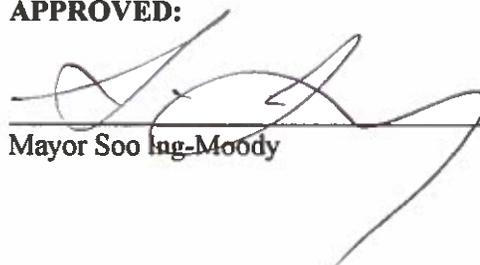
Motion:

Council Member Estes moved to approve the consent agenda as presented. The motion was seconded by Council Member Day and passed unanimously.

Adjournment

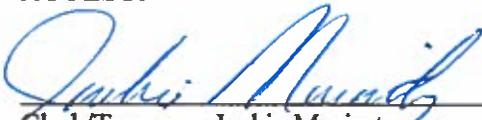
There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 9:55 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty