

Town of Twisp

Council Minutes – 11/08/16

Mayor Ing-Moody called the meeting to order at 5:30 pm.

Council Members present: Aaron Studen
 Alan Caswell
 John Fleming
 Hans Smith

Pledge of Allegiance

Council Member Caswell led the Pledge of Allegiance.

Public Hearing – 2017 Preliminary Budget Hearing

1. Proposed Water/Sewer Increase

Mayor Ing-Moody opened the public hearing to take comments on the 2017 Preliminary Budget and Water/Sewer rate increase at 5:30 pm. She noted that the budget was balanced and had been reviewed by the Finance Committee, Council Members Studen and Smith. There was no public to make comment. Mayor Ing-Moody closed the public hearing at 5:32 pm.

Public Hearing - Transportation Improvement Plan Amendment

Action: Resolution #16-594

Mayor Ing-Moody opened the public hearing to take comments on Resolution #16-594 – Six-Year Transportation Improvement Plan (TIP) amendment at 5:33 pm. The amendment to the TIP had been before the Council for review at the last meeting. There was no public to make comment. Mayor Ing-Moody closed the hearing at 5:34 pm.

Motion:

Council Member Smith made the motion to approve Resolution #16-594 - Six-Year Transportation Improvement Plan as presented. The motion was seconded by Council Member Studen and passed unanimously.

Request for Additions or Deletions to the Agenda

Additions: None

Deletions: None

Public Comment Period: Up to Three Minutes

There was no public comment.

Mayor's Report

Mayor Ing-Moody reported on the following:

- She reported that she and Council Member Fleming may be making a presentation to the Okanogan County Commissioners meeting pertaining to the distribution of .09 funds. She stated that in past years, the Commissioners have not disbursed the funds to local municipalities as they could have. She stated that Twisp's proration could be used to fund Twisp's proposed Civic building.
- She reported that following the USDA FAC committee tour, it seemed that USDA 6025 grant program may be a likely funding source for the proposed civic building in the amount of \$250,000.
- She reported that Kaaren Roe from the Community Development Block Grant (CDBG) has indicated that the proposed civic building would qualify for up to \$750,000 in funding.
- She reported that when the WA state elections are over, she will be talking to the new legislators about continued capital funding for the civic building.
- She reported she is on the Recreation Conservation Office (RCO) committee to propose new policy development to include language regarding the new match waiver eligibility and implementation requirements by RCO for Youth Athletic Field (YAF) grant applications through the Washington Wildlife Recreation Program.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

PW Director Denham

- He stated that the new sewer camera video system will locate problems, inventory the aging system, and help mitigate insurance claims for sewer back-ups.
- He stated that the information gathered by the sewer video camera will be used by staff to run the Vactor with its new root cutter and clear blocked or soon to be blocked lines.
- He stated that the pavement that was removed during the project to get utilities across May Street to the Barth project will be repaired as best it can for the winter and new asphalt will be put in place next spring.
- He stated that the trestle project on the Methow River near 5th Avenue has been completed but there are still trees that may need to be removed and a Hydraulic Project Approval (HPA) permit submitted to the Dept. of Ecology for removal of the trees.

Chief Budrow

- He reported that he had three officers on patrol on Halloween and there was no vandalism reported that night.

Commission/Committee/Board Reports

There were no reports submitted.

Council Member Smith - Public Safety Committee

- He reported that he and Mayor Ing-Moody met with Mayor Acheson and Clerk Gaines of the Town of Winthrop and they were informed that the Winthrop Town Council had just approved the annexation process for Winthrop to annex into Okanogan County Fire District #6. The proposal to annex will be on the February, 2017 ballot for the citizens of Winthrop.

Council Member Fleming – Liaison Methow Watershed Council

- He reported that he met with the legal counsel of the Barkley Ditch and discussed the 80 acre feet of water rights the ditch company is interested in selling.

Council Member Studen – Liaison to Okanogan County Transportation Authority (OCTA)

- He reported that OCTA has moved into its new location in Okanogan and the buses are stored right across the street.
- He reported that getting a connection from the OCTA bus line to the Link bus in Pateros and then on to Wenatchee is a top propriety for OCTA.

OLD/NEW BUSINESS

Presentation: Economic Revitalization Update – SCJ Alliance

Eric Johnston, of SCJ Alliance, presented to the Council the proposed plan for the revitalization of Twisp. He noted that a Twisp steering committee worked with SCJ staff to create the proposed renditions for a revitalized Twisp. He noted that the renditions can be used as is or as examples of what Twisp could do to move forward with other ideas. Gateways, way-finding signs, open space, or lighting can all play a part in the final plan to revitalize Twisp.

It was noted that the Town has many partners including, but not limited to, TwispWorks, Twisp Chamber of Commerce, and the Methow Arts Alliance. All of whom have an interest to see economic growth in Twisp.

It was noted that the Methow Arts Alliance has applied for a grant from the National Endowment for the Arts in the amount of \$200,000 which includes way-finding signage for Twisp.

Mr. Johnston will be giving a more in depth presentation November 9th at the M.V. Community Center on the Economic Revitalization Plan.

Presentation: Civic Building Update – Architects West

Steve Roth, of Architects West, presented to the Council proposed options for the Twisp civic building. He reported that the present building has a 4,600 sq. ft. footprint and what is proposed for a new civic building would need 8,000 sq. ft. of space. One option for the new civic building would be a second story for placement of those functions less needed by the general public. Another option is that 3rd Avenue, the southern street of the town hall lot could be partly vacated and the civic building would include that portion of 3rd Avenue necessary to fit the functions of the civic building. The remaining portion of 3rd Avenue between S. Glover and the alley could be used as open space with travel access for emergency vehicles.

The public works shop now located at town hall is being moved to the wastewater treatment plant as a necessary move to allow for the space needed for the civic building. The original allocation of funds from the legislature allows for the design of the civic building and would partially cover the design and construction of the public works shop at the treatment plant. With the new shop, there will be heated bays to keep the public works vehicles from freezing in the winter.

Mr. Roth will be giving a more in depth presentation November 9th at the M.V. Community Center on the proposed civic building plans.

Action: Ordinance #713-Mayor's Compensation

Mayor Pro-tem Studen officiated over the action item Ordinance #713 – Mayor's compensation. He stated that the increase of \$500 per month to the Mayor's salary is included in the preliminary 2017 Budget, as requested by Council.

Motion:

Council Member Fleming made the motion to approve Ordinance #713 – Mayor's Compensation for an increase of \$500 a month to the Mayor's salary for a total of \$2,500 per month. The motion was seconded by Council Member Caswell and passed unanimously.

Council Member Fleming excused himself from the rest of the meeting as he had another engagement.

Discussion: Twisp Chamber Budget Request

Sandy Moody, President of the Twisp Chamber of Commerce, gave the Chamber's Lodging Tax report for 2016 through October and explained how the \$30,000 allocated by the Town was used. She noted that the Chamber has a greeter present at the Visitor Information Center (VIC) from May 15th through October 15th. The report stated there were 2422 visitors who signed the guest book, an increase in social media contacts, and 20% of the persons signing the guest book were from out of state or out of country.

The newly created brand for Twisp is "Real Twisp" is being met with success and easily identifies Twisp with the attributes of being authentic, friendly, tasty, artsy, and natural.

Amanda Jackson Mott, Director of Methow Arts Alliance, was hired by the Chamber to create a social media and marketing plan. There is a Twisp Blog in place with unique posts to Facebook and Instagram that strategically target a mixed audience with weekly advertisements going out about Twisp.

Don Linnertz, Chamber Vice President, also spoke regarding the Lodging Tax Advisory Committee (LTAC) grant received in the amount of \$3,600 which contributed to the operational budget for the VIC in 2016.

The Twisp Chamber of Commerce is asking for \$25,000 of 2% funds from the Town of Twisp for 2017. The funds would be used again to promote Twisp locally and statewide.

Action: Resolution #16-590 – Comprehensive Plan Transportation Element

The Planning Commission revised the Transportation Element of the Comprehensive Plan and recommended the changes to the Council. Public hearings were held by the Planning Commission and the Council before the final changes were made.

Motion:

Council Member Smith made the motion to approve Resolution #16-590 - Comprehensive Plan Transportation Element revisions. The motion was seconded by Council Member Caswell and passed unanimously.

Action: SCJ Alliance Contract Amendment (CERB Grant)

SCJ Alliance has been contracted by the Town of Twisp to develop an Economic Revitalization Master Plan through a Community Economic Revitalization Board (CERB) grant. An amendment to the contract #1/Phase 40 included developing alternative roundabout concepts with cost estimates, preparing an industrial land capacity analysis, additional graphics for gateways and signage, and revised graphics to include the proposed Town Hall with the total fee for Amendment #1/40 added Services to be \$6,667. This additional amount completes the CERB grant matching funds requirement.

Motion:

Council Member Smith made the motion to approve Amendment #1 to the SCJ Alliance contract in the amount of \$6,667. The motion was seconded by Council Member Caswell and approved unanimously.

Action: Police Grant WASPC - Equipment

Chief Budrow stated that new equipment is needed for Steven Purtell when he returns to Twisp from the Police Academy and he is asking for approval to submit a grant application to Washington Association of Sheriffs and Police Chiefs for a hand-held laser radar and a Field Sobriety Breath Test (FST) unit.

Motion:

Council Member Smith made the motion to approve the submittal of a grant application to WASPC for laser radar and a FST unit. The motion was seconded by Council Member Studen and passed unanimously.

Consent Agenda

- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 8th day of November, 2016.

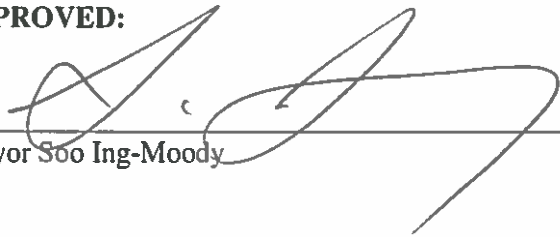
US Rural Development	EFT Trans #2168	\$683.00	10/28/16
Payroll	EFTs Trans # 2172-2185, 2205-2209 Checks 14211-14214	\$54,092.76	10/31/16
Cashmere Valley Bank	EFTs Trans # 2212 & 2213	\$1,086.52	11/01/16
US Rural Development	EFT Tran # 2211	\$395.00	11/02/16
Accounts Payable	Checks 32684-32715	\$280,907.06	11/08/16

Council Member Studen moved to approve the consent agenda as presented. The motion was seconded by Council Member Caswell and passed unanimously.

Adjournment

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 7:17 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty