

# Town of Twisp

## Council Minutes – 08/23/2016

Mayor Ing-Moody called the meeting to order at 5:31 pm.

Council Members present:     Bob Lloyd  
  Alan Caswell  
  John Fleming  
  Hans Smith

Council Member absent:        Aaron Studen

### **Pledge of Allegiance**

Council Member Caswell led the Pledge of Allegiance.

Public Hearing – Transportation Benefit District (TBD)

1. Action: Ordinance #707- Assuming the TBD
2. Action: Resolution #16-587 - TBD Material Change Policy

Mayor Ing-Moody opened the public hearing at 5:31 pm to take comments on Ordinance #707 - Twisp Town Council assuming the functions of the Town of Twisp Transportation Benefit District and Resolution #16-587 – TBD Material Change Policy.

The citizens of the Town of Twisp had overwhelmingly approved the formation of the Twisp Transportation Benefit District which allows for a 0.2% increase in the sales tax generated in Twisp which would go towards street improvements.

Dwight Filer, 507 Peters Road, stated how thrilled he was that the TBD ballot issue had been approved by the voters.

### **Motion:**

Council Member Smith made the motion to approve as presented Ordinance #707 - The Town Council of the Town of Twisp, Washington, assuming the rights, powers, functions, immunities and obligations of the Town of Twisp Transportation Benefit District. The motion was seconded by Council Member Fleming and passed unanimously.

### **Motion:**

Council Member Smith made the motion to approve as presented Resolution #16-587 – Town of Twisp Transportation Benefit District approving a Material Change Policy. The motion was seconded Council Member Caswell and passed unanimously.

Mayor Ing-Moody closed the public hearing at 5:35 pm.

**Additions:**     None

**Deletions:**     None

### **Public Comment Period: Up to Three Minutes**

Dwight Filer, 507 Peters Road, commented on the revised Lloyd Holdco LLC contract that was given to the council members at the time of the meeting. He asked that the Council to take time in reviewing the revised contract and stated that he would like to do the same.

Mayor Ing-Moody duly noted his comments.

### **Mayor's Report**

Mayor Ing-Moody reported on the following:

- She and Council Member Fleming presented in Olympia the grant application for a sports complex renovation to Recreation Conservation Office (RCO). She stated there were 88 presentations to the RCO Board requesting grant funding and that funding for the projects would ultimately be contingent on budget approval of the Legislature. She will inform the Council of the project's ranking when RCO makes the ranking available to the Town. It was noted that 2 grants had been applied for and that the Youth Athletics Field (YAF) grant has already been approved for a match waiver.
- One back-up generator, the trailered generator, is here and the other two back-up generators purchased through FEMA will be here in September. She publicly thanked the PUD for their generous help with the electrical prep work needed for installation of the generators and noted that the PUD's in-kind labor applies to the Town's match requirement.
- Architects West, the firm that is designing the Town's civic building, did an on-site visit to talk to staff about the functions needed for their offices.
- Mayor Pro-tem Studen will officiate at the September 13<sup>th</sup> Council meeting, while she is attending the Association of Washington Cities (AWC) Candidates forum and Mayor's Exchange in Renton.

### **Staff Reports**

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

### **Public Works Director Denham**

Director Denham reported on the following:

- The Town's water system had received a bad coliform report and had to chlorinate the water system. He stated that he has formulated a pro-active plan to treat the water system during the few months of the year when bacteria outbreaks typically occur.
- Summer water pumping totals at the end of the summer to get a true picture of water loss. He stated there are too many variables (when meters are read or weather) to look at just one month to get the water loss percentage.
- The Town has received a grant/loan from the Clean Water State Revolving Fund (CWSRF) to complete a Sewer General Plan which includes videoing the sewer lines and evaluating bio-solids.
- The bids were opened for the SR 20 Curb and Sidewalk (Wagner Street to town limits) project and J & K Earthworks was the low bidder. The bids still have to be reviewed by Varela and Associates.

- The bid opening for the Twisp Avenue, SR 20 to Vicinity Twisp Park project will be tomorrow August 24<sup>th</sup>.
- There was a toxic shock from a micro-organism at the Wastewater Treatment Plant; it has taken the Plant about 10 days to recover from the hit.

**Commission/Committee/Board Reports**

There were no reports submitted.

**Council Member Smith - Liaison to Methow Watershed Council (MWC)**

Council Member Smith stated that the Watershed Council is still working on water availability to the Towns; exempt well, instream flows, and water storage among other topics.

Council Member Smith works for the Yakama Nation Fisheries and the Yakama's are suing Okanogan County therefore, he will be stepping down from his position as liaison to the MWC at this time. Council Member Fleming is the alternate to MWC and will be attending future meetings.

**OLD/NEW BUSINESS**

**Action: Agreement with Lloyd Holdco, LLC for Twisp Community Trail Project In-Kind Match**

Council Member Lloyd recused himself as a council member during the discussion on the Agreement with Lloyd Holdco, LLC. The Council had previously approved an agreement with Lloyd Holdco, LLC but Mayor Ing-Moody added language to Section 2. Consideration, to better define the terms of that section. The Council and Mr. Lloyd asked to have more time to review the changes and Mr. Lloyd will contact Mayor Ing-Moody with names of suppliers of parts/labor of construction projects which could support Lloyd Holdco's value of in-kind labor services.

**Discussion: Updates to the Comprehensive Plan (Comp Plan) – Introduction, Land Use and Transportation Elements**

The Twisp Planning Commission (P/C) is recommending revisions to the Comp Plan: Introduction and Land Use and Transportation Elements for Council approval. Planner Danison stated that changes to the Transportation Element were the most extensive; including notation of the Non-Motorized Transportation Plan which provides an overall vision for non-motorized transportation and Table 2 Design Standards for Locally Classified Roads. Director Denham revised Table II to better fit Twisp's streets, i.e., not all streets need the same width of asphalt due to the type and amount of vehicle traffic

After review, Planner Danison asked the Council to accept the proposed updates and amendments but to hold off on the formal review, SEPA, and adoption until the Commission has completed work on the submitted changes.

**Action: Ordinance #708 – Budget Amendment**

Clerk Moriarty is submitting to the Council Ordinance #708 - Budget Amendment due to revenue increases from grant appropriations.

**Motion:**

The motion was made by Council Member Smith to approve Ordinance #708 - Budget Amendment. The motion was seconded by Council Member Fleming and passed unanimously.

**Action: Ordinance #709 - Complete Streets Program**

Director Denham is submitting to the Council Ordinance #709 - Twisp Municipal Code 12.30 adding a complete Street Grant Program pertaining to streets, sidewalks and public places within the Town of Twisp.

Director Denham stated that the Complete Streets Grant Program will put Twisp in good standing with the Transportation Improvement Board (TIB) for street funding.

**Motion:**

Council Member Fleming made the motion to approve Ordinance #709 - Complete Streets Program. The motion was seconded by Council Member Smith and passed unanimously.

**Action: H-GAC Buy Cooperative Purchasing Agreement**

Director Denham is submitting the H-GAC Buy Cooperative Purchasing Agreement to allow the Town to purchase necessary items for public works projects. The agreement fulfills the procurement laws of the State of Washington and would allow for more cost effective purchases.

**Motion:**

Council Member Lloyd made the motion to approve the H-GAC Interlocal Contract for Cooperative Purchasing. The motion was seconded by Council Member Fleming and passed unanimously.

**Consent Agenda**

- Accounts Payable/Payroll
- Minutes – 06/28/16, 07/12/16, 07/26/16, and 08/10/16

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 23<sup>rd</sup> day of August, 2016.

Accounts Payable	Checks #32498-32530	\$22,705.66	08/23/16
US Rural Development	EFT Trans # 1651	\$683.00	08/28/16
Accounts Payable	Checks #32531-32536	\$378.00	08/31/16

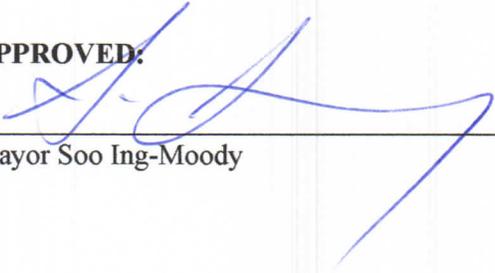
**Motion:**

Council Member Smith moved to approve the consent agenda as presented. The motion was seconded by Council Member Fleming and passed.

**Adjournment**

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 6:57 pm.

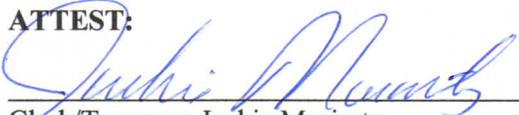
**APPROVED:**



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Mayor Soo Ing-Moody

**ATTEST:**



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Clerk/Treasurer Jackie Moriarty