

**Town of Twisp  
Special Council Minutes  
06/03/11 – 12:00 PM**

Meeting called to order at 12:12 pm by Mayor Ing-Moody.

Council Members Present:     Clint Estes, Mayor Pro-Tem  
  Tom Gehring  
  Traci Day  
  Bob Lloyd

Council Members absent:     Hans Smith

Also present: Superintendent Moss, Accountant Storms and Clerk/Treasurer Moriarty.

**Mid-Year Budget Workshop**

Accountant Storms prepared a packet of information for Council based on questions submitted to her:

Funds:

Streets (101) – A certain percentage of tax goes into the street fund; this percentage was set by Council Ordinance.

Real Estate Excise Tax REET Fund (102) – This tax is generated from property sales and is slated for Capital Improvements.

2% Hotel-Motel Tax Fund (103) – This tax is generated from hotels, motels, and bed & breakfasts and can only be used for tourism promotion.

Wagner Trust (Investment) – This investment can only be used for the Wagner Memorial Pool maintenance and operations.

Internally Restricted Funds – There are several internally restricted funds created by Ordinance or Resolution that reserve revenue for special projects.

**Roof Update**

Mayor Ing-Moody reported she has been working on gathering any options to finance the Town Hall's emergency roof repairs. She has been trying to obtain funding either through grant funds or a loan with low interest rates. She hopes to combine this with insurance money, water/sewer capital fund money, or REET money to keep the Town's debt service from greatly increasing. According to Accountant Storms the Town's debt service is still within acceptable limits; she referred to a spreadsheet showing all current debt service. The issue is to find adequate funding for this emergency situation in a timely manner since the roof is considered hazardous if not repaired prior to the upcoming winter.

**Treatment Plant Diffuser Issue**

Superintendent Moss discussed the much needed work on the diffusers at the treatment plant. He reported the SEPA is complete and the window of opportunity when the DOE will allow the work to take place is September or October 2011. Superintendent Moss strongly urged Council to

complete the work this year using a portion of the Water/Sewer Capital funds; the project cost is approximately \$25,000-\$35,000. Accountant Storms reported that approximately \$24,500 will be transferred to the Water/Sewer Capital Fund in addition to the approximate \$61,000 currently in the fund.

### **Flood Control/Prevention Mitigation Fund**

It was suggested the Town create a fund that would aid in restoration or clean-up of shorelines in case of a flood; Council agreed this is not a priority at this time and they may consider it in the future.

### **Water/Sewer Rate Structure**

Council discussed the current water/sewer rate structure and reviewed some information Accountant Storms provided. Accountant Storms gave the Council some history regarding the setting of the current rate structure when the Rural Community Assistance Corporation (RCAC) worked with the previous Council. Council Member Estes was involved in the discussions at the time and felt that the process was thorough; commenting that after more experience on the Council he now has a change of heart regarding how residential and commercial charges are structured.

The following items were discussed by Council:

Police Department staffing – The Department of Justice currently pays for 1 full-time officer.

Fire Department – Possibility of annexation and what it could mean to the Town’s budget.

Clerk’s Office – How the Methow Watershed and Methow Restoration Council/Centennial Clean Water Act Grants affect the staff both positively and negatively.

Clerk’s Office hours – A change could improve overtime charges.

Wage estimates and funds.

Grant Administration position funding and budget – Currently covered by all grants administered.

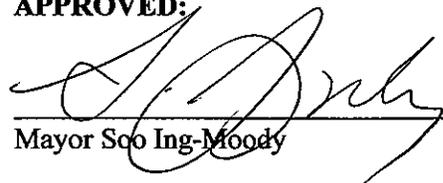
Department of Justice Grant budget amendment – Will be done to reflect the needs of the Town regarding local law enforcement.

Proposed Town Administrator position.

### **Adjournment**

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 2:15 p.m.

**APPROVED:**

  
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Mayor Sco Ing-Moody

**ATTEST:**

  
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Clerk/Treasurer Jackie Moriarty