

**Town of Twisp**  
**Council Minutes – 11/12/13**  
**7:00 PM**

Mayor Ing-Moody called the meeting to order at 7:01 pm.

Council Members present:     Bob Lloyd  
  Traci Day  
  Clint Estes  
  John Fleming

**Pledge of Allegiance**

Council Member Fleming led the Pledge of Allegiance.

**Request for Additions or Deletions to the Agenda**

**Additions:**     None

**Deletions:**     None

**Public Hearing – Ad Valorum/Property Tax and EMS 2014 Levies, Ordinance #673 & Ordinance #674, Preliminary Budget 2014**

Mayor Ing-Moody opened the public hearing to take comments on the Ad Valorum/Property Tax, EMS 2014 Levies and the preliminary 2014 Budget. There was no public to make comment. She closed the hearing at 7:03 pm.

Mayor Ing-Moody reported that the 2014 Budget worksheet she was placing before the Council is a draft proposal and the budget is unbalanced at this time. She reported that there could be a sewer rate increase, in part, due to the need to hire a new full time superintendent to replace the part-time superintendent, after he retires in September, 2014. She reported that she and Superintendent Moss will be reviewing the draft to determine for certain if an increase will be necessary.

**Motions:**

Council Member Fleming made the motion to approve Ordinance #673 Ad Valorem/Property Tax which determines and fixes the amount of Ad Valorem taxes to be levied for the year 2014. The motion was seconded by Council Member Estes and passed unanimously.

Council Member Day made the motion to approve Ordinance #674 EMS Levy which fixes the amount of the EMS levy for year 2014. The motion was seconded by Council Member Fleming and passed unanimously.

**Action: Clerk Moriarty was asked to research what would happen to the funds if the Town did not request the percentage increase of 1% from the Ad Valorum tax.**

### **Public Comment Period: Up to Three Minutes**

There was no public comment.

### **Mayor's Report**

Mayor Ing-Moody reported on the following:

- She reported that Superintendent Moss, Clerk Moriarty and herself will be working on the changes necessary to balance the 2014 budget.
- She reported that she and Superintendent Moss will be attending the Regional Planning Transportation Organization meeting tomorrow and Superintendent Moss will be presenting the Town's application for a Transportation Alternative Program (TAP) grant to create a pedestrian /bike safety route from Hwy 20 on Twisp Avenue to Lincoln Street to Twisp Park.

### **Staff Reports**

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

#### **Chief Budrow**

- He reported that there was little trouble on Halloween night with trick or treaters.
- He reported that his department will be updating their Standard Operating Guidelines to meet Washington Association of Sheriffs and Police Chiefs standards.

#### **Superintendent Moss**

- It was reported that the prescription drug drop box had been installed by Superintendent Moss through the southern block wall of the police department. He was complimented on how nice the installation looked.
- He reported that Central Washington Asphalt and one of the sub-contractors are making good progress on completing the punch list on the Glover Street to Hwy 20 street projects. He reported that the project has stayed within budget.

### **Commission/Committee/Board Reports**

There were no reports submitted.

Council Member Day reported Connie Reckord of MacLeod Reckord will be attending the November 13<sup>th</sup> planning commission meeting and they all will be reviewing draft maps and plans of the proposed trail plan.

### **OLD/NEW BUSINESS**

#### **5<sup>th</sup> Avenue Parking Change Request**

Carl Rapp, living and operating Rainbow Bridge Child Care & Preschool at 514 5<sup>th</sup> Avenue, has requested a designated load/unload area in front of his business. He stated that for the safety of children and parents, a zone where others cannot park would be helpful. He also stated that in the winter his neighbors

across 5<sup>th</sup> Avenue do not remove snow prohibiting people to park on their side area so they end up parking on his plowed parking area.

**Motion:**

Council Member Fleming made the motion to approve placement of a “load/unload” sign at the Rainbow Bridge Child Care & Preschool. The sign would be placed there for the life of the daycare. Superintendent Moss and Mr. Rapp will talk about the language to be placed on the sign and Mr. Rapp understands he is paying for the sign. Council Member Day seconded the motion and the motion passed. Council Member Estes opposed the motion.

**Recognition Award Policy**

Mayor Ing-Moody explained that she recognized a Twisp police officer this year for actions that displayed an excellent standard of service for the town. She then looked into the procedure to reward for exceptional employee service. She learned from the Washington State Auditor’s Office that a policy needed to be in place to guide the Mayor’s actions and to authorize the value of the reward or recognition.

The action of placing a Recognition Award Policy in the Personnel Handbook will take a Resolution. Mayor Ing-Moody asked if the Council would approve such a resolution if it were brought before them and the consensus was yes it would be approved.

**Action: Clerk Moriarty will draft a resolution to bring before Council for action.**

**Approval to submit a grant application to the Washington Association of Sheriffs and Police Chiefs (WASPC) for traffic safety police equipment**

Every year the Police Department applies for a grant from WASPC for some form of public safety equipment. This year, Chief Budrow will be requesting either a Lidar radar for speed control or an in-car video system which would allow them to video from their vehicles actions during an incident. There is no match required for the grant application.

**Motion:**

Council Member Fleming made the motion to approve the submittal of a grant application to the Washington Association of Sheriffs and Police Chiefs for traffic safety police equipment. The motion was seconded by Council Member Estes and passed unanimously.

**Holiday Lights**

Mayor Ing-Moody reported that Superintendent Moss and Council Member Lloyd have donated the funds to buy holiday lights for posts along Glover Street.

**Consent Agenda**

- Accounts Payable/Payroll
- Minutes – October 22, 2013

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which

has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 12<sup>th</sup> day of November, 2013.

Dept Revenue Special Programs	#30304	\$57.78	10/24/13
Payroll	#13607-13624 EFTs Trans # 2412,2462-2466	\$54,566.06	10/31/13
Cashmere Valley Bank	EFTs Trans # 2482-2484	\$2,341.51	11/01/13
Chris Colvin	# 136525	\$152.83	11/05/13
Checks	#30305-30337	\$64,671.88	11/12/13
Payroll	#13626-13629	\$3,500.00	11/15/13

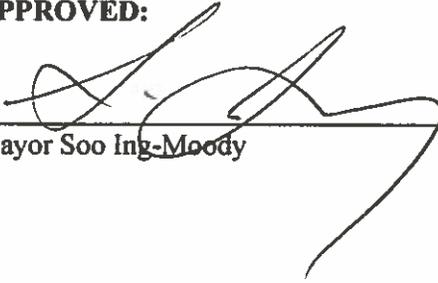
**Motion:**

Council Member Fleming moved to approve the minutes and consent agenda as presented. The motion was seconded by Council Member Day and passed unanimously.

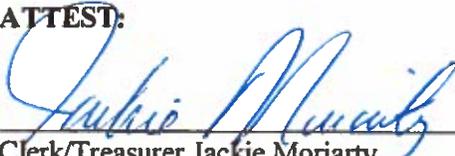
**Adjournment**

There being no further business to come before the Council; Mayor Ing-Moody adjourned the meeting at 8:46 pm.

**APPROVED:**

  
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 Mayor Soo Ing-Moody

**ATTEST:**

  
 \_\_\_\_\_  
 Clerk/Treasurer Jackie Moriarty