

**Town of Twisp**  
**Council Minutes – 08/13/13**  
**7:00 PM**

Mayor Ing-Moody called the meeting to order at 7:00 pm.

Council Members present:     Traci Day  
  Clint Estes  
  John Fleming

Council Members absent:     Bob Lloyd  
  Clay Hill

**Pledge of Allegiance**

Council Member Fleming led the Pledge of Allegiance.

**Request for Additions or Deletions to the Agenda**

**Additions:** None

**Deletions:** Donation to Police Department & Transportation Improvement Board Bid Award

**Public Comment Period: Up to Three Minutes**

There was no public comment.

**Mayor's Report**

Mayor Ing-Moody reported on the following:

- She reported that State Representative Brad Hawkins will be in Twisp on Thursday, August 22<sup>nd</sup>, and she will be taking him on a walking tour of Twisp. The theme of his visit is "A Taste of Twisp". She reported that the Twisp Chamber of Commerce will host a luncheon for Representative Hawkins at the Methow Valley Community Center at 11:30 and after the luncheon, Peter Morgan will moderate a question and answer period for Representative Hawkins. She stated that if council members had questions for Representative Hawkins, they can submit them to Clerk Moriarty. The luncheon will be catered by the Twisp River Pub which will be using local ingredients from Twisp.
- She reported that as a member of the Regional Planning Transportation Organization (RPTO) she will be hosting a meeting of Okanogan County members on August 29<sup>th</sup>. She explained that the Transportation Assistance Program (TAP) and Surface Transportation Program (STP) funds that Twisp has received in the past come through RPTO and it is in the Town's best interest to be a strong member of the organization.
- She reported that it is budget season. She will be meeting with department heads starting August 27<sup>th</sup> to begin the budget process.
- She reported that Aero Methow is having a thank you BBQ at TwispWorks on Saturday, August 17<sup>th</sup> at 4:00 to celebrate the acquisition of a new ambulance through Moccasin Lake Foundation and asked the Council to put the event on their calendars.

- She reported that Town of Twisp softball practice is going well and reminded Council and staff of the scheduled game against Winthrop on August 24<sup>th</sup>, 11:00 with a BBQ potluck afterwards.

### **Staff Reports**

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

### **Superintendent Moss**

- He reported in his Public Works Report to the Mayor and Council that July's water pumping total was up about 1.4 acre feet or 450,000 gallons with 50,000 gallons used by fire hydrant testing, DOT and Fire Department.
- He reported that the Washington Survey and Rating Bureau have completed its testing of water hydrants pressure and flow and a report is forthcoming.
- He reported that Mayor Ing-Moody and he had received a proposal from DOH Associates to create an architectural design for Twisp town hall. The proposed plan would include HVAC improvements, meet American Disabilities Act requirements, and the viability of the shop area as a usable meeting space.

### **Commission/Committee/Board Reports**

There were no reports submitted.

### **OLD/NEW BUSINESS**

#### **Building Codes and Appeal Board**

As requested by Council, Building Inspector Sandoz had submitted information pertaining to the establishment of an Appeals Board to preside over appeals to decisions made by the Town's building inspector. At the same time, he also submitted information pertaining to unfit dwellings, structures and premises which the Council found to be confusing. The Council had discussed separating the two matters and Building Inspector Sandoz agrees that would be best.

**Action: The Council asked Inspector Sandoz put together an ordinance to form an Appeals Board. The Council also asked Inspector Sandoz to bring back information on unfit dwellings at a later date after he has had time to study the issue further.**

He informed the Council that he would be submitting an ordinance for review and acceptance by Council using the 2012 International Building Code (IBC) instead of the 2009 IBC when it is completed.

#### **Transportation Improvement Board (TIB) Bid Award**

Superintendent Moss noted that the Council was scheduled to approve the bid award of TIB funding for street improvements at this meeting. At the bid opening, the two bidders exceeded the amount of available funding for the project by approximately \$80,000. He stated that at this point, the options for continuing with the proposed streets project are to:

1. Ask the TIB for more money to complete the project
2. Eliminate a street/streets from the project

3. Put the project out for bid again in the spring of 2014

He stated that if an option or options allow the project to continue this year, a special Council meeting will be necessary to allow the Council to award the bid to the appropriate bidder.

**Approval for Submission of a TIB Grant**

Superintendent Moss has written a grant application for five street projects for arterial improvements, sidewalks, and pavement preservation. Preliminarily, the projects are 5<sup>th</sup> Ave. between Glover St. and Bridge St.; 4<sup>th</sup> Ave. between Glover St. and Lincoln St.; 3<sup>rd</sup> Ave. between Glover St. and Lincoln St.; 2<sup>nd</sup> Ave. between Glover St. and Lincoln St.; and from East Twisp Ave. to existing park pavement on Lincoln St. If successful in getting this grant, the funding is scheduled to be released in 2015.

Superintendent Moss and Council discussed options of moving street projects between the approved and proposed TIB grants.

**Motion:**

Council Member Estes moved to approve the submission of the Transportation Improvement Board grant application. He also stated he and the other council members understand the possibility of changes to the 2015 TIB grant application. The motion was seconded by Council Member Day and passed unanimously.

**Outdoor Recreational Burning**

In reviewing Twisp Municipal Codes (TMC) 8.20.100 Outdoor Fires -- Residential or public zones, and 8.20.115 Burn Ban, the Council noted that it wasn't clear if Town citizens were to adhere to Okanogan County Fire District #6 burn ban dates on fire pits or if town citizens were allowed during burn bans to use manufactured barbecues and permanent pits for outdoor cooking and recreational use.

Council discussed whether fire pits should be allowed due to the absence of wild land threats as experienced in the County. Council Member Day said that the Town should follow Okanogan County Fire District #6's burn ban regarding open fires but that manufactured barbecues should be permitted. Council asked to have language changed in the Ordinance to effect this request.

**Action: Clerk Moriarty will bring 8.20.100 Outdoor Fires back to Council with language stating that commercially manufactured barbecues or grills with sides and bottom for outdoor cooking are allowed during burn bans while permanent barbecue pits used for outdoor cooking and recreation are not allowed during burn bans.**

**Consent Agenda**

- Accounts Payable/Payroll
- Minutes – July 23, 2013

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 13<sup>th</sup> day of August, 2013.

Payroll	#13523-13551 EFTs Trans #1758-1763	\$59,083.05	07/31/13
Cashmere Valley Bank	EFTs Trans # 1814-1816	\$2,341.51	08/01/31
Transfer to Municipal Court Checking	#30123	\$440.21	08/07/13
Checks	#30124-30167	\$25,515.36	08/13/13
Wild Fish Conservancy	#30168	\$9,837.68	08/13/13
Payroll	#13552-13555	\$3,450.00	08/15/13

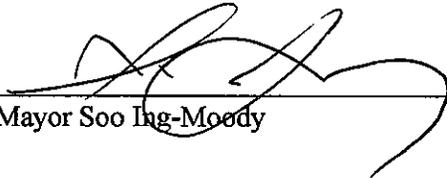
**Motion:**

Council Member Estes moved to approve the minutes and consent agenda as presented. The motion was seconded by Council Member Fleming and passed unanimously.

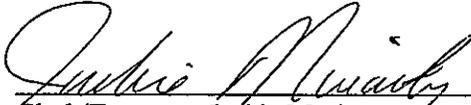
**Adjournment**

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 8:00 pm.

**APPROVED:**

  
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 Mayor Soo Ing-Moody

**ATTEST:**

  
 \_\_\_\_\_  
 Clerk/Treasurer Jackie Moriarty