

Town of Twisp

Council Minutes – 12/13/16

Mayor Ing-Moody called the meeting to order at 5:30 pm.

Council Members present: Aaron Studen
 Alan Caswell
 John Fleming
 Hans Smith

Council Member absent: None

Pledge of Allegiance

Council Member Fleming led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Additions: Executive Session 10 Minutes Following Council Applicant Interviews, Discussion:
 Ride Around Washington

Deletions: None

Public Comment Period: Up to Three Minutes

There was no public comment.

Mayor's Report

Mayor Ing-Moody reported on the following:

- She reported that the Association of Washington Cities (AWC) 2017 City Priorities for the state legislature was on the table for Council review. She highlighted the critical points: Update Public Records Act; Affordable Housing; Infrastructure Funding; Respect for local authority with regards to taxes and revenue; maintain the city-state partnership for shared revenues; provide funding to maintain high-quality training for law enforcement; and maintain funding for Municipal Research and Services Center.
- She reported that in January she will be talking to legislators about funding for the civic building. She noted that Representative Condotta will be working with the Town again on funding for the building.
- She reported that the Okanogan Council of Governments (OCOG) will be working with the new legislature to request a bill that would enable OCOG be considered a Regional Transportation Planning Organization (RTPO). She suggests the Council adopt the above noted items as Twisp's legislative priorities for 2017.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

PW Director Denham

- He reported that he feels very good that all the sewer lines have been videotaped with the new equipment, and serious blockages have been dealt with. This winter he intends to evaluate all the footage on the sewer lines.

Commission/Committee/Board Reports

There were no reports submitted.

Council Member Studen

- He reported that TranGo is working to supply a bus shelter located near Hank's Market for the citizens waiting for transportation. He noted that there have been a few complaints by businesses near Hank's that riders have been loitering in their businesses while waiting for the bus and that TranGo Director, Kelly Scalf will be talking to them to address the problem. He stated his belief that the bus system is adding economic vitality to the region.

OLD/NEW BUSINESS

Presentation: Economic Study – Hannah McIntosh

Ms. McIntosh was hired by the Methow Valley Long Term Recovery Group and TwispWorks as economic coordinator to gather statistical data on the Methow Valley to help define the criteria relevant for a healthy economy. She submitted a handout to the Council and noted the particularly interesting statistics about the Methow Valley. This data is intended be used to help facilitate economic vitality for businesses and local industries

Vacant Council Position Interviews

Josh Thomson and Ashley Thrasher applied for the vacant council position. They were both asked the same list of questions: motivation to serve, sense of current local government, Town challenges, time commitment, and what they would like to see accomplished while on Council. The appointed position will expire December 31, 2017 and the person filling the position now will have to file and run for a 4 year elected term of office starting in 2018 if they wish to contue to service.

Executive Session:

Mayor Ing-Moody called for a ten minute executive session at 6:35 pm to discuss the candidates' qualifications. Mayor Ing-Moody added 5 minutes to the session at 6:45 pm. At 6:50 the Council reconvened.

Motion:

Council Member Fleming made the motion to approve Josh Thomson to fill the vacant Town of Twisp council position. The motion was seconded by Council Member Studen and passed unanimously.

Council Member Fleming stated that Mr. Thomson was chosen to fill the position due to his experience with public works matters; he is a civil engineer. Ms. Thrasher was encouraged to apply in the future for

any open positions on the council, boards, or commissions as her answers to the questions were well received.

Mayor Ing-Moody thanked Ms. Thrasher for her willingness to service and encouraged her to continue to apply for future vacancies.

Council Member Fleming left the meeting for another engagement.

Oath of Office

Josh Thomson was sworn in as a council member by Mayor Ing-Moody.

Discussion: Library Rent

The contracts between the Town and the North Central Regional Library (NCRL) and the Town and the Methow Valley Community Center (MVCC) were discussed. The Town pays for the rental space for the library at MVCC and is only partially reimbursed by NCRL. The agreement with NCRL is for only operations and maintenance of the library space. With rental rate increases from MVCC, the Town is has been subsidizing the library. The Town receives \$5,161 and the rental of the space for the two rooms is \$10,260 which leaves a balance of \$5,099 which is presently paid by the Town each year. Similar to other public services location in Twisp, such as the pool, the citizens of the Town pay for services serving the greater community.

Mayor Ing-Moody and Librarian Dawn Woodruff have recently discussed the operations and maintenance of the library and will work together on the issue. The library is an important attribute of the Town as it benefits citizens and visitors to the community alike.

Action: Approving the Burton/Riverside Overlay Street Project funded by the Transportation Improvement Board as complete.

The Burton/Riverside Overlay Street Project has been completed and certified by Varela & Associates. The retainage can be released to Mitchell Trucking and Paving.

Motion:

Council Member Smith made the motion to approve releasing the retainage for the Burton/Riverside Overlay Project to Mitchell Trucking and Paving as the project is completed. The motion was seconded by Council Member Studen and passed unanimously.

