

**Town of Twisp
Council Minutes – 06/28/11
7:00 PM**

Mayor Ing-Moody called the meeting to order at 7:06 pm.

Council Member present: Clint Estes, Mayor Pro-Tem
 Tom Gehring
 Hans Smith
 Traci Day
 Bob Lloyd

Council Members absent: None

Pledge of Allegiance

Council Member Lloyd led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Additions: War Memorial at Twisp Park (if time allows)
 Moved New Business: Salaries to Last on the Agenda

Deletions: None

Consent Agenda

- Approval of Minutes – 06/14/11.
- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 28th day of June, 2011:

Payroll	#12849	\$1,540.59	06/17/11
Payroll	#12850 - #12854	\$4,390.00	06/20/11
Checks	#28385 - #28403	\$80,750.27	06/23/11
DOR	EFT/Trans #1435	\$2,705.87	06/24/11

Motion:

Council Member Smith moved to approve the consent agenda and minutes from 06/14/11 as amended. The motion was seconded by Council Member Gehring and passed unanimously.

Public Hearing – Six Year Transportation Improvement Plan – Resolution #11-492

Mayor Ing-Moody opened the Six Year Transportation Improvement Plan (TIP) hearing at 7:12 p.m. The proposed plan was prepared by Superintendent Moss. Mayor Ing-Moody asked if any of the Council Members had outside conversations about the Six Year Transportation Improvement Plan to disclose at the opening of this hearing? They did not.

- Council has last year’s TIP as a comparison.
- There is a state deadline for submittal of the plan to the Dept. of Transportation by July 1st.
- The Council asked how the plan was prioritized.
- Superintendent Moss had placed streets on state funding lists where they had the best chance of being accepted for funding.
- Glover Street and Highway 20 were recently improved leaving residential streets to prioritize in the plan.
- The Capital Improvement Plan can also be used to prioritize roads for improvement.
- Council discussed adding sidewalks to the proposed improvements to East Johnson Street for connectivity to West 2nd Avenue and any future improvements to West Twisp Avenue.
- There was no public comment at this hearing.
- Mayor Ing-Moody closed the public hearing at 7:32 p.m.

Motion: Council member Estes moved to approve Resolution #11-492 as amended to include sidewalks on Johnson Street. The motion was seconded by Council Member Day and passed unanimously.

Public Comment Period

There was no public comment.

Mayor’s Report

Mayor Ing-Moody reported on the following:

- She is moving forward on issues discussed at previous meetings.
- She attended the Association of Washington Cities annual conference, it was very insightful.

Staff Reports

Written staff reports were submitted and placed in Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by Department Heads.

Police:

Chief Budrow gave an up-date on the hiring process of a temporary police officer.

- He is hiring a former Chelan County officer.
- The temporary officer can work for six months after which time a full time officer must be hired according to Civil Service guidelines.
- Five locations were vandalized June 24th in Twisp.

Water Department:

Council member Lloyd commented on the water totals for water pumped out of our wells for the month of May in comparison to the rest of the year and last year.

Action: The Council will ask Superintendent Moss to comment on the water totals at the next meeting.

Commission Reports/Board Reports

Council Member Day presented the second draft of the Planning Commission trail system land acquisition brochure to the Council.

- The brochure is an outreach tool.
- It was condensed from the power point presentation used for the initial trail grant application.
- Council Members and Commissioners should give her their comments.

Council Members Smith and Gehring reported on the Watershed Council.

- Aspect has completed a study which confirms availability of water transfer to the Twisp Reach.
- Two new members have been appointed to the Council:
 - Katherine Biell and Dick Ewing.
- Two new committees are being created.
 - Rule revision committee.
 - An organizational development committee.
- Twisp needs to continue to have a representative involved in the Watershed Council, possibly on both committees, but especially on the Rule Revision Committee.

OLD BUSINESS

Methow Recycle Roundup-Twisp Recycling Proposal

Casey Bouchard gave a presentation on the Twisp Public Recycling Project Proposal.

- With approval of the Council, six barrels will be fabricated into recycling receptacles.
- Local artists will create art work on the barrels.
- Two sponsors per barrel will have advertising on the barrels.
- Methow Recycle Round-up is asking the Town for a one time contribution of \$1000.
- They are tentatively asking for a yearly maintenance fee of \$500 for bin maintenance.
- The one-time fund will be administered by Methow Arts Alliance.
- The Council discussed ways of funding the project, including 2% monies.

Action: Clerk Moriarty will research available 2% monies for the project. The Council will discuss whether an agreement is necessary for the yearly maintenance or if the funding would be a standard line item in the budget. They will notify Mr. Bouchard of their decision after the next council meeting.

Ordinance #630 Revision to the Park Rules and Regulations Twisp Municipal Code 9.10

Motion: Council Member Lloyd moved to approve Ordinance #630 as presented. The motion was seconded by Council Member Day and approve unanimously.

Ordinance #628 – Chapter 13 of the Twisp Municipal Code – Water and Sewer

Chapter 13 of the Twisp Municipal Code has been revised by the Public Works Committee, Superintendent Moss, Clerk Moriarty and reviewed by town attorney Scott Detro and has been discussed by Council.

- One large change to Chapter 13: Landlords will receive the water and sewer billing. Renters will not be responsible for the remittance.
- The Town can place a lien on the property for a debt owed by the owner but can't lien a renter's debt.

New items for approval by the council at the June 28th meeting are:

- Changing the due date for water and sewer billing from the last day of the month to the 25th of the month.
- 13.05.410 Public fire hydrants – Right of town to make water shortage provisions, Added “unauthorized”: All public fire hydrants shall be under the control and kept in repair by the water department and by the fire department in case of fire and such others as the superintendent shall authorize shall have access to said hydrants. Any unauthorized person who shall open any fire hydrant or draw or attempt to draw water therefrom or willingly or carelessly injure the same shall be subject o pay all damages done to said hydrant, in addition to being in violation of this section.

Motion: Council Member Gehring moved to approve Ordinance 628 as amended to include delinquency date change and revision to 13.050.410. The motion was seconded by Council Member Estes and approved unanimously.

Memorandum of Agreement between the Farmers Market Group and the Town of Twisp

- The Town received a letter from the Farmers Market Board of Directors and signed by Bob Elk.
- In the letter, they asked for a reduction in the reservation fee for the Market's use of the Common's Park to \$20 per week for the season.
- Mayor Ing-Moody and Clerk Moriarty had signed and sent the memorandum to the Farmers Market for their signature with a stated fee of \$25 per Saturday.

Action: Clerk Moriarty will send a letter to the Farmers Market Board stating the fee amount stands as stated in the memorandum.

NEW BUSINESS

Resolution #11-490-Amending Resolution #09-208 Regarding the Twisp Municipal Airport Advisory Board

- Section 2 of Resolution #11-490 will be changed: Such findings and recommendations shall maintain consistency with FAA and WSDOT Aviation guidelines, ~~the Twisp Airport Layout Plan~~ and current codes.

Motion:

Council Member Day moved to accept Resolution #11-490 as amended. The motion was seconded by Council Member Lloyd and approved unanimously.

Water Leak Overage Charges

- The Council viewed Don McLane’s request to reverse leak overage charges using Ordinance 554 and the Water Utility Leak Notification form.
- It was recommended the Council reverse the \$174.70 overage charges.

Motion:

Council Member Gehring moved to forgive the \$174.70 water overage charges on Don McLane’s account as requested. The motion was seconded by Council Member Day and approved unanimously.

Ordinance #631 – Airport Advisory Board

At this meeting, Resolution #11-490 amending Resolution #90-208 regarding the Twisp Municipal Airport Advisory Board was approved. Twisp Municipal Advisory Board will be added to the Twisp Municipal Code Title 2 Administration and Personnel and removed from the Zoning Ordinance, Section X, and Administration. This change is initiated by the Council and will not need to go to the Planning Commission for approval.

Motion:

Council Member Estes moved to accept Ordinance #631 as presented. The motion was seconded by Council Member Gehring and passed unanimously.

Motion:

Council Member Smith moved to accept the changes in the future ordinance. The motion was seconded by Council Member Estes and passed unanimously.

War Memorial at Twisp Park

- Council Member Gehring stated his appreciation of Superintendent Moss' efforts in moving the War Memorial at the Twisp Park
- He expressed his understanding of budget constraints and appreciates the low maintenance of the memorial.
- He feels the new location and design for the War Memorial was not well thought out.
- He believes that plans for such projects should go to a sub-committee and an opportunity given to community members for input.
- Council Member Day reminded the Council that the Park & Recreation Commission had previously approved leaving the memorial where it was originally in the park.
- She also reminded the Council that the Comprehensive Plan calls for a Beautification Committee that could oversee design projects.

Ordinance #629 – Twisp Municipal Code Section 2.65 – Salaries

- Mayor Ing-Moody excused herself from the meeting leaving Mayor Pro-tem Estes in charge.
- Mayor Pro-tem Estes stated the Council recognizes and appreciates the effectiveness and results that Mayor Ing-Moody is making as mayor of Twisp.
- Accountant Storms suggests any increases to the mayor's salary should be equally distributed between all departments.
- Council Member Smith stated a mayor's salary needs to be increased to better compensate for the heavy work load the position requires.
- Council Member Smith also stated that the Council had recently concluded its analysis on the feasibility of restructuring the Town's Administration, including hiring a Town Administrator, and had determined through this process that increasing the mayor's stipend, as opposed to hiring another high level employee, was the most cost effective alternative to providing the Town with an effective administrative capacity during economic hard times.
- The Council discussed giving up their stipends of \$40.00 a month.
- A question was also asked if the Council could go to a per meeting payment method to eliminate the fee assessed when candidates apply for mayoral and council positions.

Action: Clerk Moriarty will research if the Council can give up their stipends and the money stay in the general fund.

Motion:

Council Member Smith moved to increase the mayor's salary to \$1,500 per month starting July 1, 2011. The motion was seconded by Council Member Gehring and passed unanimously.

Adjournment

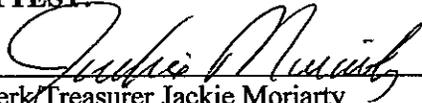
There being no further business to come before the Council; Mayor Pro-tem Estes adjourned the meeting at 10:00 pm.

APPROVED:



Mayor Pro-tem Estes

ATTEST:



Clerk/Treasurer Jackie Moriarty