

Town of Twisp

Council Minutes – 1/14/2020

Mayor Ing-Moody called the meeting to order at 5:30 p.m.

Council Members present: Hans Smith
Aaron Studen
Mark Easton
Alan Caswell
Hannah Cordes

Pledge of Allegiance:

Council Member Caswell led the Pledge of Allegiance.

Additions/Deletions to the Agenda:

Additions:

Discussion/Action: Twisp Chamber of Commerce offer of Honorary membership for the Town of Twisp

Public Comment:

N/A

Mayor's Report

Mayor Ing-Moody stated that there is a letter on the table from the Planning Commission Chairman. She would like the council to review the letter and take time to consider the items listed. She will add it to the next agenda for discussion.

Staff Reports

Council Member Easton asked Director Denham which sidewalks the town is currently maintaining for snow removal. Director Denham stated that they clear 2nd Ave and Highway 20 as they are both main walking paths around town. He also has been clearing Canyon St as it is a new sidewalk and there is no way to tell where the street and sidewalk meet. He has had requests to have Twisp Ave cleared as well. Easton said that at the end of Canyon where it meets Highway 20 there is a berm on the sidewalk, and he notices residents having to walk around it in the road. Easton also mentioned that the Methow Housing Trust sidewalk seems to be only cleared in some places and Director Denham said he would take a look at that.

Council Member Caswell asked Director Denham if there have been any applicants for the Public Works position and he replied that he has received some applications and they will be reviewing them soon. The Public Works staff report is available in the packet.

Commission/Committee/Board Reports

Council Member Caswell attended the Planning Commission meeting held last week. He stated that the letter from Chairman John Battle to the Council pretty much sums everything up from the meeting. He also said they held elections and determined John Battle will remain the Chairman and Bill Tackman the Vice Chairman.

Council Member Easton attended the Twisp Chamber of Commerce meeting on January 9th. He said that Don Linnertz gave a report on TwispWorks and the Methow Investment Network, which currently has 64 investors with approximately 3 million dollars invested. He also said they talked about Earth Day's 50th anniversary coming up and there has been discussion about some big events happening in coordination with that day. He would like to see Twisp come up with something for our town as most of the events are happening in Winthrop. There are several sip and chats with the first being on February 10th at Fiber, then on April 20th at the Coaches Lounge, followed by September 21st at the Confluence Gallery.

Council Member Studen attended the TranGo meeting by phone. He said they are completing their audit for 2017 and 2018 and it's going well. There are no management letters and the exit interview should be next week. They are still working on the budget as the Board had questions which they are working through. They are also working on a new personnel policy and public survey.

Council Member Cordes attended the Friends of the Pool (FOP) committee meeting. She said the FOP are working on a partnership with the YMCA in Wenatchee for swim lessons and lifeguard training. They are planning on applying to the Methow Fund to help with funding.

Mayor Ing-Moody attended the Okanogan Council of Governments meeting yesterday. She said they continue to work on the backroads study as it is important and critical especially during Wildfires. They need to have a plan for evacuation routes using backroads if needed. They are working with SCJ Alliance on the GIS mapping – creating overlay maps. There is RTPO planning money available from the WSDOT in the amount of \$77,310.00 which will help continue the project. OCOG has decided to have updates from Okanogan County Emergency Management at every meeting.

Presentation: Creative Arts District Strategic Plan

Methow Arts Alliance director Amanda Jackson-Mott presented the Creative Arts District Strategic Plan. She stated that the main parts of the plan are as follows: 1. Develop and install Wayfinding/Signage. 2. Enhance and grow economic vitality in Twisp's Creative District. 3. Enhance Twisp's creative industries and creative people. 4. Measure and report the economic impact of Creative District.

Council Member Smith moved to approve the Creative Arts District Strategic Plan as presented on January 14th, 2020. The motion was seconded by Council Member Easton and passed unanimously.

OLD/NEW BUSINESS

Discussion/Action: Creative Arts District – Memorandum of Understanding

Methow Arts Alliance Director Amanda Jackson-Mott reviewed the Memorandum of Understanding (MOU) between the Town of Twisp and Methow Arts for the Creative Arts District. The MOU details what each agency is responsible to do. Council Member Smith thinks that we should have our legal counsel review it prior to signing it, but otherwise it looks good. Substantial changes will be brought back to the Council.

Council Member Studen moved to approve the Creative Arts District Memorandum of Understanding between the Town of Twisp and Methow Arts Alliance pending review by legal counsel. The motion was seconded by Council Member Cordes and passed unanimously.

Discussion/Action: Resolution #20-651 – Amend TMC 6.10.028 Violations – Penalties: Failure to License Dog

Mayor Ing-Moody stated that this amendment was recommended by the Police Chief as was previously discussed at length during the last couple of Council Meetings.

Council Member Smith moved to approve Resolution #19-651 – Amend TMC 6.10.028 - Violations as presented. The motion was seconded by Council Member Cordes and passed unanimously.

