

# Town of Twisp

## Council Minutes – 06/14/16

Mayor Pro-tem Studen called the meeting to order at 5:32 pm.

Council Members present:        Bob Lloyd  
   Alan Caswell  
   John Fleming  
   Hans Smith

Council Member absent:        None

### **Pledge of Allegiance**

Council Member Caswell led the Pledge of Allegiance.

### **Closed Discussion Hearing – School House Long Plat Variance**

1. Approval of the Planning Commission’s Recommendation
2. Affirm the Waiver of Requirement for Curbs and Gutters

Mayor Pro-tem Studen opened the Closed Discussion hearing at 5:34 pm to discuss Paul Barth’s School House Long Plat Variance. The Twisp Planning Commission is recommending to Council that they approve the request for a variance from the requirement of TMC 17.40. 030, (Residential access street: Less than 500 feet in length which cannot be extended). The requirement for minimum curb-to-curb pavement width is 28 feet and Mr. Barth is asking for a reduction to 24 feet of pavement width.

Council Member Caswell disclosed that developer Paul Barth is his brother-in-law and recused himself from voting on the recommendation.

Director Denham noted that the School House Long Plat street is less than 200’ in length, cannot be extended, will service 6 lots, and with the amount of probable traffic, 24 feet of asphalt should be adequate.

The Council also discussed with Director Denham: on which side of the street off-street parking should be allowed; the width of gravel adjacent to pavement; what materials would be used in the construction of the street; and storm water removal. Director Denham stated that many of these details were not yet fully known, only that the asphalted width would be reduced to 24 feet while the gravel base would remain the full required width. Director Denham would work with the developer to ensure the adequacy of parking and storm water treatment.

Sarah Schrock, 413 Bigelow Street, asked about storm water drainage. Director Denham stated that drainage will be handled by swales on the Barth property. He stated that the swales are approved by the Department of Ecology’s Stormwater Manual for Eastern Washington. Mr. Barth would be required to develop adequate swales under Director Denham’s direction.

It was noted that a request for the waiver from the requirements for curbs and gutters would also include a waiver from the requirements of sidewalks. The Council asked why curbs, gutters, and sidewalks were not included in the project for consideration. Director Denham noted that curbs, gutters, and sidewalks have not previously been constructed in Painter’s Addition and he recommended that the project be

consistent with the neighborhood. He also noted that he had concerns about the impacts of curbs, gutters, and sidewalks on ensuring efficient snow removal during winter.

Director Denham also noted that he has been working with Planner Danison and the Planning Commission on revising construction codes to better fit the needs of the various neighborhoods. Council Member Smith noted displeasure at having to grant variances and waivers from the existing code on multiple new projects in the town and strongly supported updating the development requirements as soon as possible to ensure the town's codes worked better to guide the emerging development trends.

**Motion:**

Council Member Lloyd made the motion to approve the waiver of curbs, gutters, and sidewalks from the School House Long Plat, as amended. The motion was seconded by Council Member Smith and passed. Council Member Caswell abstained from voting on the waiver.

Council Member Fleming made the motion to approve the School House Long Plat Variance to reduce the pavement width on the project's street from 28 feet to 24 feet. The motion was seconded by Council Member Smith and passed. Council Member Caswell abstained from voting on the variance.

Mayor Pro-tem Studen closed the hearing at 6:07 pm.

**Request for Additions or Deletions to the Agenda**

**Addition:** Six Year Transportation Improvement Plan

**Deletion:** Sign Ordinance Update

**Public Comment Period: Up to Three Minutes**

There was no public comment.

**Mayor's Report**

Mayor Ing-Moody was absent and did not give a report at this time.

**Staff Reports**

Written staff reports were submitted and placed in the Council packets for review. Mayor Pro-tem Studen asked Council if they had any questions regarding the reports submitted by the Department Heads.

**Clerk Moriarty, Civil Service Secretary**

She reported that:

- There are five candidates for the entry level police officer position and the oral board interviews will be held on June 29<sup>th</sup>.
- SCJ Alliance and the Town of Twisp are holding an open house at TwispWorks to take comments from residents and business owners to help establish a vision for Twisp. She will post the meeting as a council meeting, as a majority of the council members plan on attending.

## **Commission/Committee/Board Reports**

There were no reports submitted.

### **Council Member Studen - Liaison to Okanogan County Transportation Authority**

He reported that:

- The TranGo buses will start running in the Methow Valley July 1<sup>st</sup>.
- Two drivers have been hired to drive buses for the Methow Valley routes.
- General Manager Scalf will be discussing with Mayor Ing-Moody where on Town property TranGo could temporarily park buses until a permanent location can be found.

