



Town of Twisp

118 S. Glover Street • Box 278 • Twisp, WA 98856 • 509-997-4081 • 509-997-9204

APPLICATION FOR BUSINESS LICENSE or RENEWAL

Fees must accompany application and are non-refundable

The license year runs from January through December. The Twisp business license expires on December 31st. Please note that payment for the renewal of the license must be done on or before January 31st or late fees will be assessed. Non-renewal of the business license does NOT close your license account. You must submit written notice of closing to the address noted above or via email.

Business Name: _____

Mailing Address: _____

Beginning Date of Operation: _____

Physical Address: _____

Town: _____ Zip: _____

Business Telephone: _____

Emergency Contact Number: _____

Kind of Business: Check appropriate descriptions or fill in number

Wholesale ___ Retail ___ Real Estate ___ Rental ___ Services ___ Financial ___ Soliciting ___ Other ___	Home Occupation Yes ___ No ___	New ___ Renewal ___
Total Number of Employees & working owners	Full-time ___	Part-time ___

Approved by: Planner

Detailed Description of Business: _____

Ownership Status: Sole Proprietor ___ Partnership ___ Corporation ___ Non Profit ___

List Owners or Officers Information:

Name/s	Title	Mailing Address	Telephone #

Federal TIN or SS#: _____ WA State UBI#: _____

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 If you purchased this business, did you take over (the entire business ___) or (only a portion of the business___)

Former Owner Name and Address information: Include telephone if available

As applicant I, _____, certify or declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. All information given is subject to verification with the State of Washington, Department of Revenue.

Print Name	Title
Signature	Date

Note: If you are conducting business within the Town Limits of Twisp, Washington you must have a valid business license. Should you have any questions regarding this application, please feel free to contact Town Hall. Thank You.

Type	Length	Fee
Annual License	1 year	\$75.00
Home Business	1 year	\$25.00
Part-Time	1 week	\$15.00
Part-Time	1 month	\$25.00
January – October	1 year	\$75.00
November	Prorated	\$50.00
December	Prorated	\$25.00

Business License Check (Business Owner must initial if appropriate)

	Received Home Occupation Reference from Zoning Ordinance
	Received copy of Sign Ordinance
	Received copy of Business License Application
	Zoning Ordinance has been reviewed and meets specific criteria