

Town of Twisp
Council Minutes – 10/25/16

Mayor Ing-Moody called the meeting to order at 5:32 pm.

Council Members present: Aaron Studen
 Alan Caswell
 John Fleming
 Hans Smith

Pledge of Allegiance

Council Member Smith led the Pledge of Allegiance.

Public Hearing – Water Systems Plan – CDBG

- Action: Final Approval

Mayor Ing-Moody opened the public hearing to take comments on the Water Systems Plan at 5:32 pm. There was no public to make comment on the Plan. Mayor Ing-Moody closed the hearing at 5:32 pm. Clerk Moriarty noted that the Council had approved the Water Systems Plan but the funding source, Community Development Block Grant had also required a public hearing.

Motion:

Council Member Fleming made the motion to give final approval to the Water Systems Plan. The motion was seconded by Council Member Smith and passed unanimously.

Public Hearing – Capital Facilities Plan – 2017-2022

- Action: Resolution #16-592

Mayor Ing-Moody opened the public hearing to take comments on the Capital Facilities Plan – 2017-2022 at 5:35 pm. There was no public to make comment on Resolution #16-592. Mayor Ing-Moody closed the hearing at 5:35 pm.

The Mayor, Council, and Director Denham discussed changes to this version of the Capital Facilities Plan. Parks/Recreation – Design and Build Twisp Trail and Off Street Trails will be moved to the Transportation section of the CFP. Airport – Extend Water main to airport will be moved to Water System in the CFP.

Motion:

Council Member Fleming made the motion to approve Resolution #16-592, as presented. The motion failed due to lack of a second.

Council Member Smith made the motion to approve Resolution #16-592 – Capital Facilities Plan – 2017-2022, as amended. The Motion was seconded by Council Member Fleming and passed unanimously.

Public Hearing – 2017 Preliminary Budget Hearing

- Revenue Source – Council Information
- Action: Ordinance #711 – Ad Valorum (Property Tax)
- Action: Ordinance #712 – Emergency Medical Services

Mayor Ing-Moody opened the public hearing at 5:51 pm. There was no public to make comment. She closed the hearing at 5:52 pm.

The submittal of the Revenue Source by Funds information sheets provided by Clerk Moriarty for informational purposes was appreciated by the Mayor and Council.

Ordinance #711 pertains to the annual 1% increase to the Ad Valorum (property tax) allowed by a Town per year for populations under 10,000. If passed, the additional amount to be collected for 2017 would be \$1770.

Ordinance #712 allows an increase in the regular EMS tax levy to be collected in the 2017 tax year. The amount for 2017 would be \$452.

Motion:

Council Member Fleming moved to approve Ordinance # 711 – the Ad Valorum tax increase. The motion was seconded by Council Member Studen and passed unanimously.

Motion:

Council Member Fleming made the motion to approve Ordinance #712 – Emergency Medical Services levy increase. The motion was seconded by Council Studen and passed unanimously.

Request for Additions or Deletions to the Agenda

Additions: Discussion: Mayor’s Compensation, Discussion: Methow Valley Clean Air

Deletions: None

Public Comment Period: Up to Three Minutes

There was no public comment.

Mayor’s Report

Mayor Ing-Moody reported on the following:

- She reported that she and Director Denham attended the Infrastructure Assistance Coordinating Council (IACC) Conference in Wenatchee and participated in 2 tech team meetings with state funding agencies.
- She stated that, at the IACC Conference, they learned that \$750,000 could be made available from Community Development Block Grant (CDBG) to fund the areas of the proposed civic building which would not be used for regular town administrative purposes.

- She stated she will be contacting our local state legislators for a final round of state capital appropriations to complete the final phase of the civic building, especially since there does not appear to be any state funding programs available to cover the costs of the administrative portions of the building.
- She reported that SCJ Alliance, the firm working on the economic revitalization plan, and Architects West, the firm designing the civic building, will hold a joint public meeting November 9th to take comments from the general public on the final draft of the economic revitalization plan and the initial design considerations for the civic building.
- She reported that the Association of Washington Cities will hold a regional meeting in Omak on October 26th and it would be of benefit to council members if they could attend. At the meeting, there will be a briefing on what to expect from the next legislative session.
- She stated that a preliminary Budget for 2017 will be presented to the Council at the November 8th meeting.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

PW Director Denham

He reported on the following:

- He reported that the public works shop building will go out to bid on November 9th.

Commission/Committee/Board Reports

There were no reports submitted.

