

Town of Twisp
Council Minutes – 03/10/2015
7:00 PM

Mayor Pro-tem Lloyd called the meeting to order at 7:04 pm.

Council Members present: John Fleming
 Dwight Filer
 Traci Day
 Aaron Studen

Council Member Fleming is on an excused absence from Council but participated in this meeting via telephone. He had received the Council packet electronically.

Pledge of Allegiance

Council Member Day led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Additions: None

Deletions: None

Public Hearing – Water Efficiency Plan

Mayor Pro-tem Lloyd opened the public hearing to take comment on the Water Efficiency Plan at 7:05 pm. There was no one from the public to make comments on the Plan.

Council Member Fleming noted that Page 4-5, Water Supply Characteristics, Bullet 3, assumed that the Town would be acquiring more water rights and that was a presumptuous statement at this time since the Town had yet to acquire the proposed rights.

Mayor Pro-tem Lloyd closed the public hearing at 7:09 pm.

Public Comment Period: Up to Three Minutes

Gayle Clemens lives just outside of the east limits of Twisp. She commented on the noise generated from large trucks using their exhaust brakes as they travel down the hill into Twisp. She has contacted the Department of Transportation about this issue. She also stated that large trucks are using their exhaust brakes on the north end of Twisp and bothering citizens.

She asked if something could be done about the noise. Her information was taken and she was thanked for her concern on this issue.

Mayor's Report

Mayor Ing-Moody was absent and did not give a report at this time.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Pro-tem Lloyd asked Council if they had any questions regarding the reports submitted by the Department Heads. There were no questions asked of the Department Heads.

Commission/Committee/Board Reports

There were no reports submitted and Council Members did not give oral Commission/Committee/Board reports.

OLD/NEW BUSINESS

Parks and Recreation Commission Appointments

The Parks and Recreation Commission had been re-established by the Council and citizens of the community had applied for positions on the Parks and Recreation and Planning Commissions. Mayor Ing-Moody has appointed and is asking the Council to approve Peter Morgan, Bruce Morrison, Susan Ernsdorff, Carolanne Steinebach and Gayle Clemens to the Parks and Recreation Commission.

Motion:

Council Member Day moved to approve the appointments of Peter Morgan, Bruce Morrison, Susan Ernsdorff, Carolanne Steinebach, and Gayle Clemens to the Parks and Recreation Commission. The motion was seconded by Council Member Filer and passed unanimously.

Planning Commission Appointments

With the re-structuring of the Planning Commission there was the need for new members, and citizens applied for positions on the Commission. Mayor Ing-Moody has appointed and is asking the Council to approve Mike Port, Bill Tackman, Alison Gillette, and Donna Keyser to the Planning Commission. Vicki Hallowell is a present member in good standing on the Planning Commission.

Motion:

Council Member Day moved to approve the appointments of Mike Port, Bill Tackman, Alison Gillette, and Donna Keyser to the Planning Commission. The motion was seconded by Council Member Filer and passed unanimously.

Water Systems Plan

Water Use Efficiency, Chapter 4 of the Water System Plan was discussed by the Council and changes were suggested.

Page 4-2, Grammatical changes were suggested for paragraph one of Production and Source Meters.

Page 4-5, Water Supply Characteristics – Water Rights - The Council noted that the Town does not have the new water rights secured at this time to support the statements made in this bullet.

Figure 1-4, Okanogan County Methow Review District map is outdated and needs to be corrected.

Figure 3-1, The Urban Growth Area delineation is incorrect and needs to be removed.

The location “Painters Point” is incorrect needs to be changed to “Painters Addition”.

Former Council Member Hans Smith’s comments pertaining to the Water Systems Plan will be passed on to Dave Van Cleve of Gray and Osborne along with the Council Members’ changes.

Ordinance #690 – Cross Connection Control

A Cross Connection Control Plan is required by the State Department of Health and the Town has contracted with Backflow Management Inc. to expedite the facilitating of the Plan for the Town due to upcoming Methow Valley Irrigation District projects within Town. Attorney DeTro has reviewed the Plan.

Motion:

Council Member Filer made the motion to approve Ordinance #690, the Cross Connection Control Plan. The motion was seconded by Council Member Day and passed unanimously.

**Mayor Ing-Moody joined the meeting after returning from Okanogan where she sat on the interview board for a new Okanogan County Emergency Management Director. She officiated over the rest of the Council meeting.

Ordinance #691 – Methow Valley Irrigation District Franchise

Ordinance #691, Methow Valley Irrigation District (MVID) Franchise would allow MVID to construct, operate and maintain irrigation water pipelines within and through the Town.

The Council raised concerns about certain sections of the franchise.

Section 5.2, the Council could not determine which document would supersede the other in case of a conflict of language.

Section 6.1 – Council would like “completed by certified and licensed individuals” to be changed to “completed by MVID staff or a licensed and bonded contractor”.

Section 10.1 – Council Member Lloyd brought up the hypothetical question: “If the MVID had to move a pipeline for reasons given in this section and they did so at their own expense and then the town engineer made a mistake, whose responsibility would it be to fix the error.”

Section 12.4 – The Council would like the wording “full membership” to be removed from the section, if it meant that all five council members needed to be present.