Action: Acceptance of the Transportation Improvement Board Grant for Twisp Avenue, 2nd Avenue, 3rd Avenue, Lincoln Street, Methow Street, (East of Central Business District) Street Project

The Town has been awarded \$771,188 to repair Twisp Avenue, 2nd Avenue, 3rd Avenue, Lincoln Street, and Methow Street.

Motion:

Council Member Studen made the motion to accept the grant from Transportation Improvement Board in the amount of \$711,188 and to authorize the Mayor to sign appropriate documents. The motion was seconded by Council Member Caswell and passed unanimously.

Action: Acceptance of the Transportation Improvement Board Grant for Twisp-Winthrop Eastside Road Chip Seal Project

The Town has been awarded \$27, 592 by the Transportation Improvement Board to chip seal Twisp-Winthrop Eastside Road in 2017.

Motion:

Council Member Smith made the motion to accept the grant from the Transportation Improvement Board to chip seal the Twisp-Winthrop Eastside Road and to authorize the Mayor to sign appropriate grant documents. The motion was seconded by Council Member Caswell and passed unanimously.

Action: Partial Third Avenue Vacation

Attorney DeTro advised the Mayor and Council that a partial vacate (half of the street) of 3rd Avenue from S. Glover Street to the alley was not technically a full vacation of 3rd Avenue. There would still be public access and access for emergency vehicles to travel on half of 3rd Avenue, from the center line. Approval of the partial vacation is needed to allow Architects West to move forward with a single story civic building design.

Motion:

Council Member Smith made the motion to authorize Architects West to move forward with the design of the single story civic building design, assuming a partial vacation assuming a partial vacation will follow. The motion was seconded by Council Member Studen and passed unanimously.

Action: Resolution - #16-597- Association of Washington Cities/Risk Management Service Agency Interlocal Agreement

The Town is a member of the Association of Washington of Cities (AWC) pool and also a member of the AWC Risk Management Service Agency (RMSA) for insurance needs. The new agreement with RMSA has been reviewed by Attorney DeTro.

Motion:

Council Member Smith made the motion to approve the Interlocal Agreement with the Association of Washington Cities/Risk Management Service Agency as presented. The motion was seconded by Council Member Caswell and passed unanimously.

Action: Resolution #16-598 – Interfund Loans – Various Grants

The Interfund Loans will allow the necessary cash flow to cover expenses until grant or loan funds are available in 2017.

Motion:

Council Member Studen made the motion to authorize the transfer of funds from the General Fund (001) to the STP-SR20 Sidewalk Grant Fund (302), to the RCO Community Trails Grant Fund (303), to the RCO Tennis Court Funds (304), to the CERB Grant Fund (305), to the TIB Burton/Riverside Grant Fund (306), and to the Civic Building/Public Works Shop Grant Fund (309) with an effective date of December 13, 2016. The motion was seconded by Council Member Caswell and passed unanimously.

Action: Ordinance #715 – Budget Amendment

The Town adopted Ordinance #699 - Town of Twisp Budget for 2016 but subsequent to that it became necessary to amend Ordinance #699 due to revenues and expenditures that could not have been reasonably foreseen.

Motion:

Council Member Smith made the motion to approve Ordinance #715 to amend Ordinance #699 - the Town of Twisp Budget for 2016. The motion was seconded by Council Member Thomson and passed unanimously.

Ride Around Washington

The Town of Twisp has been contacted by the Cascade Bike Club, 19th Annual Ride Around Washington, and asked if the group could use the Twisp Park on August 2-3, 2017, for a rest day. One of the goals of the Club is to improve lives through bicycling. They are asking if the Town has an area large enough to accommodate 250 riders and the accompanying entourage that it takes to accommodate the riders with water, electricity, bathrooms, space for tents, and room for semi-trucks.

The Council and Mayor talked about the different locations in and outside of Town limits that could accommodate the request. Mayor Ing-Moody will work with PW Director Denham on the issue.

Consent Agenda

• **Accounts Payable/Payroll**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 13th day of December, 2016.

US Bank, St Paul	Check # 32752	\$1,640.55	11/23/16
Payroll	EFTs Trans # 2382-2393, 2395-7, 2412-16 Checks 14216-14220	\$58,941.63	11/30/16
Cashmere Valley Bank	EFT Trans # 2447	\$608.36	12/01/16
Cashmere Valley Bank	EFT Trans # #2446	\$478.16	12/01/16
Francotyp Postalia	EFT Trans # 2411	\$500.00	12/01/16
US Rural Development	EFT Trans # 2445	\$395.00	12/02/16
Accounts Payable	Checks 32753-32801	\$48,404.95	12/13/16
Payroll	Trans # 2520-2523 Check # 14221	\$4,160.00	12/15/16

Council Member Smith moved to approve the consent agenda as presented. The motion was seconded by Council Member Studen and passed.

Adjournment

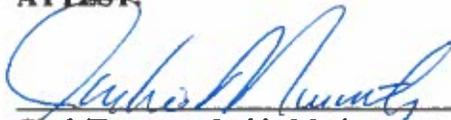
There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 7:35. pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty