

**Town of Twisp
Council Minutes – 09/11/12
7:00 PM**

Mayor Ing-Moody called the meeting to order at 7:00 pm.

Council Members present: Bob Lloyd
 Traci Day
 Clay Hill
 John Fleming
 Clint Estes

Pledge of Allegiance

Council Member Lloyd led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Additions: None

Deletions: None

Public Comment Period

There was none.

Consent Agenda

- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 11th day of September, 2012.

Payroll	#13284-13307 EFTs Trans 2060-2065	\$57,443.83	08/31/12
Cashmere Valley Bank	EFTs Trans 2068-2070	\$2,342.51	09/01/12
Okanogan Co Auditor	# 29407	\$162.00	09/05/12
Checks	29408-29432	\$14,918.27	09/11/12

Motion:

Council Member Lloyd moved to approve the consent agenda as presented. The motion was seconded by Council Member Day and passed unanimously.

Mayor's Report

Mayor Ing-Moody reported on the following:

- She reported there were many people in attendance at the TwispWorks event and that it was good to hear of the PDA's developments, the creation of a Foundation, and their plans for the future of TwispWorks.
- She reported that the Methow Valley Irrigation District/Town of Twisp water lease agreement will expire soon and that she and Council Member Estes will be meeting with the MVID Directors to discuss the lease soon. She requested any Council Members who may have questions for the MVID Directors to please email them to her.
- She reported that the contract with Okanogan County Fire District #6 ends 10-31-12 and that the contract will be a discussion item at the next Council meeting.
- When asked on the number of fire runs for the previous month, she confirmed that there have not been any fire calls in the Town limits for the month of August, as per Chief Waller's report.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

Planner Danison:

- He reported that the Okanogan County Planning Zoning Ordinance sub-committee has completed the text to the airport protection amendment. The amendment text when referencing the Twisp Municipal Airport will state that the underlying zoning will apply. The mapping has been completed and will also reflect the Town's Urban Growth Area.

Superintendent Moss:

- He reported that he attended a Kiwanis meeting and gave them a history of the Wagner Memorial Pool. The Kiwanis are considering donating funds to partially fund a new boiler for the pool. There are other organizations that may also possibly donate for a new boiler.

Chief Budrow:

- He reported that there are funds available in the current DOJ grant to employ Office Hartnett until June 30, 2013.

Commission/Committee/Board Reports

There were no reports submitted.

Airport

Council Member Fleming reported that he had a conversation with Mike Port, Chairman of the Airport Advisory Board and member of the Airport Improvement Club, about the availability of potable water at the airport. Chairman Port told Council Member Fleming that there are three Okanogan County approved septic systems at the Airport.

Superintendent Moss stated that he has asked for copies of the Okanogan County permitting for the septic systems from Club and have yet to receive them. He would like to review them.

Recreation Conservation Office Grant

Council Member Day reported that the acquisition grant process has produced one recorded trail easement and a second one should be recorded soon.

Sign Ordinance/Planning Commission

Council Member Day reported that the draft Sign Ordinance has been reviewed by Attorney DeTro and Planner Danison and a public hearing will soon be scheduled for public comment before it comes to Council for approval.

OLD/NEW BUSINESS

Resolution #12-504 - Shoreline Master Program

The question asked at the last meeting was could the Shoreline Master Program document be corrected or amended at this time? The Department of Ecology replied that since the DOE had approved and adopted the document as it was submitted, it could not be amended and must remain as it was approved by the State.

Council Member Hill asked Planner Danison if written explanations would be provided to property owners, if for example, a trail access was going to be required on a developing piece of property.

Planner Danison replied that, yes there are always written findings provided to property owners and that he always tries to work on any potential issues with the developer during the pre-application process before plans are finalized. He assured the Council that there always potential negotiations involved in projects but that the Town attempts to work with property owners when at all possible.

Council Member Day explained to the Council that the new program contains reduced setbacks from the shoreline. She also explained to the Council that public access does not always require or include trail access; it could in some cases be the provision of visual access to the shoreline.

The Ordinary High Water Mark (OHWM) process was discussed. As explained by Planner Danison: it has been determined that a licensed surveyor or Town Administrator can determine the OHWM when developing along the shoreline and if there is a dispute between the property owner and the Town as to the correct point for the OHWM, as it is the starting point for the shoreline setback, the parties can appeal to the Department of Ecology for a final ruling.

Council Member Lloyd stated that there needed to be more flexibility in the appeal process for OHWM disputes.

Motion:

Council Member Estes moved to approve Resolution #12-504 to adopt the Shoreline Master Program as presented. The motion was seconded by Council Member Day and passed. Council Member Hill opposed the adoption of Resolution #12-504.

Capital Facilities Plan – Set Public Hearing for 09/25/12

The Council reviewed the Plan. The following changes were requested:

1. Parks/Recreation, Pedestrian Trails Project – the Planning and Land Acquisition grant will be removed as it will be been completed in 2012.
2. Airport Improvements, Water service – restroom, the year for completion was changed from 2015 to 2017.

Clerk Moriarty will make the changes to the Plan including removing the 2012 completed projects and submit it to Council for the public hearing scheduled for 09/25/12.

Utility Adjustment Project Bid Award

Superintendent Moss explained that manhole covers and water valves have been paved over in years past on Town streets and that they need to be uncovered and raised to a level where staff can adequately maintain and use them. He invited five contractors to a pre-bid meeting and two attended. The Town received one bid for the project from McHugh Excavating.

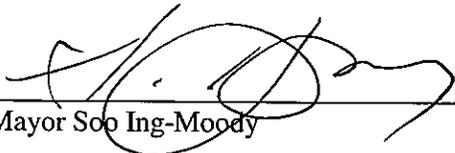
Motion:

Council Member Fleming moved to accept the bid submitted by McHugh Excavating for the Utility Adjustment project. The motion was seconded by Council Member Day and passed unanimously.

Adjournment

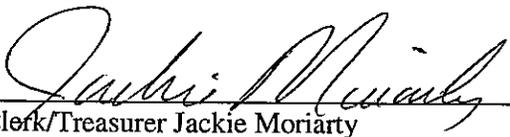
There being no further business to come before the Council; Mayor Ing-Moody adjourned the meeting at 8:03 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty