

**Town of Twisp
Council Minutes – 02/28/12
7:00 PM**

Mayor Pro-Tem Estes called the meeting to order at 7:00 pm.

Council Member present: Bob Lloyd
 Hans Smith
 Traci Day

Council Members absent: Mayor Ing-Moody
 John Fleming

Pledge of Allegiance

Council Member Day led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Additions: Resolution #12-501 and Ordinance #644

Deletions:

Consent Agenda

- Approval of Minutes –02/14/12
- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 28th day of February, 2012.

Checks	13122-13125	\$3,490.00	02/14/12
US Rural Development	Trans # 389-391	\$1,354.00	02/28/12
Checks	28982 – 29003	\$21,591.02	02/28/12
Payroll	EFTs Trans # 432-435	\$20,896.04	02/29/12
Checks	13126-13145	\$22,746.00	02/29/12

Motion:

Council Member Smith moved to approve the consent agenda and minutes from February 14, 2012 as amended. The motion was seconded by Council Member Day and passed.

Public Comment

There was none.

Mayor's Report

Mayor Ing-Moody was absent attending the Office of Columbia River's Policy Advisory meeting in Olympia.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Pro-Tem Estes asked Council if they had any questions regarding the reports submitted by the Department Heads.

Superintendent Moss:

- He has made progress on the new vehicle acquisition for public works.
- He passed the Wastewater Operator #2 exam and will be taking the Water Distribution Manager #2 exam soon.
- The changes in weather make for issues with the wastewater treatment plant clarifier and biological activities that are produced from the clarifier.

Clerk Moriarty:

- She and Deputy Clerk Surface attended a Bias Software conference. (Bias is the software that the Town uses for financial and utility accounting.)
- She will be taking a class on annual reporting from the Auditor's Office.

Planner Danison:

- He stated that two properties adjacent to Town and presumed to be in the Town limits have just been discovered to be in the unincorporated jurisdiction of Okanogan County. One is a small piece of Town property at the Municipal Airport. The Town will initiate the map amendment process to correct the error. The other is private property. Planner Danison will contact the property owner and explain the amendment process to them.
- He stated that the Department of Ecology has agreed in principal with the revised draft of the Shoreline Master Plan. The Plan should be finalized soon.
- He informed the Council that Twisp River Suites, Joseph Marver owner, has asked that his ongoing construction project of a nightly rental's use be changed in ownership pattern to condominiums. The process will include an open public meeting by the Planning Commission on April 11, 2012.
- He informed the Council that Yakima Nations are planning two stream restoration projects on Methow Salmon Recovery Foundation property. One is in town limits, near Borchard Lane, and the other is in the County. He suggested that Town let Okanogan County take the lead on both projects and administer permitting.

Police Chief Budrow:

- He and Officer Hartnett attended a suicide prevention class.
- There will be a question and answer forum next Thursday at the Senior Center related to drugs in the Methow Valley.
- As Administrative Chief of the Fire Department, he is gathering information about his new responsibilities.
- There will be a taser class next Thursday.

- He will be earning his Firefighter level 1 certificate so as to better understand fire management.

Commission/Board Reports

Council Member Smith reported that the Methow Watershed Council will be asking for a letter from the Town that encourages the State Legislature to continue funding the planning units. The planning units are at a critical stage in the rural revision process and continued funding is vital.

Motion:

Council Member Smith moved to allow Mayor Ing-Moody at her discretion to sign a letter on behalf of the Town asking the State legislature to continue funding for the Methow Watershed Planning Units. The motion was seconded by Council Member Day and passed unanimously.

Council Member Lloyd attended the Methow Watershed Council technical sub-committee meeting. There were eight projects for potential water storage noted for review at the meeting. A lesser number of projects will be chosen to move forward towards implementation of those projects.

Council Member Smith recommended that the Town continue with its level of involvement in the technical sub-committee process and that Council Member Lloyd continue to attend the technical sub-committee meetings.

Committee Reports

There were none.

OLD/NEW BUSINESS

Industrial Park Avenue – Donation of Right-of-Way

Planner Danison is not opposed to the acceptance of the donation of the right-of-way on Industrial Park Avenue to the Town of Twisp from Aspen Investors. The donation will mean amending an Aspen Short Plat. Any changes to existing short plats will need to comply with Twisp Municipal Code 17.15.130 Short Plat Amendment and Chapter 58.17 RCW.

Action: He will write a letter to the investors, Mike Port and Bob Ulrich stating the process that needs to be followed for the dedication of the right of way and submit it to the Mayor for review and signature.

Twisp Municipal Code Related to Sidewalks

Planner Danison updated the Council on the present sidewalk ordinance, Twisp Municipal Code 12.05. It was approved in 1919 and has never been amended. In the Council packets he submitted examples of sidewalk ordinances from other cities and he created a draft ordinance for Council review. He noted that the proposed ordinance was a starting point for review.

Action: Superintendent Moss will add construction standards to the proposed ordinance and submit it to Council at a future meeting.

Resolution #12-501

Resolution #12-501 approves Purchase Order #02272012 which is related to the purchase of a Public Works vehicle. Superintendent Moss has found a used vehicle he would like to purchase to include in the Town's vehicle fleet. It has a utility body and a pipe rack. It will be able to tow the sewer jet washer and carry tools and equipment.

Motion:

Council Member Lloyd moved to pass Resolution #12-501 as presented. The motion was seconded by Council Member Day and passed unanimously.

Ordinance #644

Ordinance #644 contracts the indebtedness and the issuance, sale and delivery of a \$26,300 principal amount Limited Tax General Obligation Bond, 2012, to finance the acquisition of a public works vehicle noted in Resolution # 12-501.

Clerk Moriarty noted that our bond counsel Foster Pepper had stated that the fee for the bond counsel would be \$1,500.

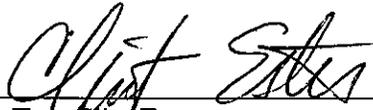
Motion:

Council Member Day moved to accept Ordinance # 644 as presented. The motion was seconded by Council Member Smith and passed unanimously.

Adjournment

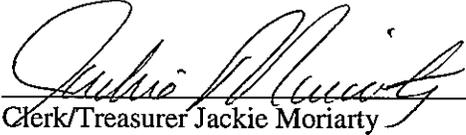
There being no further business to come before the Council; Mayor Pro-Tem Estes adjourned the meeting at 8:16 pm.

APPROVED:



Mayor Pro-Tem Clint Estes

ATTEST:



Clerk/Treasurer Jackie Moriarty