

**Town of Twisp
Special Meeting - Retreat
Council Minutes – 04/16/16**

Mayor Ing-Moody called the special meeting/retreat to order on Friday, April 16th at 10:20 p.m.

The Pledge of Allegiance was led by Council Member Lloyd.

Retreat Theme: “Building for the Future”

Council Members present: Bob Lloyd
Aaron Studen
John Fleming
Hans Smith
Alan Caswell

Department Heads present: Jackie Moriarty, Clerk/Treasurer

Minutes

Motion:

Council Member Lloyd moved to approve the Council retreat minutes from the July 10 and 11, 2015 council retreat. The motion was seconded by Council Member Studen and passed unanimously.

Mayor’s Remarks

Mayor Ing-Moody asked each Council Member what they would like to see come out of this retreat:

- Council Member Studen – Develop a timeline of accomplishments and completed projects.
- Council Member Fleming – Grant writing class and the development of an “elevator speech”; a statement that can be developed and used to show unity amongst the Council Members.
- Council Member Smith – Talk about how far the Town has come; i.e. elected officials and staff working as a team. Team building and working well and productive with each other.
- Council Member Caswell – Unity and team work – He volunteered for his Council position because he wanted to be part of the great team that was in place and he enjoys the quality of life in Twisp.

- Council Member Lloyd – The chance to get more details from the department heads and looking at the bigger picture of where we are going in the future.
- Mayor Ing-Moody – Chart progress for the Council.

Facilities (Civic Building/Public Works Shop)

Council Member Smith gave a history on the discussions regarding the Civic Building and Public Works Shop:

- The need for creative thinking on how to fill the gap from the \$1 million we have received for designing the civic building and constructing the public works shop to the actual construction of the civic building.
- The importance of involving and educating the public early for buy-in to the project.
- He reported that RMSA had finished their assessment of Town Hall.
- The importance of working with the County Commissioners for support.
- Using common language for all correspondence.
- Timeline
- Scheduling a kick-off meeting with Architects West and the full Council
- The need to take into consideration that there will be new State and County representatives that will need to be contacted.
- Community education on the civic building design, grants received or proposed/funding options.

Amenities (Trails, Pool, Sports Complex)

Park and Recreation Commission

The Council briefly discussed the issue of committee/board/commission members missing several consecutive meetings. They decided that a written notice will go to the member to meet with the Mayor after two missed consecutive meetings.

Trails

The Council discussed the details of the RCO grant for the community trails project and went over the route that will be developed in 2016.

Pool

The Council discussed:

- The relining and renovations of the pool in 2016.
- The need to plan long-term for the sustainability of the pool.
- Questions were raised for discussion centered around whether a Park and Recreation District should be formed; is the Council okay with the pool being relocated if that is

what is decided by a District; how long can the pool be sustained by just Twisp funding it?

Sports Complex

The Council discussed:

- The Recreation Conservation Office (RCO) Youth Athletic Facility grant submission.
- The possibility of match funds being reduced for RCO grants for those communities affected by fire and/or smaller communities in general. Mayor Ing-Moody will continue to monitor the State's action on the match issue.
- Design "Option D" for the Sports Complex that was prepared by MacLeod Reckord.
- The need for potable water for restrooms – Could a well be drilled or could Well #1 be decommissioned and rights be transferred out of that area? Mayor Ing-Moody and Council Member Smith will be working on the water issue.

Transportation (Public Safety – traffic pattern planning, bicycle education)

The Council discussed:

- Traffic flow and traffic patterns in Twisp and the need to develop a plan for residential flow.
- Okanogan County regional transportation plan.
- They identified Burton, Riverside and May streets as problem areas because there is only one way in and out. Also, that funds are needed for property acquisition to improve these areas.
- What responsibilities developers have regarding road improvements and/or building.
- Suggestions were made that an engineering evaluation could be done.
- Bicycle education – Bike safety programs and educational brochures.

Airport

The Council discussed:

- Improvements to the south taxiway, need an engineer study, and potential for water infrastructure to be added. Council Member Lloyd suggested a water sleeve.
- Airport lease fees.
- Having the Airport Advisory Board come up with ideas for generating the revenue needed for south taxiway construction.
- Ownership of the Airport car and insurance responsibilities.

Motion:

- Council Member Fleming moved that the Council not take responsibility for the airport car or pay the insurance. The motion was seconded by Council Member Smith and passed unanimously.

Water Rights (Future needs, Instream Flow Rule Revision)

Future Water Needs

The Council discussed:

- Future water right needs for Twisp.
- How Twisp will be involved in procuring any remaining Methow Valley Irrigation District additional/excess rights.
- The protection of the town's new water rights.
- The effluent from the treatment plant that is being put back into the river in regards to credit against our water right allocations

Instream Flow Rule Revision

Council Member Smith reported that the Instream Flow issue is currently wrapped up in the Okanogan County Comprehensive Plan, but the Methow Watershed Council is still working on it.

Fire (Contract vs. Annexation)

The Council discussed:

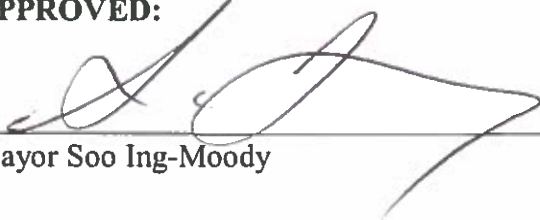
- The negative impression of Fire District #6 due to the building of the new fire station.
- The need to review tax allocations for citizens in regards to contracting versus annexation.
- The inventory of Twisp's assets at the fire hall.
- The pros and cons for the community related to continuing to contract versus annexation.
- The need for a strategy by fall of 2016.
- The need to work with Winthrop to show a united front.
- Bringing a representative from Fire District in as a Liaison/Department Head for better communication.
- The concept of the Fire District Commission becoming a five-member board that would include one representative from both the Towns of Winthrop and Twisp.

Sustainable Leadership

The Council discussed how to continue strong leadership and how to retain a qualified Mayor and staff. It was mentioned at this meeting that the Council would like to increase the Mayor's salary in the 2017 budget process with more discussion to take place at that time.

There being no further business to come before the Council the meeting was adjourned at 5:38 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty