

**Town of Twisp**  
**Council Minutes – 12/10/13**  
**7:00 PM**

Mayor Ing-Moody called the meeting to order at 7:04 pm.

Council Members present:     Bob Lloyd  
  Clint Estes  
  John Fleming  
  Dwight Filer

Council Members absent:     Traci Day

**Pledge of Allegiance**

Council Member Lloyd led the Pledge of Allegiance.

**Request for Additions or Deletions to the Agenda**

**Additions:**     Moved Municipal Judge Appointment

**Deletions:**     None

**Municipal Judge Appointment**

Mayor Ing-Moody stated that Twisp has had a long association with David Ebenger as the Town's Municipal Court Judge. She stated that his term had expired and it was time to reappoint him as judge.

**Motion:**

Council Member Fleming moved to support Mayor Ing-Moody's appointment of David Ebenger as Twisp's Municipal Court Judge. The motion was seconded by Council Member Filer and passed unanimously.

Mayor Ing-Moody gave Judge Ebenger the oath of office and stated her oath in appointing Judge Ebenger.

**Public Hearing – Capital Facilities Plan - Resolution #13-528**

Mayor Ing-Moody opened the public hearing at 7:10 pm. There was no public in attendance. Superintendent Moss stated that 3<sup>rd</sup> Avenue from SR 20 to Johnson Street; Johnson Street SW 2<sup>nd</sup> to 3<sup>rd</sup> Avenue; and the alley from SR 20 to Johnson Street were added to the Plan due to public comments on the high volume of vehicular and pedestrian traffic in that area and the need to improve the streets.

Mayor Ing-Moody stated the Town continues to encourage the creation of Local Improvement Districts (LID), and other partnerships for the improvement of Twisp streets.

Superintendent Moss noted the 2014 improvement for the Airport, sealer and repainting of the runway, is in the Plan. He stated that if the Town were to receive a Washington State Department of Transportation Aviation grant in 2014, the 5% match is already in the budget.

Mayor Ing-Moody closed the hearing at 7:17 pm.

**Motion:**

Council Member Fleming made the motion to approve Resolution #13-528, Capital Facilities Plan as presented. The motion was seconded by Council member Estes, and passed unanimously.

**Public Hearing – Six Year Transportation Improvement Plan – Resolution #13-527**

Mayor Ing-Moody opened the public hearing to take comments on the Six Year Transportation Improvement Plan at 7:18 pm. Superintendent Moss noted again that he had included Johnson Street from 2<sup>nd</sup> Avenue to 3<sup>rd</sup> Avenue, 3<sup>rd</sup> Avenue from Johnson Street to SR 20 and the alley behind Johnson and SR 20 adjacent to the North side of the Commons Park in the Plan.

Ted Willhite from the Methow Valley Community Center spoke in favor of making improvements to those sections of Johnson St. and 3<sup>rd</sup> Ave. as they receive a high volume of vehicular and pedestrian traffic.

There was no other public comment. Mayor Ing-Moody closed the public hearing at 7:20 pm.

**Motion:**

Council Member Fleming made the motion to approve Resolution #13-527, Six Year Transportation Improvement Plan as presented. The motion was seconded by Council Member Filer and passed unanimously.

**Closed Hearing - Twisp River Suites – Planned Development Modification #2**

Mayor Ing-Moody opened the closed hearing at 7:21 pm. She noted Planner Danison's staff report which recommended the Council approve Joseph Marver's request for a second modification to his planned development. The modification included the addition of a new parcel located at 121 W. Twisp Avenue for parking purposes. Chairman Vicki Hallowell also requested the approval of the second modification in a Letter of Transmittal from the Planning Commission. Mayor Ing-Moody closed the public hearing at 7:23 pm.

**Motion:**

Council Member Fleming moved to approve Twisp River Suites – Planned Development Modification #2 as presented. The motion was seconded by Council Member Lloyd and passed unanimously.

**Public Comment Period: Up to Three Minutes**

There was no public comment.

**Mayor's Report**

Mayor Ing-Moody reported on the following:

She reported she is hopeful that the 2014 Budget will be approved by Council at this meeting, as it is time to move onto other pressing issues.

## **Staff Reports**

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

### **Superintendent Moss**

Superintendent Moss reported that the Webb Shelter at the Twisp Park had recently been vandalized. There were vertical and horizontal logs that needed to be replaced. The Town's insurance paid for the repairs and the shelter is safe for the public to use again.

He reported that the large brush rotor in the oxidation ditch at the wastewater plant had failed. The plant will utilize a smaller rotor for the winter while waiting for special order parts. He is considering changing the system to a more effective diffused air system.

He was asked by Council Member Fleming about the leaks in the shell of the municipal pool. He stated that he believes the leaks are throughout the shell of the pool and that improvements made to the mechanical room and the increased efficiency has helped to balance out the chemical and heating costs created by the leaks.

He reported that the most recent coliform samples sent in for testing the Town's water system came back with satisfactory results.

## **Commission/Committee/Board Reports**

There were no reports submitted.

### **Methow Watershed Council**

Town of Twisp Methow Watershed Council (MWC) Liaison Hans Smith reported that the task of revising the Instream Flow Rules is complete and that there will be a MWC vote on the proposal. He asked the Council for approval to vote affirmatively on the proposal.

#### **Motion:**

Council Member Estes moved to authorize Mr. Smith to vote yes on the proposed new Instream Flow Rule Revision. The motion was seconded by Council Member Fleming and passed unanimously.

Mr. Smith reported that Methow Watershed Council members were attempting to acquire non-profit status for the purpose of generating and providing funds for implementation by MWC. The name of the group will be Methow Watershed Foundation. Mr. Smith stated that he did not want to stand in the way of the Foundation but was not comfortable in giving approval to the Foundation.

#### **Motion:**

Council Member Lloyd moved to authorize Mr. Smith to abstain from voting on the Methow Watershed Foundation issues. The motion was seconded by Council Member Filer and passed unanimously.

## OLD/NEW BUSINESS

### **Public Development Authority/TwispWorks – Governing Status**

Casey Bouchard, Chairman of the Public Development Authority (PDA) Board and Amy Stork Executive Director of the PDA made a presentation to the Council explaining why the PDA wants to change from a public development authority to a private non-profit association. They stated that there would be more funding opportunities and less governmental regulations, and explained that the mission statement of the PDA would stay the same but be fulfilled within a different business model. The issue of governing status for the PDA will be brought back to the Council at a future meeting.

**Action: Mayor Ing-Moody will confer with Town Attorney DeTro on the Town's possible next steps.**

### **Resolution #13-529 - Accepting Twisp Overlay Street Project as Complete**

Superintendent Moss stated that the Twisp Overlay Street project had been completed and he was satisfied with the work. The Town will need to submit the Notice of Completion of Public Works Contract forms to the Department of Revenue and the Department of Labor and Industries when the project is approved by Council.

#### **Motion:**

Council Member Estes moved to accept the Twisp Overlay project as complete contingent on the submittal of the noted forms. The motion was seconded by Council Member Fleming and passed unanimously.

### **Ordinance #665 - Building Codes**

Changes to Twisp Municipal Code, Building Codes 15.05 were discussed at a previous Council meeting. Attorney DeTro has now reviewed and approved the changes to 15.05.

#### **Motion:**

Council Member Fleming moved to approve the changes to the Twisp Municipal Code, Building Code 15.05 as presented. The motion was seconded by Council Member Estes and passed unanimously.

### **Ordinance #675 – 2014 Final Budget**

There was no discussion by Council as the 2014 Budget was brought before the Council at two previous public hearings.

#### **Motion:**

Council Member Fleming made the motion to approve the 2014 Budget as presented. The motion was seconded by Council Member Filer and passed unanimously.

### **Ordinance #676 – 2013 Budget Amendment**

Clerk Moriarty explained that the 2013 Budget Amendment modified appropriations for funding sources and expenditures as necessary. She stated that the amendment was simply a housekeeping mechanism for the 2013 Budget.

#### **Motion:**

Council Member Estes made the motion to approve the 2013 Budget Amendment as presented. The motion was seconded by Council Member Fleming and passed unanimously.

### **Okanogan County Transportation Authority Participation**

The Council discussed the similarities between the names of the new voter approved Okanogan County Transportation Authority (OCTA) and the Okanogan County Transportation and Nutrition (OCTN) both of which deal with county transportation needs. Michael Blake has been voted in as the manager of OCTA. He and the board will start working on the Brand and start-up process of the authority. With the resignation of Council Member Hill, the Town needs to fill its vacancy on the OCTA board. There will need to be a level of commitment required for meetings and committee participation.

**Action: Mayor Ing-Moody will bring back more information at a future council meeting pertaining to requirements of the position.**

### **Resolution #13-524 – Employee Recognition Award**

The Employee Recognition Award policy had been brought to the Council at a previous meeting. The policy is now in resolution format for Council approval.

#### **Motion:**

Council Member Fleming made the motion to accept Resolution #13-524 as presented. The motion was seconded by Council Member Lloyd and passed unanimously.

### **Okanogan County K-9 Unit Donation**

The Town had received a letter from Okanogan County Sheriff's Office (OCSO) asking for a donation to help with the cost of replacing a police service dog. A service dog recently passed away from an unexpected medical condition.

Police Chief Budrow noted that there is a small amount of money from a drug seizure on hold in the Town budget and suggested that if it could be used to help replace the police service dog it may be a good gesture as the dog would be used for narcotics searches here if needed.

**Action: The Council chose to wait until January to decide if a donation could be made to OCSO with the drug seizure money.**

### **Consent Agenda**

- Accounts Payable/Payroll
- Minutes - November 12, 2013 and November 26, 2013

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 10<sup>th</sup> day of December, 2013.

Payroll	#13630-13644 EFTs Trans # 2670-2674	\$42,613.58	11/27/13
Cashmere Valley Bank	EFTs Trans # 2681-2683	\$2,341.51	12/01/13
Payroll	#13645-13647	\$905.76	12/03/13
Francotyp-Postalia Inc.	EFT Trans # 2678	\$500.00	12/02/13
Checks	#30366-30392	\$38,378.52	12/10/13

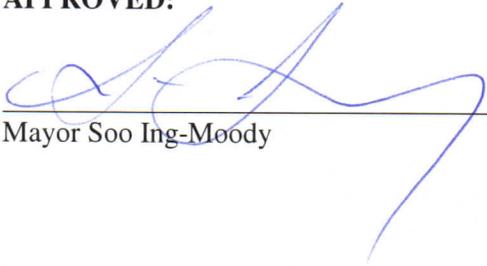
**Motion:**

Council Member Fleming moved to approve the consent agenda as presented. The motion was seconded by Council Member Estes and passed unanimously.

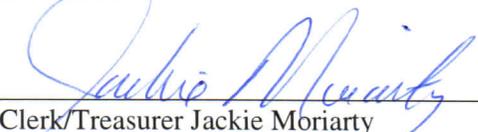
**Adjournment**

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 8:42 pm.

**APPROVED:**

  
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 Mayor Soo Ing-Moody

**ATTEST:**

  
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 Clerk/Treasurer Jackie Moriarty