

**Town of Twisp
Council Minutes – 01/11/11
7:00 PM**

Mayor Ing-Moody called the meeting to order at 7:07 pm.

Council Member present: Tom Gehring
Hans Smith
Bob Lloyd
Traci Day

Council Members absent: Clint Estes, Mayor Pro-Tem

Pledge of Allegiance

Council Member Day led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Additions: FEMA Floodplain Mapping Update – New Business
2% Fund Request to Promote Twisp at Aviation Conference – New Business

Deletions: Public Hearing for discussion of a grant submission for the Community Development Block Grant – Public Development Authority was cancelled.

Consent Agenda

- Approval of Minutes – 12/28/10
- Payroll and Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 11th day of January, 2011:

Checks/Vouchers	#28002 - #28004	\$1161.23	12/31/10
AWC	ACH #9101205	\$8,758.46	12/31/10
NCNB	ACH #9101206	\$8,951.65	12/31/10
DRS	ACH #9101207-208	\$3,606.46	12/31/10
AWC	ACH #9101209	\$699.75	12/31/10
Checks/Vouchers	#28005 - #28038	\$20,808.29	12/31/10
Payroll	#12639 - #12662	\$26,962.04	12/31/10
Payroll	#12663 - #12667	\$4,390.00	01/11/11

Motion:

Council Member Gehring moved to approve the consent agenda with amended minutes from 12/28/10. The motion was seconded by Council Member Day and passed unanimously.

Public Comment Period

There was no public comment.

Mayor's Report

Mayor Ing-Moody reported on the following:

- A hiring committee consisting of the Mayor, Interim Police Chief Balam, the Public Safety Council Committee (Council Members Estes and Lloyd) and three members of the community has been established; they will meet on Thursday, January 13th to discuss interview procedures.
- Beginning in February, inter-departmental meetings will be held on a monthly basis.
- The Department of Justice Grant is secure and the required reporting has been submitted; a budget amendment will be needed.
- She held a meeting Monday, January 10th with John Crandall of Wildlife Conservancy in order to go over the Centennial Grant schedule for draws and reporting.
- She held a meeting Monday, January 10th with Methow Watershed Council (MWC) liaisons Council Members Gehring and Smith, MWC Chairman Greg Knott and MWC Council Coordinator Lee Hatcher to discuss grant reporting and draw submissions.

Staff Reports

Airport

Airport Manager Bob Howson reported on the following:

- Snow removal issues at the airport. Mayor Ing-Moody asked that any issues be discussed between Department Heads and outside the Council meeting.
- The tire on the snow blower at the airport had to be replaced; he will provide an invoice from Les Schwab for the tire.

Police Department

Interim Police Chief Rick Balam was not present.

Public Works Department

Public Works Superintendent Howard Moss reported on the following:

- He contracted heavy equipment for ice removal on several streets but is being mindful of his reduced budget. The Public Works crew is responding to all complaints.
- The loader blew a tire during normal operations; he has purchased two used loader tires.
- A hydraulic failure on the Ford 550 has been repaired.

- He met with Don Becker, Washington State Department of Transportation (WSDOT), regarding the problem of snow on Highway 20 sidewalks. They discussed the options of having WSDOT plow drivers slow down through town to avoid the snow being flung on the sidewalks and completely covering them with snow during each trip through town and having the plow drivers stop plowing through town if there is only a moderate snow fall. Mr. Becker volunteered to come and address the Council at their request.
- There was a pump failure at the treatment plant due to the cold weather; the problem has been resolved.
- He would like to attend a Parks and Recreation meeting to present some suggestions.
- The Lookout Point pump failed; the issue was resolved.
- The Fire Department and Public Works Department are working to make sure the fire hydrants are accessible.
- He has been and will continue to monitor sidewalk conditions.

Fire Department

Fire Chief Keith Comstock reported on the following:

- He discussed developing a prioritization of snow removal; i.e. fire and other emergency and medical agencies, government, airport etc.
- The heating system upgrade in the fire department should be complete by Friday, January 14th.
- One of the volunteer firefighters just started the Firefighters One Course; the course is being offered locally by Okanogan County District #6.
- He recently obtained his Hazmat Certification.
- Mayor Ing-Moody requested he present the Council with a written report at future Council meetings.

Administrative Office

Clerk/Treasurer II Jackie Moriarty reported on the following:

The software conversion is going well. January utility billing statements were run in the new software and the old; staff will continue to run the two programs parallel through the month of January to ensure accuracy.

Committee/Board/Commission Reports

Parks and Recreation Commission

Council Member Gehring reported that at the last Parks and Recreation Commission meeting each of the four Commissioners that had volunteered to work on one of the groups 4 priority projects presented a report. The Commission decided to have workshops every third Wednesday of the month at 5:00 pm and to change their regular meeting time from 7:00 pm to 5:00 pm on each 1st Thursday of the month.

Council Member Day voluntarily took on the task of gathering sample park policies from other communities and set a meeting with Interim Police Chief Balam to discuss regulation related to holding events in the park that allow the consumption of alcohol.