## **OLD/NEW BUSINESS**

### **Action: Approval to Submit an USDA Grant Application for SR20 Waterlines – Set Public Hearing for 06/28/16**

The Town has a grant to construct curbs, gutters, and sidewalks from Wagner Street to the east town limits. The water lines in this area under the highway were found to be deficient and the Town is asking USDA for funds to replace the deficient waterlines to coincide with the above ground construction.

#### **Motion:**

Council Member Fleming made the motion to approve the submittal of a grant application to USDA for waterline construction from Wagner Street to east town limits. The motion was seconded by Council Member Caswell and passed unanimously.

### **Discussion: Potential of Entering into a Lease Agreement for the TranGo Bus Storage**

TranGo is researching a location to place a permanent office for staff and for parking their buses during off hours. In the meantime, General Manager Scalf will be meeting with Mayor Ing-Moody to discuss a temporary storage location for buses on Town property. TranGo would list the Town as additionally insured on its insurance.

The council members discussed different locations and will recommend to Mayor Ing-Moody that Wagner Street, the location of the former Methow Resource Recovery, would have adequate space for buses.

### **Discussion/Action: Additional Pool Repairs (Phase II)**

The Town discussed phasing of the renovation of the pool: Phase I, relining the pool in 2016 and Phase II, repair of the gutters in 2017.

Director Denham reported that additional problems were found with the pool gutters when the contractor, W. M. Smith & Associates, started relining the pool. A temporary fix could allow the pool to open relatively soon but the problem would have to be addressed again next year with added costs.

Friends of the Pool submitted a letter stating that they would be actively fund raising to provide the funds to complete Phase II of the pool renovation this year. M.V. Killer Whales Swim Team President Andy Floyd also gave the Team's support for completing Phase II at this time.

The Council discussed funding options for the Phase II project: loans, using Town reserve funds, and donations. The contractor has also stated he could, if necessary, defer partial payments to his company if Phase II was constructed in 2016.

Director Denham stated that public works staff will remove the gutter from the deck at a cost savings to the project. Public Works staff and volunteers have already completed demolition work on the pool lining at a cost savings to the project. Director Denham stated that he is reasonably assured that Phases I and II will extend the life of the pool for many years.

**Motion:**

Council Member Fleming made the motion to approve Phase II of the pool renovation project to be completed in 2016. The motion was seconded by Council Member Lloyd and passed unanimously.

**Six Year Transportation Improvement Plan**

Director Denham submitted a draft Six Year Transportation Improvement Plan (TIP) for council review. After a public hearing and approval by the Council, the Plan will be submitted to the State as state funding is contingent on the approved Plan. The Town has completed a Water Systems Plan and will be working on a new Sanitary Sewer Comprehensive Plan later in 2016, both of which will identify street projects with adequate or deficient utilities underground.

On the preliminary election ballot of August 2<sup>nd</sup>, the Council is putting before the voters of Twisp a request to approve a Transportation Benefit District (TBD) 0.2% sales tax increase for various projects. Director Denham stated that TBD funds would be used to construct improvements that State or Federal grants do not fund; local streets that are not arterials or collectors.

The Transportation Improvement Plan will be discussed at a public hearing and potentially receive approval by Council at the June 28<sup>th</sup> Council meeting.

**Consent Agenda**

- Accounts Payable/Payroll
- Minutes – 04/26/16, 05/10/16, and 05/24/16

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 14<sup>th</sup> day of June, 2016.

Payroll	EFTs Trans # 1067-1079, 1083, 1085-1089 Checks 14175-14177	\$49,578.79	05/31/16
US Bank	Trans # 1124	\$1,640.55	06/01/16

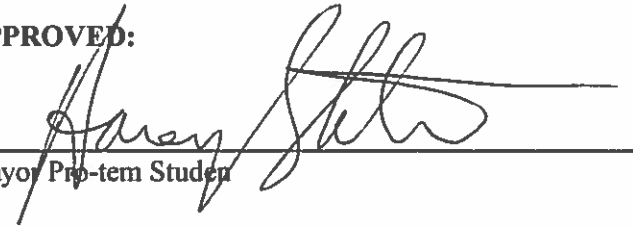
Cashmere Valley Bank	Trans # 1136, 1138	\$1,086.52	06/01/16
US Rural Development	Trans #1115	\$397.00	06/02/16
Accounts Payable	Checks # 32320-32360	\$46,491.77	06/14/16

Council Member Fleming moved to approve the consent agenda as presented. The motion was seconded by Council Member Smith and passed unanimously.

**Adjournment**

There being no further business to come before the Council, Mayor Pro-tem Studen adjourned the meeting at 7:50 pm.

**APPROVED:**

  
 \_\_\_\_\_  
 Mayor Pro-tem Studen

**ATTEST:**

  
 \_\_\_\_\_  
 Clerk/Treasurer Jackie Moriarty