

# Town of Twisp

## Council Minutes – 03/13/2018

Mayor Ing - Moody called the meeting to order at 5:30 p.m.

**Council Members present:** Alan Caswell  
Aaron Studen  
Ashley Thrasher  
Mark Easton

**Council Member absent:** Hans Smith

### **Pledge of Allegiance**

Council Member Thrasher led the Pledge of Allegiance.

**Public Comment:** There was no public comment.

**Mayor's Report:** Mayor Ing-Moody reported she had attended the Methow Housing Trust meeting along with Council Member Caswell and that it was a very informative meeting. She also reported she would be attending the Headwaters campaign on Thursday with Senator Murray's representative John Coulton.

**Staff Reports:** Written staff reports were submitted and placed in the Council packets for review. Mayor Ing - Moody asked Council if they had any questions regarding the reports submitted by the Department Heads. Chief Budrow added that the WSP would be doing additional patrols on March 15<sup>th</sup> between 12:30 – 15:30. Director Denham handed out design plans for the street project and stated they were 90% complete. He stated he would like to put the project out to bid on April 1<sup>st</sup> and that he would be doing a public outreach to speak with all of the property owners who would be impacted by the project.

### **Commission/Committee/Board Reports:**

Council Member Studen reported he had attended the Okanogan Transit Authority meeting along with Council Member Easton. He stated the group passed the resolution for the Interlocal Agreement with OCOG and that they had made adjustments to the public policy concerning public records. The group also made changes to the sick leave policy and discussed the recent state audit findings. Chief Budrow asked Council Member Studen if he knew when the Transit Authority planned to move the bus stops in town as he has had complaints regarding where they are currently positioned. Council Member Studen stated he was not aware and Mayor Ing – Moody informed the group that she and Director Denham will be in contact with OCTA regarding the bus stops in the near future.

Mayor Ing – Moody reported that OCOG had approved the revised bylaws at their meeting the previous day. Regional coordinator Doug Cox had come to speak to the group and let them know what their role is as the newest RTPO in the State. She stated that becoming the newest RTPO now enables the OCOG to be able to sit at the State table when it comes to state-wide conversations on transportation planning.

Council Member Thrasher reported she had attended the Chamber of Commerce meeting on March 8<sup>th</sup>. The group is planning some marketing workshops in the summer and a spring photo contest. She also reported that she had attended the Twisp Economic Development Committee (TERC) meeting earlier in the day along with Director Denham and Mayor Ing – Moody. She reported there were 9 members from the community on this committee and the group had reviewed the revitalization plan. The purpose of the group is to work on economic revitalization and sustainability for Twisp. The group will set priorities of infrastructure projects as outlined in the Twisp Economic Revitalization Plan; secure funding for these projects; as well as partner with other entities as necessary.

Council Member Caswell reported he had attended the Friends of the Pool meeting and that the group is seeking grants from the MV Fund of the Community Foundation. He stated they were planning a fundraiser in July at the park called the Methow Warrior which in an obstacle course. He reported that he had attended the Parks & Recreation Commission meeting and that the group had discussed RCO grants for the Sports Complex. The group also discussed the Earth Day Clean Up scheduled for April 21<sup>st</sup>. Council Member Caswell stated he had attended the Public Works meeting with Council Member Smith and that Council Member Studen would be attending the Planning Commission meeting the following day in his absence.

**OLD/NEW BUSINESS:**

**Action:** Appointment of a new Planning Commissioner – Samuel Israel.

**Motion:** Council Member Thrasher moved to appoint Samuel Israel to Position #1 of the Planning Commission. The motion was seconded by Council Member Caswell and passed unanimously.

**Action:** Resolution #18-624 – Okanogan Council of Governments (OCOG) Interlocal Agreement.

**Motion:** Council Member Studen moved to approve Resolution #18-624 – Okanogan Council of Governments (OCOG). The motion was seconded by Council Member Easton and passed unanimously.

**Action:** RCO Community Trails Project #14-1137 – Substantial Completion Approval.

**Motion:** Council Member Thrasher moved to approve RCO Community Trails Project #14-1137 – Substantial Completion Approval. The motion was seconded by Council Member Caswell and passed unanimously.

**Action:** Approval of WSDOT Aviation Grant related to the Development of the South Taxiway Bid Documents and Contract Award.

**Motion:** Council Member Studen moved to approve Resolution #18-625 approving participation in the WSDOT Aviation Grant process related to the Development of the South Taxiway and to approve Amendment No. 1 to the T-O Engineering Contract regarding the preparation of the Bid Documents and Contract Award. The motion was seconded by Council Member Easton and passed unanimously.

**Action:** Approve the SR 20 Waterline Project Complete

**Motion:** Council Member Studen moved to approve the SR 20 Waterline Project Complete. The motion was seconded by Council Member Easton and passed unanimously.

**Action:** Council Member Studen moved to remove Council Member Caswell as the representative to the Chamber of Commerce and replace him with Council Member Thrasher. Council Member Caswell will remain a backup representative. The motion was seconded by Council Member Caswell and passed unanimously.

**Consent Agenda**

- **Accounts Payable/Payroll**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 13<sup>th</sup> day of March, 2018.

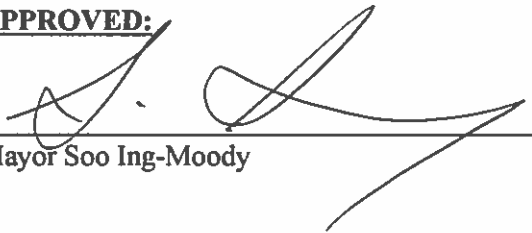
<u>Cashmere Valley Bank</u>	<u>EFT #728</u>	<u>\$608.36</u>	<u>03/01/2018</u>
<u>US Dept of Agriculture</u>	<u>EFT #729</u>	<u>\$395.00</u>	<u>03/02/2018</u>
<u>Accounts Payable</u>	<u>Warrants # 33829-33856</u>	<u>\$22,736.88</u>	<u>03/08/2018</u>
<u>Payroll</u>	<u>EFT – Trans #665-679</u>	<u>\$27,706.87</u>	<u>02/28/2018</u>
<u>Payroll</u>	<u>EFT – Trans #716-719</u>	<u>\$30,741.22</u>	<u>02/28/2018</u>
<u>Payroll</u>	<u>Warrants #14335-14340</u>	<u>\$3,532.67</u>	<u>02/28/2018</u>
<u>Payroll</u>	<u>EFT – Trans #782-784</u>	<u>\$2,410.00</u>	<u>03/15/2018</u>
<u>Payroll</u>	<u>Warrant #14341</u>	<u>\$1,100.00</u>	<u>03/15/2018</u>

Council Member Thrasher moved to approve the consent agenda as presented. The motion was seconded by Council Member Caswell and passed unanimously.

**Adjournment**

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 6:16 p.m.

**APPROVED:**




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Mayor Soo Ing-Moody

**ATTEST:**




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Clerk/Treasurer Jackie Moriarty