Council Member Day asked Council if they would consider amending the ordinances governing the Parks and Recreation Commission and the Planning Commission to allow people that own land or a business in Town to serve. She felt this may be a solution to filling the two open positions on the Planning Commission and the one open position on the Parks and Recreation Commission. Mayor Ing-Moody directed staff to add this discussion to the January 25th agenda and to provide the Twisp Municipal Codes (TMC) related to both Commissions to the packets for Council review.

Action: Staff will add the issue of open positions on the Planning Commission and the Parks and Recreation Commission to the agenda and provide the Council with the related TMC's.

Non-Utility Committee

Council Member Smith reported he and Council Member Day will be meeting with the Airport Board soon.

Public Works Committee

Council Members Estes and Smith met extensively with Superintendent Moss recently; Council Member Smith commended Superintendent Moss on the job he is doing for the Town.

Public Safety

Council Member Smith asked the other Council Members if they felt the need for the police stats in detail in their council packets; after a brief discussion the majority of the Council Members liked the way the current police stats are presented.

OLD BUSINESS

2010 Methow Valley Community Center - Visitors Information Center Fee

Accountant Storms joined the meeting by phone at 7:55 pm to be available to answer questions and provide history to the Council related to the Visitor's Information Center (VIC) annual fee. Accountant Storms reviewed a report, spreadsheet and bar graph she had prepared for the Council's use. After extensive discussion mostly due to the Council not wanting to reduce any 3rd party portion of 2% money, the Council decided on the following split: \$7,200 for town related tourism expenses, \$7,650 for non-profit distribution by the Chamber of Commerce and \$2,400 for the VIC.

Motion:

Council Member Smith moved to increase the 2011 budget to adequately provide for all 3rd party recipients as follows: \$7,200 for town related tourism expenses, \$7,650 for non-profit distribution by the Chamber of Commerce and \$2,400 to the Methow Valley Community Center for Visitor Information Center 2010 services rendered. The motion was seconded by Council Member Lloyd and passed unanimously.

NEW BUSINESS

Highlands Associates 2010 Contracted Annual Service Fee

Mayor Ing-Moody asked that this issue be moved to the next meeting agenda.

Department of Health – Permission to Submit and Emergency Medical Services (EMS) Grant

Fire Chief Comstock and EMS Volunteer for the Twisp Fire Department Linda Stanforth requested permission from Council to submit a grant application to the Department of Health for Emergency Medical Services in the amount of \$1,800 for supplies and equipment needed for the Twisp Fire Department EMS vehicle. Chief Comstock reported one of the major expenses for the Fire Department in the next two years will be upgrading radios. According to Chief Comstock in 2012 radio frequencies will be changing and the department's radios will be obsolete.

Motion:

Council Member Day moved to approve the submission of the Emergency Medical Services grant to the Department of Health in the amount of \$1,800 for supplies and equipment for the Twisp Fire Department EMS vehicle. The motion was seconded by Council Member Smith and passed unanimously.

2% Fund Request for Aviation Conference Booth

Clerk Moriarty reported receiving a call from local pilot Bob Hoffman requesting funding from 2% monies to promote the airport at an upcoming conference. Mr. Hoffman along with 6 other Okanogan County communities and the Okanogan County Pilots Association will be renting a booth at the 2011 Aviation Conference in Puyallup in February to promote the counties airports and would like a donation of 2% monies for the cost of the booth.

Council Member Smith requested an opinion from the Twisp Chamber of Commerce to ascertain if such an event would put "heads in beds" and be worth the expense to Twisp.

Action: Staff will seek out an opinion from the Twisp Chamber of Commerce Board and report back at the next Council meeting.

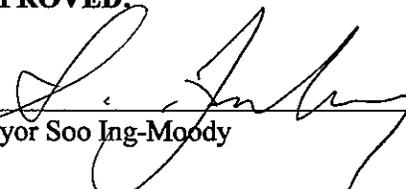
FEMA Floodplain Mapping

Council Member Smith reported FEMA is updating their floodplain maps relating to dikes and levees and reassessing flood potential. He reported that Town Planner Sarah Schrock attended a recent meeting and referred Council to her staff report. Council Member Smith wanted to make the Council aware this issue would be coming up, but did not know for sure when Twisp would be assessed. Council Members Day and Smith volunteered to research whether the Town dikes and levees are Army Corp. certified, when Twisp will be assessed and if there will be funding for dike and levee maintenance if it is needed. Council agreed this issue crosses over two Council Committees; Parks and Recreation and Public Works. Council Member Smith also suggested the Town's Comprehensive Plan and Zoning Ordinance should be looked at in regards to this issue.

Adjournment

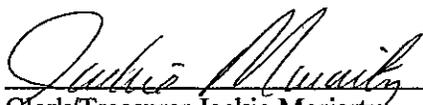
There being no further business to come before the Council; Mayor Ing-Moody adjourned the meeting at 9:02 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty