

**Town of Twisp**  
**Council Minutes – 11/13/2014**  
**7:00 PM**

Mayor Ing-Moody called the meeting to order at 7:04 pm.

Council Members present:    Bob Lloyd  
   John Fleming  
   Dwight Filer  
   Traci Day  
   Aaron Studen

**Pledge of Allegiance**

Council Member Filer led the Pledge of Allegiance.

**Swearing in of Aaron Studen to Town Council Position #2**

Mr. Studen was appointed by the Council at the October 28<sup>th</sup> council meeting to fill the vacancy in position #2 left by Council Member Estes. Mayor Ing-Moody gave Mr. Studen the oath of office.

**Public Hearing – Community Development Block Grant (Planning Only) – Resolution #14-547**

Mayor Ing-Moody opened the public hearing at 7:06 pm to take comments on the Community Development (Planning Only) Block Grant. The grant would enable planning for infrastructure improvements to the downtown corridor for future economic development.

There was no public to make comment on the grant application. Mayor Ing-Moody closed the hearing at 7:08 pm.

**Motion:**

Council Member Day made the motion to approve the submittal of the Community Development Block (Planning Only) Grant - Resolution #14-547. The motion was seconded by Council Member Filer and passed unanimously.

**Public Hearing – Ad Valorem Tax - Ordinance #683**

Mayor Ing-Moody opened the public hearing to take comments on the Ad Valorem tax at 7:09 pm. The Ad Valorem tax determines and fixes the amount of Ad Valorem tax to be levied for the year 2015. There was no public to make comment on the Ad Valorem tax. Mayor Ing-Moody closed the hearing at 7:10 pm.

**Motion:**

Council Member Filer made the motion to approve Ordinance #683 the increase to the Ad Valorum tax by 1% for 2015. The motion was seconded by Council Member Fleming and passed unanimously.

**Public Hearing – EMS Levy - Ordinance #684**

Mayor Ing-Moody opened the public hearing to take comments on Ordinance #684- EMS Levy tax at 7:09 pm. There was no public present to make comment. The EMS Levy fixes the amount of the EMS levy for the year 2015. Mayor Ing-Moody closed the hearing at 7:10 pm.

**Motion:**

Council Member Filer made the motion to approve Ordinance #684 the increase to the EMS Levy tax by 1% for 2015. The motion was seconded by Council Member Fleming and passed unanimously.

**Request for Additions or Deletions to the Agenda**

**Additions:** None

**Deletions:** None

**Public Comment Period: Up to Three Minutes**

There was no public comment.

**Mayor's Report**

Mayor Ing-Moody reported on the following:

- She reported that she and Staff have been working on the 2015 preliminary Budget and a Finance sub-committee meeting has been scheduled for Monday.
- She reported that the Association of Washington Cities, Risk Management Service Agency, did a Loss Prevention study on Town Hall and the smell of diesel fumes in Town Hall offices was noted.
- She reported that she has sent a letter to the Washington Park and Recreation Commission, asking for grace in the matching funds requirement for small town's post-disaster.
- She reported that when revised, the Sports Complex plans will be given to the Planning Commission, public, and Council for review and comments.
- She reported that the Town Hall sub-committee has met and discussed future plans for town hall.
- She reported that she is working on the creation of a partnership between State and Federal agencies to help in funding Twisp's new Town Hall.

- She reported that she will be Olympia next week and she will be handing out brochures created by the Town Hall sub-committee pertaining to the deficiencies and needs of Twisp's town hall.
- She reported that she and the mayors of Pateros and Brewster will be meeting with the Governor to speak in Olympia on the capital facilities needs post-disaster, to repair the deficiencies shown by the disasters.
- She reported that she and Okanogan County Commissioner Ray Campbell will be speaking before the Senate Natural Resource and Park Committee on Thursday about the fires of 2014 and the impacts and needs that have arisen from the fires.

### **Staff Reports**

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

### **Clerk Moriarty**

Clerk Moriarty reported on the following:

- She reported that she met with Kristen Ostlie of the Methow Valley Community Center and was shown the properties that the Town is billed through a contract with the Library. She reported that the Town is not being fully reimbursed by the Library for the rental space.

**Action: Council asked Clerk Moriarty to do more research on the Town's involvement with the Library.**

### **Public Works Director Denham**

He reported on the following:

- He reported that there is still a small punch list of items to be completed on the Lincoln Street project by Allen Construction.
- He reported that the bio-solids issue at the Wastewater Treatment Plant has been resolved and solids are being hauled off site.
- He reported that the National Pollution Discharge Elimination System permit has been accepted with no changes and the permit is good for five years.
- He reported that the Town has received 6 barrels of donated diesel and 1 barrel of donated gas from friends of Chief Budrow from the west side of the State.
- He reported that the pool has been winterized.
- He reported that the Town's snow removal equipment is ready for snow.

### **Commission/Committee/Board Reports**

There were no reports submitted.

## **OLD/NEW BUSINESS**

### **Approval of Planning Commission Recommendation for the Carl Hubert Long Plat**

The Twisp Planning Commission recommended approval of the Hubert vacation of the amended Schulz short plat and granted preliminary approval of the re-platting to the Hubert Long Plat on October 22<sup>nd</sup>, 2014.

#### **Motion:**

Council Member Day moved to give preliminary approval to the Hubert vacation of the amended Schulz short plat and re-platting to the Hubert Long Plat with the conditions noted in Planner Danison's staff report. The motion was seconded by Council Member Fleming and passed unanimously.

### **Water and Sewer Rates**

Mayor Ing-Moody reported that there is a preliminary \$92, 937 short fall in the 2015 Water/Sewer Funds and that an increase in rates is necessary. Mayor Ing-Moody and Council discussed the different increases to water and sewer and the necessary projects in Water/Sewer Funds associated with the rate increases.

In the Water Fund, there are replacement meters to be bought, well maintenance to be completed and kept on a schedule, trestle repair to be engineered and completed, and water main leak detections to be completed.

It was noted that the Town is required, as per the latest Water Systems Plan, to implement a cross connection plan and conduct risk assessments on our water cross connections.

In the Sewer Fund, Director Denham is requesting the purchase of a surplus vector truck which would increase staff's ability to clear sewer lines, storm drains, and wastewater lift stations. He is also asking for the purchase of a holding tank which would be used to process selector cell research and later would be utilized as a storage tank for bio solids.

Water and sewer rate increases will come back before the Council at the next meeting as an action item.

### **Sports Complex - Soccer Field Improvements**

The Youth Soccer Association asked that they be allowed to reseed and fertilize the soccer field at the Airport in the spring. It was noted that Director Denham will now be the Association's contact person on soccer field improvements.

Mayor Ing-Moody stated that along with a preliminary letter of intended application for a RCO grant for the Sports Complex at the Twisp Municipal Airport, design plans are near completion.

**Council Sub-Committee Assignments**

It was discussed that as TwispWorks has changed most of their governmental structure to a foundation, there is less need for input from the Town. As such, Council Member Day will no longer be the liaison to TwispWorks. It was determined that Council Member Fleming and Liaison Hans Smith will be the Town appointees to the Methow Watershed Council. New Council Member Studen was appointed to Public Safety Committee along with Council Member Filer.

**Council Member Request of Leave of Absence**

Council Member Fleming requested an extended leave of absence for personal reasons for January through March, 2015. Council Members unanimously agreed to grant Council Member Fleming approval for his absence. Council Member Fleming may attend meetings remotely, if needed.

**Consent Agenda**

- Accounts Payable/Payroll
- Minutes – 10/28/14

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 13<sup>th</sup> day of November, 2014.

Payroll	Checks 13898-13919 EFTs Trans # 2472- 2476 & 2282	\$43,304.09	10/31/14
Cashmere Valley Bank	EFTs Trans # 2488- 2490	\$2,341.51	11/01/14
Accounts Payable	Check # 31035-31076	\$39,911.38	11/13/14

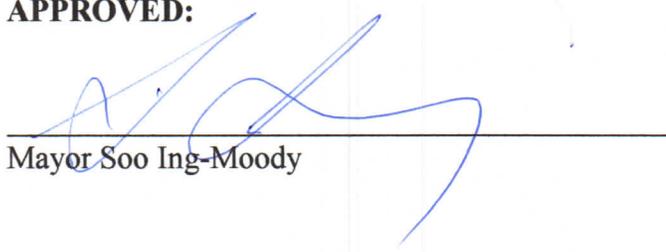
**Motion:**

Council Member Lloyd moved to approve the consent agenda as presented. The motion was seconded by Council Member Fleming and passed. Council Member Studen abstained.

**Adjournment**

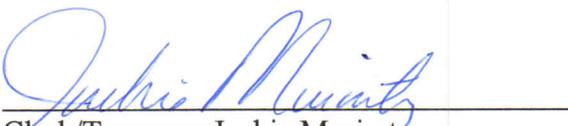
There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 8:32 pm.

**APPROVED:**



\_\_\_\_\_  
Mayor Soo Ing-Moody

**ATTEST:**



\_\_\_\_\_  
Clerk/Treasurer Jackie Moriarty