Discussion/Action: Okanogan Council of Governments (OCOG)– Mileage Reimbursement

Mayor Ing-Moody stated that the OCOG board have visited the idea of mileage reimbursement falling back to the towns. Instead of OCOG reimbursing the members, through RTPO funding, the idea is that these funds could instead be made available for projects. The cost for one round trip to Okanogan to attend the meeting is \$37.24 at the current IRS Mileage reimbursement rate, resulting in an estimated expense of \$446.88 a year for the town. Council Member Smith had some questions about the OCOG budget and what percentage of the budget are the mileage reimbursement costs. He stated that he is not in favor of having the Town be responsible for mileage and unfairly impacts small communities in outlying areas. He feels that OCOG should reimburse all participants. Mayor Ing-Moody said she will take the sentiments back to the OCOG board.

Discussion/Action: Okanogan County Public Safety Emergency Communications Dispatch Services Agreement

Mayor Ing-Moody encouraged the Council to take an in-depth look at the contract for dispatch services for next year. There are some new changes which has happened due to a new tax approved by voters. There is an advisory board created under the Sheriff's office that has representatives from each category listed on the agreement. Mayor Ing-Moody stated that they asked OCOG to recommend someone to be placed on the advisory board, but it was unknown that it would be a representative of the City and not an OCOG representative. She feels that it would have been nice to have equal representation from each of the County's three districts. The current dispatch services agreement expires in December 2020, so there is still time to review and ask for changes if needed. Mayor Ing-Moody would like to continue the discussion after the Council has had more time to review the agreement, prior to its adoption.

Discussion/Action: Methow Housing Trust Plat Revision

Director Denham stated that this is to dedicate Canyon Lane to the Town. It will help with street maintenance and snow plowing as well as helps access the sewer easement.

Council Member Studen moved to approve the Methow Housing Trust Plat Revision as presented. The motion was seconded by Council Member Smith and passed unanimously.

Discussion/Action: Simple Power IT – 2020 Contract

Council Member Smith moved to approve the 2020 Agreement with Simple Power IT as presented. The motion was seconded by Council Member Cordes and passed unanimously.

Discussion/Action: South Taxiway Donation for Airport Improvements Refund

Council Member Smith moved to approve the South Taxiway Donation refund, minus a retainage, as presented. The motion was seconded by Council Member Caswell and passed with Council Member Cordes recusing herself.

Discussion: Washington Department of Ecology Grant – Purchase of Commercial Chipper

Director Denham stated that the Department of Ecology offered the Town a grant to purchase a commercial chipper. Since we are no longer burning debris that has been collected by the Public Works department it would be a valuable asset to have for the Town. There will be some events held so the public can come and bring their yard cuttings and get them chipped. Council Member Easton asked Director Denham if he is concerned about having enough staffing to man the new equipment and Director Denham stated that it should be no problem.

Council Member Easton moved to approve the Department of Ecology Grant for the purchase of a commercial chipper as presented. The motion was seconded by Council Member Caswell and passed unanimously.

Discussion/Action: Washington Department of Ecology Grant – Wastewater Facility Engineering

Mayor Ing-Moody stated that this is an opportunity to receive grant funding for engineering of the new Wastewater Treatment Plant.

GENERAL INFORMATION

Project Title: Town of Twisp Wastewater Facility Engineering Report

Total Cost: \$112,810.00

Total Eligible Cost: \$112,810.00

Ecology Share CWSRF-SFY20: \$112,810.00

Recipient Share: \$0

The Effective Date of this Agreement is: 1/20/20

The Expiration Date of this Agreement is no later than: 1/1/22

Project Type: Wastewater Facility

Effective Interest Rate: 2% Interest Rate: 1% Admin Charge: 1%
Terms: 20 years
Project Start Date: 01/01/2020 Project Completion Date: 01/01/2022

Council Member Smith moved to approve the Department of Ecology agreement for Wastewater Facility Engineering as presented. The motion was seconded by Council Member Studen and passed unanimously.

Consent Agenda:

- Accounts Payable/Payroll
- Minutes – 12/10/19

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 14th day of January 2020.

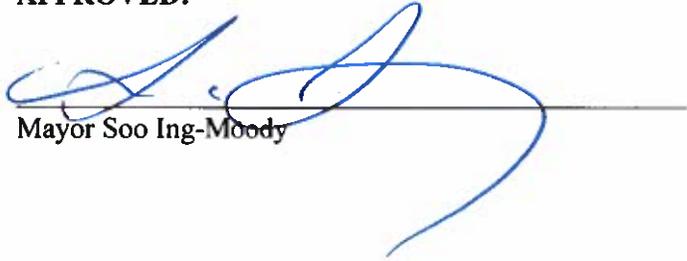
Payroll	EFT# 2809-2814, 2876-2888, 2901-2906	66957.35	12/31/19
Accounts Payable	Warrant # 35232-35277	115890.79	12/30/19
Accounts Payable	EFT# 2968	500.00	12/31/19
Accounts Payable	Warrant # 35296-35303	5671.46	12/31/19
Accounts Payable	EFT# 159-161	1146.42	1/14/2020
Accounts Payable	Warrant # 35278-35287	15215.68	1/14/2020
Accounts Payable	Warrant # 35304-35305	74013.06	1/14/2020

Council Member Smith moved to approve the consent agenda as presented. The motion was seconded by Council Member Caswell and passed unanimously.

Adjournment:

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 7:15 p.m.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Randy Kilmer