Section 15.2 – Council questioned the need for Section 15.2 – Proof of Insurance as Section 15.1 also pertains to insurance.

16.1 – Franchise Fee and Costs – the Council asked about the history of franchise fees and the 6% amount used in this franchise agreement. It was explained that 6% was consistent with the utility tax charged to other utilities operating within Town.

Action: Clerk Moriarty will send the Council questions and changes to Attorney DeTro for his guidance.

Methow Valley Irrigation District Pipeline and Maintenance Easement Agreement

Council Member Lloyd disclosed that Lloyd Logging Inc. has received the contract to place new irrigation lines for MVID in the Town of Twisp. Council Member Lloyd is the president of Lloyd Logging Inc.

The pipeline and maintenance easement agreement grants, conveys and quitclaims to MVID a non-exclusive pipeline and maintenance easement and the right to maintain the pipeline and necessary appurtenances.

Motion:

Council Member Day moved to approve the Methow Valley Irrigation District Pipeline and Maintenance Easement Agreement. The motion was seconded by Council Member Studen and passed. Council Member Lloyd abstained.

Fire District #6 Contract

The Town’s contract with Fire District #6 for fire protection services is up for renewal in 2017.

There was concern voiced that since Fire District #6 Commissioners are trying to determine how they can fund a new fire hall as their levy request to build a new fire hall failed with the Methow Valley voters, the Town may be in a vulnerable position if there were to be belief that the Town of Twisp could supplement any funding shortfall.

The Council reiterated what currently is paid to District #6 on a contract basis, along with the debt, expenses, and infrastructure that Twisp is also providing the District.

The Council asked that a letter be sent to the District #6 Commissioners restating the Town’s position that the contract amount and other expenses Twisp pays for the District is already a large burden on the Town and its citizens, and is considered more than adequate compensation for the call outs in the Town.

Action: A letter expressing the Town’s position will be written and brought back to Council for review. Council Members will submit suggestions for inclusion in the letter to Clerk Moriarty.

Water and Sewer System Development Fees

Twisp’s water and sewer system development fees are currently \$2,500 each. Dave Van Cleve, of Gray and Osborne noted in the proposed Water System Plan that Twisp is charging less for the development fees than most communities.

Mr. Van Cleve stated that a formula using data from a past Town water/sewer rate study could be used to review the present charges or staff could analysis the fees by using best available data to assure that the Town is receiving adequate compensation for the development of property.

Action: Staff will come back to Council with more information on development fees.

Community Economic Revitalization Board (CERB) Planning Grant

Town Council had approved submission of a “Planning Only” grant application to Community Development Block Grant (CDBG) for planning infrastructure improvements to the downtown corridor for future development.

Mayor Ing-Moody reported that through the Department of Commerce she has learned that if the CDBG “Planning Only” grant for \$24,000 was switched to a different funding source, Community Economic Revitalization Board (CERB), the CDBG grant request could be used for a transportation plan. CERB grants require match and TwispWorks would partner with Twisp to supply the needed match through the value of numerous revitalization projects proposed to occur in the near future.

Mayor Ing-Moody will bring back to the Council any developments of these grants.

Council Retreat

Mayor Ing-Moody and Council have had yearly retreats to discuss short and long term goals for Twisp. This year, vacations and work schedules are making it difficult to schedule a retreat. Tentative dates for a retreat are July 10 and 11. Council members will be asked for discussion topics as the date approaches

Consent Agenda

- Accounts Payable/Payroll
- Minutes 01/27/15 and 02/10/15

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 10th day of March, 2015.

Payroll	Checks 13984-13987	\$3,650.00	02/13/15
Accounts Payable	Checks 31292-31314	\$18,021.34	02/24/15
Accounts Payable	Voided Check # 31296	\$799.05	02/24/15
Accounts Payable	Check # 31320	\$799.05	02/24/15
Accounts Payable	Checks 31315-31319	\$315.00	02/24/15
US Rural Development	EFTS Trans # 524-525	\$1,000.00	02/28/15
Payroll	Checks #13988-14001 EFTs Trans # 644-648	\$42,362.76	02/27/15
Cashmere Valley Bank	EFTs Trans # 635-637	\$2,341.51	03/01/15
Accounts Payable	Checks # 31321-31340	\$12,778.11	03/10/15
Accounts Payable	Checks # 31341-31342	\$14,869.02	03/10/15

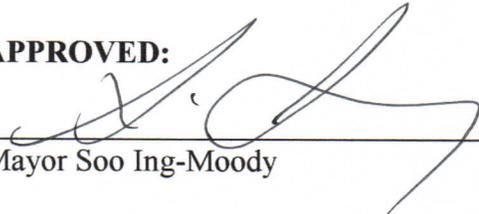
Motion:

Council Member Lloyd moved to approve the consent agenda as presented. The motion was seconded by Council Member Day and passed unanimously.

Adjournment

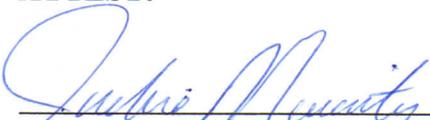
There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 8:37 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty