

Town of Twisp

Council Minutes – 11/13/2018

Mayor Ing – Moody called the meeting to order at 5:30 p.m.

Council Members present: Mark Easton
Aaron Studen
Hans Smith
Alan Caswell

Pledge of Allegiance:

Council Member Caswell led the Pledge of Allegiance.

Additions/Deletions to the Agenda:

Mayor Ing – Moody requested to add a discussion on the reappointment of the Airport Manager at the end of the meeting.

Public Comment: N/A

Mayor's Report:

Mayor Ing – Moody attended the National League of Cities Conference in LA last week through her work with on the Board of the Association of Washington Cities (AWC). She reported that it was a great opportunity to see what's happening in other cities across the nation. There was great concern for the cities in California affected by wildfire, including the near-destruction of a couple of the smaller jurisdictions in the vicinity as fire continues to be a real threat – definitely relatable based on wildfire experiences in the Methow Valley.

The Mayor also reported that she continues to work in depth on the 2019 budget with department heads and they are getting closer but still have a large gap to bridge in the General Fund.

Staff Reports:

Clerk/Treasurer Jackie Moriarty reported that there was only one applicant in the recent review for the PT Administrative position. She also stated that she will be setting the Preliminary Budget Public Hearing for 11/27/18 but would like to meet with the Finance Committee prior to that.

Public Works Director Andrew Denham reported that they have experienced a major malfunction at the Waste Water Treatment Plant that they are working at remedying. They have also been following up on the Street Paving project and he expressed that there have been some minor issues with the sub-contractor that was hired to complete the work. They have been working on applying sealant around the valve boxes and man holes which he hopes to have done soon.

Police Chief Paul Budrow is away at training this week and his report is included in the packet.

Commission/Committee/Board Reports:

Council Member Caswell reported that he attended the Chamber of Commerce’s ‘Sip & Chat’ on Monday. He felt that there was more energy there than at prior events and that the food was “amazing”. He encouraged everyone to attend the next event.

OLD/NEW BUSINESS:

Action: Tree Board Members Confirmation:

Mayor Ing – Moody announced that the Town has received several letters of intent to serve on the Tree Board from the following citizens – Dwight Filer, Dan Kirkmire, Theresa Miller, Bruce Morrison, and Vicky Mullen.

Council Member Smith moved to approve the confirmation of the Tree Board Members. The motion was seconded by Council Member Caswell and passed unanimously.

Action: Ordinance #742 – Tree Board Ordinance:

Council Member Smith recommended working with the Town’s Attorney, Scott Detro to get a final version of the Tree Board Ordinance touched up.

Discussion: Airport Lease:

Council Member Smith opened the discussion on the proposed changes to the Airport Lease. He sent the latest revisions to the attorney for review and comment. Attorney Detro added a line in paragraph 6 and comments on paragraph 9. Items still up for discussion are as follows:

1. Paragraph 3 – Use and Care of Premises
2. Paragraph 5 – Insurance
3. Paragraph 9 – Default

Council Member Smith would like additional questions answered by MRSC, an insurance company, and the Town’s attorney before the discussion continues further. The next Airport Advisory Board meeting is scheduled for 11/28/18 and he would like to have something to show them by then.

Discussion: Water and Sewer Rates:

Director Denham stated that water rates will increase by 8% and sewer rates will increase by 1.75% in 2019. The reason for the increase is due to improvements being made through a USDA loan/grant that the Town will need to begin making payments on within the next 3 years. Council was supportive of the proposed increases but stated that they would like citizens to be informed in advance as to the reasons why an increase is needed.

Discussion: Concurrency Fee:

Council would like to keep Concurrency Fees in the towns municipal code and to follow it. Council would like the Clerk’s office to continue to collect the \$150 fee.

Discussion/Action: Fee Schedule:

Clerk/Treasurer Moriarty explained to Council the proposed 2019 Fee Schedule changes. The changes included police report fees, and water/sewer rate changes. There was a question from Council Member Smith about Building Inspector special fees and if the hourly rate was correct. Clerk/Treasurer Moriarty indicated that she will follow up with our current Building Inspector Dan Higbee to see if the rates are correct. Otherwise there were no objections to the proposed Fee Schedule.

Action: Ordinance #743 - Twisp Economic Revitalization Committee (TERC):

Proposed new Ordinance revision: Section - Changing 2 Town Council members to 1 Town Council Member and changing 2 at large positions to 3 at large positions.

Council Member Studen moved to approve Ordinance #743 - Twisp Economic Revitalization Committee with the requested revision per Council conversation. The motion was seconded by Council Member Smith and passed unanimously.

Discussion: Vacant Council Member Position:

As a result of the loss of a Council Member in September, Mayor Ing – Moody asked that we advertise right away to fill the empty position. All Council Members agreed it was time fill the position.

Action: 2019 Bias Software Service Contract:

Council Member Smith moved to approve the 2019 Bias Software Service Contract. The motion was seconded by Council Member Easton and passed unanimously.

Consent Agenda:

- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 13th day of November 2018.

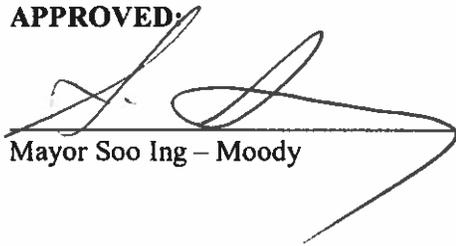
Accounts Payable	EFT #2614	143.06	10/24/2018
Accounts Payable	Warrant #34374-34410	35097.81	11/13/2018
Accounts Payable	EFT #2687-2690	1446.42	11/13/2018
Payroll	EFT #2387-2674, Warrants #14410-14414	107108.52	11/07/2018

Council Member Smith moved to approve the consent agenda as presented. The motion was seconded by Council Member Easton and passed unanimously.

Adjournment:

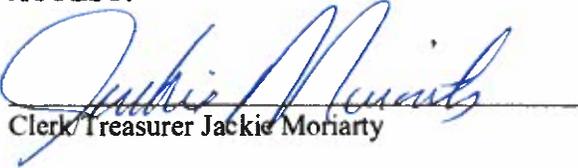
There being no further business to come before the Council, Mayor Ing – Moody adjourned the meeting at 7:39 p.m.

APPROVED:



Mayor Soo Ing – Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty