

Town of Twisp
Council Minutes – 11/13/12
7:00 PM

Mayor Ing-Moody called the meeting to order at 7:01 pm.

Council Members present: Bob Lloyd
 Traci Day
 Clay Hill
 Clint Estes

Council Members absent: John Fleming

Pledge of Allegiance

Council Member Lloyd led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Additions: None

Deletions: None

Public Comment Period

None

Preliminary Budget Public Hearing - Ad Valorum (Property) Tax Hearing – Emergency Medical Services (EMS) Tax Hearing

Mayor Ing-Moody opened the public hearings at 7:04 pm.

- Preliminary Budget Public Hearing
- Ordinance #649 - Ad Valorum /Property Tax
- Ordinance #650 EMS Tax

There were no comments offered from the public in attendance. Mayor Ing-Moody closed the public hearings at 7:06 pm.

Ordinance #649 Ad Valorum/Property Tax

The Mayor and Council discussed the Ad Valorum Tax. Council had some questions regarding the Ad Valorum tax increases.

Action: Clerk Moriarty will supply the Council with information to better explain the Ad Valorum tax for future discussions.

Motion:

Council Member Lloyd moved to approve Ordinance #649 Ad Valorum/Property Tax as presented. The motion was seconded by Council Member Day and passed unanimously.

Ordinance #650 EMS Tax

The Council discussed the EMS tax and the fact that it is a pass-through fund for the Town. The property tax EMS assessment charged citizens of Twisp is designated for Aero Methow Rescue Service. The Town is the holder of the funds and remits them back to the County in June and December for the Aero Methow Rescue Service.

Action: Clerk Moriarty will contact Director Cindy Button and ask if Aero Methow Rescue Service wants the 1% increase in tax revenue that Ordinance #650 would give them.

Resolution #12-506 Salary Schedule

Mayor Ing-Moody and Council discussed the 2013 preliminary budget. The Mayor explained that the budget is required to be balanced at this time but that it is still a work in progress and may be changed. She stated that the 2013 Budget is a conservative one as revenues are down. She stated that both liquor sales and retail sales taxes were lower than projected for the 2012 Budget year.

In an effort to provide for future fiscal stabilization, reduce the risk of unpredictability, and provide for fairness in employee compensation, Mayor Ing-Moody presented the Council proposed changes to salaries. Her proposal includes the elimination of 50% of health care benefit coverage paid by the Town for employees' spouses and dependents. In lieu of this benefit, she is proposing giving a salary adjustment of \$3,155 to each full-time employee and a pro-rated amount to permanent part time employees. She stated this would be a one-time permanent increase to employee salaries. Employees would be responsible for the provision of health care for their dependents, but could continue with the same health care coverage provided through the Town at their own expense. To keep in line with competitive wages, salary schedules would need to be raised for several positions and allow for the proposed increases.

Motion:

Council Member Day moved to approve Resolution #12-506 Salary Schedule as presented. The motion was seconded by Council Member Estes and passed unanimously.

Mayor's Report

Mayor Ing-Moody reported on the following:

- She has been and will continue to work on the 2013 Budget.
- She stated that the Auditors are reviewing the Town's 2010 and 2011 financial records and procedures. There has been an entrance conference with Council Members Day and Lloyd in attendance and there will be an exit conference when the Auditors have completed their review.
- She and Winthrop's Mayor Dave Acheson have been interviewed by City Vision, a magazine of the Association of Washington Cities. The article will highlight the partnership between the two towns in working effectively together.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

Superintendent Moss

- The new sander is in place on the truck.
- The 2013 Budget for Parks and Pool has been reduced and as a result no upgrades are slated for 2013.
- The Friends of the Pool and Kiwanis are helping with the purchase of a new boiler for the pool and the new boiler will cut down on heating costs.

Council Member Day thanked Superintendent Moss for the new “City Center” sign on the corner of S. Glover and Hwy 20.

Commission/Committee/Board Reports

There were no reports submitted.

OLD/NEW BUSINESS

Action: Resolution #12-507 - Travel Policies

6.2 Training/Travel Policy was discussed. The proposed policy 6.2 (a) will be changed to state that the Mayor and Department Head will pre-approve training.

Motion:

Council Member Estes moved to approve Resolution #12-507 as amended at this Council meeting. The motion was seconded by Council Member Lloyd and passed unanimously.

Action: Resolution #12-508 – Vacation Accruals

Vacation accruals were discussed at the last Council meeting and vacation time will be capped at 120 hours for employees who have not yet reached 15 years of service. It was discussed that one employee has reached and passed 16 years of service and will not be losing her accrual range of 160 hours.

A correction to text will state that “(i.e. a full-time employee who starts 4/1/08 will accrue 40 ~~80~~ hours on 10/1/08 if he successfully completes his probationary period by that date and will accrue 40 ~~80~~ hours on 4/1/09, the anniversary date).

Action: A letter will be put in Janie Surface’s personnel file stating that the original rate of 16+ years and 160 hours will continue.

Motion:

Council Member Day made the motion to approve Resolution #12-508 as amended. The motion was seconded by Council Member Estes and passed unanimously.

Ordinance #651 – Twisp Municipal Code – Airport Advisory Board –Section 2.125.050 Meetings

The Airport Advisory Board asked to have the Board schedule for meeting changed from every month to every other month. It was found that they didn't need to meet every month.

Motion:

Council Member Day moved to approve Ordinance #651 as presented. The motion was seconded by Council Member Lloyd and passed unanimously.

Fire District #6 – 2013 Contract

A Council/Commissioner joint meeting with Fire District #6 for 11/12/12 was canceled. Two members of Council prepared and sent a written proposal for contracted fire services for 2013 instead. The Mayor and Council have not yet received a response from Fire Commissioners to the proposal.

The Council understands that the Town and District #6 have differing views on what the contracted amount should be. The Town has a limited budget and believes that District #6's proposal of \$48,000 for contracted fire services is not a fair amount due to the valuable assets the Town contributes: fire station, fire truck, water/sewer, liability insurance, and supporting Town infrastructure.

The Council discussed giving Mayor Ing-Moody the power to seek arbitration if necessary, as stated in the contract.

Motion:

Council Member Hill moved to authorize Mayor Ing-Moody to proceed in exploring what steps would need to be taken in preparing for potential arbitration. The motion was seconded by Council Member Day and passed unanimously.

Consent Agenda

- Accounts Payable/Payroll
- Approval Minutes 10/09/12 & 10/23/12

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 13th day of November.

Francotyp-Postalia	EFT # 2421	\$500.00	10/24/12
Payroll	Checks 13334-13349 EFTs # 2464-2466	\$47,779.65	10/31/12
Cashmere Valley Bank	EFTs #2481-2483	\$2,342.51	11/01/11
Checks	29534-29579	\$79,424.89	11/13/12
Check	29580	\$1,997.96	11/13/12

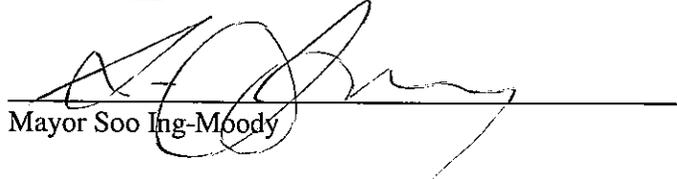
Motion:

Council Member Day moved to approve the minutes and consent agenda as presented. The motion was seconded by Council Member Estes and passed.

Adjournment

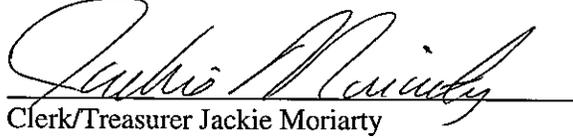
There being no further business to come before the Council; Mayor Ing-Moody adjourned the meeting at 8:15 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty