

**Town of Twisp**  
**Council Minutes – 11/27/12**  
**7:00 PM**

Mayor Ing-Moody called the meeting to order at 7:00 pm.

Council Members present:     Bob Lloyd  
  Traci Day  
  Clay Hill  
  Clint Estes  
  John Fleming

**Pledge of Allegiance**

Council Member Day led the Pledge of Allegiance.

**Request for Additions or Deletions to the Agenda**

**Additions:**     Highlands Associates Addendum to Contract

**Deletions:**     None

**Public Comment Period**

There was none at this time.

**Final Budget Public Hearing - Emergency Medical Services (EMS) Tax Public Hearing**

**Ordinance #650 EMS Tax**

Mayor Ing-Moody opened the public hearing to take comments on the Emergency Medical Services at 7:02 pm. Being as there were not any public comments, the meeting was closed at 7:03 pm.

**Ordinance # 652 2013 Final Budget**

Mayor Ing-Moody opened the hearing to take comments on Ordinance #652 the 2013 final Budget hearing at 7:04 pm.

Leone Edson, residing at 321 Bigelow Street, commented that the Town can't afford to operate a seasonal swimming pool at the expense of losing a police officer. She stated that Twisp citizens are shouldering the cost of a pool for valley residents. She stated that a valley-wide recreational district needed to be created and include management of the Twisp pool.

Mark Edson, residing at 321 Bigelow Street, stated he was commenting on behalf of Okanogan County Sheriff's Officer Dave Rodriguez, a Twisp citizen, regarding the 2013 Budget and the lack of funding for a third police officer. Mr. Edson stated for Mr. Rodriguez that all small towns are having financial problems making ends meet in these hard economic times. He stated that Okanogan County Sheriff's Office has not added any new positions to its force since 1991. He stated that Twisp has three highly trained and qualified police officers and that to train a new recruit at the police academy is very costly.

He stated that shutting down the swimming pool would allow a qualified police officer like Officer Hartnett to stay on the job.

Mayor Ing-Moody responded to the public comments. She stated that yes the pool is expensive to run but due to generous community donations has been able to stay afloat. Before the pool could be closed, the Town would have to honor the conditions of a CERB grant that had allowed for the renovation of the pool. Nevertheless, long term goals need to be made and she shared that a recreation district had been discussed and a committee was formed last year to research the formation of a district. She stated that shortening the pool season had also been discussed but that an abbreviated season would not save money. She noted that the Friends of the Pool, Wagner Foundation, Kiwanis, Masons, Killer Whales, grants, and the community have all helped to keep the pool going.

Mayor Ing-Moody stated that she and the Council appreciate and value the police department and regrets the reality of losing a third police officer at this time.

Mayor Ing-Moody stated that the 2013 Budget would not be voted on at this Council meeting and closed the public hearing at 7:19 pm.

### **Ordinance #650 EMS Tax**

Cindy Button, Director of Aero Methow Rescue Service (AMRS) explained the EMS tax process to the Council. In 2010 the citizens of Twisp voted to continue with the EMS levy at a rate of 50 cents per thousand of assessed valuation. Every year during that levy cycle the Council needs to approve a 1% increase to compensate for the erosion that occurs to the amount AMRS receives as property assessments increase since the levy was first approved. The 1% increase to the EMS tax amount is \$440 for 2013.

### **Motion:**

Council Member Estes moved to approve Ordinance #650 for the EMS Tax as presented. Council Member Day seconded the motion and the motion passed with three votes. Council Member Fleming abstained for lack of clarity on the issue and Council Member Hill opposed the approval of Ordinance #650.

### **Mayor's Report**

Mayor Ing-Moody reported on the following:

There not a report at this meeting.

### **Staff Reports**

Written staff reports were submitted and placed in Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

### **Superintendent Moss**

Council Member Day commented on the Transportation Improvement Board award of funds for Twisp Avenue, Third Avenue, and Second Avenue in 2014 for construction and asked if the Town or the Board

chose the streets. She was informed that the Board chose the streets for construction. She stated the award was cause for celebration.

Council Member Hill commented on Superintendent Moss' mention in his report of the need to seal coat the Twisp Municipal Airport runway and asked if the Washington State Department of Transportation Aviation was aware and agreeable to funding the seal coating. He was told that Aviation had been aware ever since the runway was reconstructed through an Aviation grant that seal coating would need to be applied.

### **Chief Budrow**

Council Member Hill asked Chief Budrow what the reduction from three to two officers would do to scheduling and coverage for the Town. Council Member Hill commented that one of the advantages to living in Twisp was the feeling of safety that comes partly from the police department.

Chief Budrow responded that Twisp had an average of 700 calls last year. He stated that it is his Department's practice to attend EMS calls, fire calls, and Washington State Patrol incidents to help manage situations. He explained that most of the calls come during summer and hunting season. He stated that two officers will accrue overtime as they cover for each other during vacations, illnesses, and training. However, part-time help will be hired to cover some shifts as there is money in the budget for additional help since there are times when it may not be safe for an officer to respond without backup.

### **Clerk Moriarty**

Clerk Moriarty reported that the Town received a clean audit from Washington State Auditors for 2010 and 2011. She said there were minimal issues that need to be corrected. She stated she will inform Mayor and Council Members that will be attending the exit meeting of its scheduled date when it becomes known.

### **Commission/Committee/Board Reports**

There were no reports submitted.

### **OLD/NEW BUSINESS**

#### **Discussion: Fire District #6 – Contract for Services**

Mayor Ing-Moody, Council Members Hill and Day will meet with the Commissioners on November 28<sup>th</sup> to discuss the 2013 fire service contract.

Council Member Hill presented to the Council his interpretation of how best to explain to District #6 Commissioners the Town's fixed costs associated with fire services and our restricted budget. The Mayor and Council believe the fixed costs are an important component in evaluating what is a fair and equitable amount for Twisp to pay for fire services.

In Council Member Hill's presentation, the proposed contract would be for five years and include a 5% increase each year of the contract which would allow the Town to adjust to what the Commissioners feel is an equitable contracted payment amount.

**Motion:**

Council Member Lloyd moved to approve a proposal based on last year's budget, with calculations showing our actual fixed costs for fire protection services for Town citizens. The 2013 fire service contract would propose the current payment amount for 2013, with 5% increases for each year thereafter dependent on the District's ability to have our Town's fire rating restored. The contract would be for 5 years. The motion passed with four approval votes. Council Member Estes abstained.

**Resolution #12-509-Personnel Policy Manual - Compensatory Time**

Clerk Moriarty explained that Auditors during the audit process found language in the Compensatory Time that needed to match what is currently practice for Twisp personnel. The language will change (a) If an employee has compensatory time on the books; he/she shall use up the compensatory time prior to using ~~other types of~~ **vacation** leave.

**Motion:**

Council member Hill moved to approve Resolution #12-509 Personnel Policy Manual, Compensatory Time as presented. The motion was seconded by Council Member Fleming and passed unanimously.

**Ordinance #653 – Credit Cards for Official Purchases**

Clerk Moriarty explained that the Auditors noted Credit Card policy needed to be corrected to match current town practice.

3.40.020 Application. Each card shall be permanently held, **with the exclusion of department heads**, with the town clerk. The credit limit on each card ~~shall will~~ be set at **no more than \$5,000**.

3.40.050 Reporting credit charges. ~~The department will also maintain a monthly log provided by the town clerk and submit the log to the town clerk on the last working day of the month.~~

**Motion:**

Council Member Day moved to approve Ordinance #653 Credit Cards of Official Purchases as presented. The motion was seconded by Council Member Hill and passed unanimously.

**Highlands Associates Addendum to 2012 Contract**

The hours in Planner Danison's contract have been used up for 2012. There are still planning issues to be worked on in 2012: Sign Ordinance, Marver Modification to Planned Development, and some Public Development Authority (PDA) developments. Planner Danison estimated his hours to complete these projects will not exceed twenty hours.

**Motion:**

Council Member Day made the motion to approve Addendum #1 to Highlands Associates contract to not exceed \$1,500 for continued services in 2012. The motion was seconded by Council Member Day and passed unanimously.

**Consent Agenda**

- Accounts Payable/Payroll
- Approval Minutes 11/13/12

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 27th day of November.

Payroll	# 13350-13352	\$2,250.00	11/15/12
Checks	# 29581-29596	\$15,442.06	11/27/12
US Rural Development	EFTs Trans # 2592-2594	\$1,354.00	11/28/12
Checks	#25997-29601	\$315.00	11/30/12

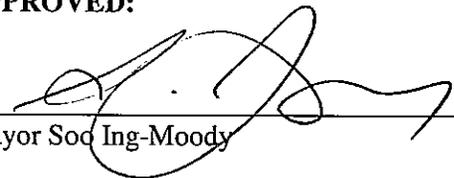
**Motions:**

Council Member Fleming moved to approve the minutes and consent agenda as presented. The motion was seconded by Council Member Estes and passed.

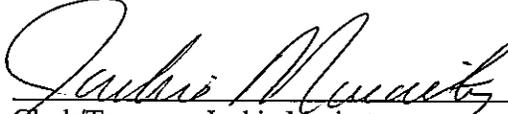
**Adjournment**

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 9:50 pm.

**APPROVED:**

  
\_\_\_\_\_  
Mayor Sod Ing-Moody

**ATTEST:**

  
\_\_\_\_\_  
Clerk/Treasurer Jackie Moriarty