Council Member Fleming – Liaison to the Methow Watershed Council

Council Member Fleming attended his first meeting to the Council as the town's liaison.

He reported on the following:

- He reported that he was introduced to the members of the council and the purpose and goals of the Council was explained to him.
- He reported that the Barkley Ditch Company may potentially have water rights to sell.

OLD/NEW BUSINESS

Action: Appointment of Planning Commissioner

Mayor Ing-Moody noted that Steve Kern was appointed to the Parks and Recreation Commission this past year. He is willing to also serve on the Planning Commission (P/C). It is allowed in the Twisp Municipal Code for a person hold a position on both Commissions simultaneously. Mayor Ing-Moody is recommending Mr. Kern to fill the vacant position on the P/C.

Motion:

Council Member Caswell made the motion to approve Steve Kern to the Planning Commission. The motion was seconded by Council Member Smith and passed unanimously.

Action: Resolution #16-593 – Clean Water State Revolving Fund (SRF) – Sewer Projects

Resolution #16-593 approves the State Revolving Fund (SRF) loan in the amount of \$193,958 for the construction of the Town’s General Sewer Plan and Bio-solids Evaluation Project. Director Denham stated that ½ of the loan will be forgiven in a grant and that the Town will be reimbursed by SRF for the labor spent by staff to evaluate the sewer lines with the newly purchased equipment.

Motion:

Council Member Fleming made the motion to approve Resolution #16-593 – Clean Water State Revolving Fund loan in the amount of \$193,958. The motion was seconded by Council Member Smith and passed unanimously.

Action: SCJ Contract Amendment – CERB Grant

The Town received grant funds from Community Economic Revitalization Board (CERB) grant in the amount of \$50,000 to create a revitalization plan for Twisp. SCJ Alliance was hired by the Town to create the plan. Twisp was required to provide a match of \$16,667 which was included in the 2016 Budget. The initial contract with SCJ was only for \$60,000 and an amended contract is needed to expend the remaining \$6,667.

An amendment to the contract with SCJ Alliance will come back to the council at the next meeting.

Methow Valley Clean Air Project

Council Member Smith reported that there is an alternative to burning yard debris in Twisp this year. The Methow Valley Clean Air Project is funded by the Washington State Department of Ecology’s Air Quality and Waste-to-Resources programs. The project is a free community yard-waste drop-off event offered as an alternative to outdoor burning. The drop-off location will be the Okanogan County Transfer Station on Airport Road.

Mayor’s Compensation

Council Member Smith stated that Mayor Ing-Moody is working very hard for the Town without adequate compensation. Airport Manager Port had made the same comment at a previous meeting that Mayor Ing-Moody was not being compensated enough for her efforts for the Town. Council Member Fleming noted that Mayor Ing-Moody has been working tirelessly for the Town on current needs and issues as well as looking beyond into the future. Her work includes many notable accomplishments pertaining to the establishment of reserves for the Town’s funds, Water Rights procurement, establishment of strategies and improvements to town infrastructure, stabilization of the working staff, establishment of procedures and processes for a myriad of town functions, success in securing funding for facilities and infrastructure (including the proposed Civic Building), and the development of working relationships with all levels of government, including local and regional partnership building.

The Council asked Clerk Moriarty to prepare an ordinance for the next council meeting to increase the Mayor's salary by \$500 per month.

Consent Agenda

- Accounts Payable/Payroll
- Minutes – 09/27/16 and 10/11/16
- Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 25th day of October, 2016.

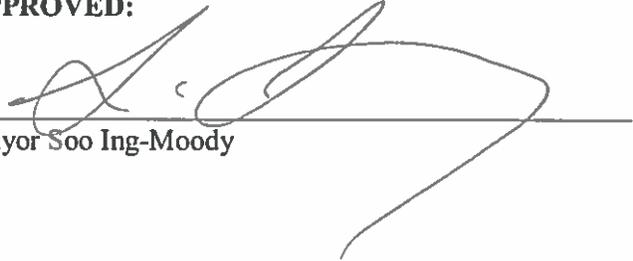
Payroll	EFT Trans # 2080-2083 Check # 14210	\$4,160.00	10/15/16
Accounts Payable	Checks # 32646-32677	\$27,452.11	10/25/16
Accounts Payable	Checks # 32678-32683	\$378.00	10/31/16

Council Member Studen moved to approve the consent agenda as presented. The motion was seconded by Council Member Caswell and passed unanimously.

Adjournment

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 6:45 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty