

**Town of Twisp  
Council Minutes – 04/26/11  
7:00 PM**

Mayor Ing-Moody called the meeting to order at 7:02 pm.

Council Member present:     Clint Estes, Mayor Pro-Tem  
                                           Tom Gehring  
                                           Hans Smith  
                                           Traci Day

Council Members absent:     Bob Lloyd

**Pledge of Allegiance**

Council Member Day led the Pledge of Allegiance.

**Request for Additions or Deletions to the Agenda**

Additions:

Deletions:     Methow Recycling Round-Up Presentation - Reschedule

**Consent Agenda**

- Approval of Minutes – 02/26/11, 03/21/11, 04/12/11 and 04/20/11
- Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 26<sup>th</sup> day of April, 2011:

<b>Checks</b>	<b>#28250 - #28269</b>	<b>\$22,716.42</b>	<b>04/26/11</b>
<b>Department of Revenue</b>	<b>EFT/Trans # 845</b>	<b>\$2,421.03</b>	<b>04/26/11</b>
<b>USDA</b>	<b>EFT/Trans # 797</b>	<b>\$683.00</b>	<b>04/28/11</b>
<b>USDA</b>	<b>EFT/Trans # 798</b>	<b>\$354.00</b>	<b>04/28/11</b>
<b>USDA</b>	<b>EFT/Trans # 799</b>	<b>\$317.00</b>	<b>04/28/11</b>

**Motion:**

Council Member Gehring moved to approve the consent agenda and minutes from 02/26/11, 03/21/11, 04/12/11 and 04/20/11 as presented. The motion was seconded by Council Member Day and passed unanimously.

### **Public Comment Period**

There was no public comment.

### **Mayor's Report**

Mayor Ing-Moody reported on the following:

- She and Council Member Gehring met with Dan Haller, DOE to discuss water issues.
- She and Council Member Smith met with Methow Valley Irrigation District (MVID) Board Member John Richardson to discuss the water lease between the Town and MVID.
- She and Council Member Lloyd will meet with Okanogan County Fire District #6 Chief Don Waller to discuss the annexation of Twisp into Fire District #6.
- Department Head meetings are being held monthly.

### **Staff Reports**

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

Council Member Gehring asked Superintendent Moss to report on the condition of the sidewalks on Glover Street and Hwy 20. Superintendent Moss reported the damage done in front of the Tappi Restaurant appears to be caused by an ice removal chemical and the damage to the sidewalks along Hwy 20 is most likely due to the salt in the ice removal chemical the State Department of Transportation uses.

### **Commission Reports**

There were no Commission reports submitted.

### **Committee Reports**

There were no Committee reports submitted.

### **Board Reports**

There were no Board Reports submitted.

### **OLD BUSINESS**

#### **Twisp Chamber of Commerce 2% Money Disbursement Recommendation**

Council reviewed a spreadsheet outlining the Twisp Chamber of Commerce's recommendation for disbursement of 2% hotel/motel funds for 2011 in the amount of \$7,650.

#### **Motion:**

Council Member Gehring moved to approve to disburse funds as recommended by the Twisp Chamber of Commerce. The motion was seconded by Council Member Smith and passed unanimously.

**Visitor's Information Center -- Twisp Chamber of Commerce**

Twisp Chamber of Commerce Board Members Sandy Moody and Amy Stork discussed the possibility of the Town contracting with the Chamber for Visitor Information Center (VIC) services. The Council agreed with comments from Ms. Stork that the VIC needs more attention and direction. Council Member Smith pointed out the Town needs to identify how to most efficiently use 2% funds to enhance VIC services. Mayor Ing-Moody suggested a meeting between her, Chamber representatives and the Council Finance Committee consisting of Council Member Estes and Lloyd in late May or June.

**Action:** Staff will set up a meeting between Town and Chamber representatives.

**Resolution #11-486 - Airport Fuel Tank**

Dave Sandoz and Council Member Smith worked together to prepare Resolution #11-486 outlining guidelines for use, safety and inspections of the fuel tank at the Twisp Airport. Council discussed the mention of a 5 year deadline in which the fuel tank will have to be moved; this deadline coincides with plans for improvements that would require the tank to be moved. The Twisp Building Official will be responsible to insure safety measures are met and to provide Council an annual written inspection report.

**Motion:**

Council Member Day moved to approve Resolution #11-486 as presented. The motion was seconded by Council Member Estes and passed unanimously.

**NEW BUSINESS**

**Proposal to Partner with the Methow Valley Community Center Board to Re-Pave the Parking Lot at the Community Center**

Methow Valley Community Center (MVCC) Manager Kirsten Ostlie requested the Town's help in re-paving the MVCC parking lot. Ms. Ostlie stated she believed the Town owned a right-of-way through the parking lot; a continuance of Third Street and continuing on to Johnson Avenue. Mayor Ing-Moody asked Superintendent Moss to do some research on the issue and report back to her. Mayor Ing-Moody explained to Ms. Ostlie that if the right-of-ways were Town property in order to do any improvements the Town would need to add them to the Six Year Transportation Improvement Plan and that the Town could not help improve private property. Council Member Smith suggested they contact the Methow Valley School District, the owner of the property to share in the cost.

**Action:** Superintendent Moss will provide information to the Mayor regarding the question of the Town's easements near the Methow Valley Community Center.

**Resolution #11-487 -- Establishing Investigative Funds**

Mayor Ing-Moody discussed the need for the Town to establish two investigative funds for the use of the Twisp Police Department and for the NCW Drug Task Force in conjunction with the Town's Department of Justice Grant. After the establishment of the funds, policies and procedures will need to be written to track use for auditing purposes.

**Action:** Staff will prepare policies and procedures related to the two investigative funds.

**Motion:**

Council Member Estes moved to approve Resolution #11-487 as presented. The motion was seconded by Council Member Gehring and passed unanimously.

**Discussion Regarding Combining the Twisp Planning Commission and the Twisp Parks and Recreation Commission**

Council Member Day prepared a report pointing out the pros of combining the current Planning Commission and Parks and Recreation Commission. Council Member Day reported she had contacted all of the members of both Commissions and all are in favor of combining the commissions. The main challenge of having the two separate commissions is that neither one has been able to fill all of the positions making it hard to get a quorum on meeting dates.

Council Member Day reported Fred Wert is interested in working on a sub-committee regarding trails.

Action: Clerk Moriarty was directed to research the procedure of combining the two Commissions.

**Executive Session for Approximately 15 minutes to Discuss Personnel – Employee Performance**

Mayor Ing-Moody excused herself from the meeting. Mayor Pro-Tem Estes adjourned into Executive Session for approximately 15 minutes.

Mayor Pro-Tem Estes extended the Executive Session for 15 minutes.

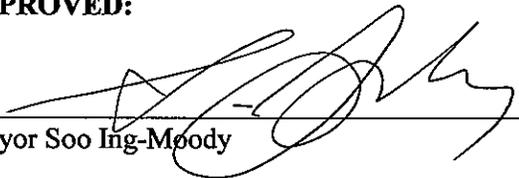
Mayor Pro-Tem reconvened into regular session at 9:15 pm.

There was no action taken.

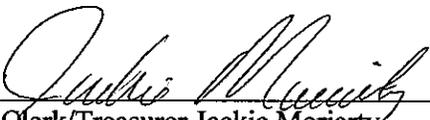
**Adjournment**

There being no further business to come before the Council; Mayor Pro Tem Estes adjourned the meeting at 9:15 pm.

**APPROVED:**

  
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Mayor Soo Ing-Moody

**ATTEST:**

  
\_\_\_\_\_  
Clerk/Treasurer Jackie Moriarty