

# Town of Twisp

## Council Minutes – 01/24/17

Mayor Ing-Moody called the meeting to order at 5:30 pm.

Council Members present:     Aaron Studen  
  Alan Caswell  
  Hans Smith  
  Josh Thomson

Council Member absent:       John Fleming

### **Pledge of Allegiance**

Council Member Studen led the Pledge of Allegiance.

### **Request for Additions or Deletions to the Agenda**

**Additions:**     None

**Deletions:**     None

### **Public Comment Period: Up to Three Minutes**

Mark Edson, 321 Bigelow Street, asked how the Town was going to be able to afford a new civic building at the cost of \$3,000,000.

Mayor Ing-Moody stated that the cost of the building as estimated by the Architects is slated to be less than \$3,000,000. She stated that after the disasters of 2014 and 2015, it was realized that the Methow Valley lacked an emergency operations center from which the Town, Twisp law enforcement, emergency management, and other responding agencies could work in a coordinated effort to respond to emergency needs. She is currently working with state legislators to procure additional funding for the civic building project.

Mayor Ing-Moody asked Mr. Edson to make an appointment with her if he would like to discuss the project in greater detail.

### **Mayor's Report**

Mayor Ing-Moody reported on the following:

- She reported she did not travel to the AWC reception in Olympia last week due to bad weather.
- She reported that she would be attending the USDA Eastern Cascades Provincial Advisory Committee for the Okanogan Wenatchee National Forest, of which she is a member, on January 25<sup>th</sup>.
- She reported that PW Director Denham is resigning from his position as the PW Director. She stated that she knew it was a difficult decision. She stated her appreciation of his service to the Town. She noted that there will be a plan for interim work as Director Denham has agreed to

assist the Town until a new director is hired. She stated she has met with the PW committee and will be working with them through the hiring process.

Director Denham stated that he will be doing everything he can to keep up with Town's PW related emails in the evenings and he will be in contact with staff to do everything necessary through this period of transition. He offered to do whatever it takes to ensure the town is covered.

### **Staff Reports**

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

#### **Chief Budrow**

Chief Budrow is at home recuperating from knee surgery. Reserve officers are covering some of the open shifts. The Women's March that was held on Saturday was well attended and peaceful.

#### **PW Director Denham**

He reported that staff is continuing to work on snow removal and the thawing of water meters.

### **Commission/Committee/Board Reports**

There were no reports submitted.

#### **Council Member Smith - Watershed Council**

Council Member Smith reported that:

- A Watershed Council member, Brian Fisher, is resigning from the council. A new member when selected must be approved by the 3 initiating entities: the Towns of Twisp and Winthrop and the Okanogan County Commissioners.
- Newly elected County Commissioner Andy Hover attended the council meeting.
- There is a 2 CFS Instream Rule Revision proposal in discussions at the committee level.

#### **Clerk Moriarty – Liaison to the Watershed Council**

She reported that:

- Aspect Consulting is working on a diversion plan for water rights between the Wolf Creek Drainage and the Twin Lakes Aquifer.
- The Watershed nonprofit that runs parallel to the Watershed Council has three grants applications in progress: Moccasin Lake Ranch for public outreach, The Community Foundation of NCW for an administrative assistant, and a DOE volunteer meter program.
- The Council discussed the Hirst Decision pertaining to new wells and hydrogeological studies.

## **OLD/NEW BUSINESS**

### **Action: CDBG Grant Application Submission Approval**

The grant from Community Development Block Grant (CDBG) is for a potential \$750,000 to augment any capital timeline requirements for the civic building as the Town is set to receive appropriations from the legislature.

#### **Motion:**

Council Member Thomson made the motion to approve the CDBG application submission. The motion was seconded by Council Member Smith and passed unanimously.

### **Action: USDA Grant/Loan Application Submission Approval – Water Projects**

Mayor Ing-Moody stated that, at this time, the Town is going to defer the submission for a grant/loan application for these water projects. It was noted that this grant was tied to other projects and the Mayor will meet with the PW committee to work on new figures for the associated projects. PW Director Denham will submit a spreadsheet pertaining to all the public works projects that are in progress.

### **Action: USDA Grant/Loan Application Submission Approval – Civic Building**

This grant/loan is for \$250,000 and it will augment the funds already ear-marked for the civic building from Capital Appropriations.

#### **Motion:**

Council Member Smith made the motion to approve the submission of an application to USDA for a grant/loan for \$250,000 for the civic building. The motion was seconded by Council Member Studen and passed unanimously.

### **Discussion: Subdivision Ordinance**

#### **Council Member Caswell – Liaison to the Planning Commission (P/C)**

He reported that:

- The P/C noted that the Sign Ordinance needs to be revisited.
- The P/C asked if the Council and P/C could have a joint meeting and discuss the subdivision ordinance.

The Council had in their packets 2 options for changes to the subdivision ordinance. Planner Danison had submitted them for council review. The Town's subdivision ordinance allows for 4 lot short plats. RCW 58.17.020 allows for a maximum of 9 lots.

Mayor Ing-Moody stated that increasing the maximum number of lots allowed in a short plat lot was not desirable due to the lack of oversight required to manage various aspects of a short plat process. She questioned whether the increase was needed.

RCW 58.17.040 – Large Lot Segregation is the division of large lots into 5 acre lots. Council Member Thomson noted that, as engineer for Okanogan County, he has seen problems develop from Large Lot Segregations. He stated he would not be in favor of the Large Lot Segregations being added to the subdivision ordinance.

The Council agreed that without a defined reason for the 2 changes, the changes are not necessary at this time. However, Twisp Municipal Code 17.40 does need to be revisited by the P/C and PW Director Denham. There are definite changes that need to be made to the Design Standards that will streamline the long plat process for the Town and developers.

Mayor Ing-Moody will talk to Planner Danison about the future agenda for the P/C and the Council’s consensus to not make the proposed changes from RCW 58.17.20 and 58.18.40 to the Town’s subdivision ordinance at this time.

**Action: 2017 Sub-Lease between MVCC and Twisp for Library Space**

There was no price change in the 2017 Sub-Lease between the Methow Valley Community Center and the Town. A copy of the lease was in the Council packets for their review.

**Motion:**

Council Member Smith made the motion to approve the Sub-lease between the Methow Valley Community Center and Twisp for library space. The motion was seconded by Council Member Caswell and passed unanimously.

**Consent Agenda**

- Accounts Payable/Payroll
- Minutes – 10/25/16, 11/22/16, and 01/10/17

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense and reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 24<sup>th</sup> day of January, 2017.

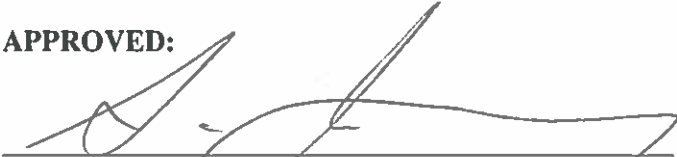
CenturyLink	Check# 32873	\$861.74	12/31/16
Accounts Payable	Checks# 32874-32876	\$867.75	12/31/16
Accounts Payable	Checks #32877-32891	\$70,052.03	01/24/17
US Rural Development	EFT Trans # 179	\$683.00	01/28/17
Accounts Payable	Checks #32892-32898	\$441.00	01/31/17

Council Member Studen moved to approve the consent agenda as amended due to the changes made to the minutes of 01/10/17. The motion was seconded by Council Member Caswell and passed unanimously.

**Adjournment**

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 6:17 pm.

**APPROVED:**



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Mayor Soo Ing-Moody

**ATTEST:**



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Clerk/Treasurer Jackie Moriarty