

Town of Twisp

Council Minutes – 03/22/16

Mayor Ing-Moody called the meeting to order at 5:32 pm.

Council Members present: Bob Lloyd
 Aaron Studen
 Alan Caswell
 Hans Smith

Council Member absent: John Fleming

Pledge of Allegiance

Council Member Lloyd led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Additions: WSDOT Aviation Grant Acceptance
 Letter to Okanogan County Fire District #6

Deletions: None

Public Comment Period: Up to Three Minutes

There was no public comment.

Mayor's Report

Mayor Ing-Moody reported on the following:

- She reported that the USDA Eastern Cascades Provincial Advisory Committee for the Okanogan Wenatchee National Forest, of which she is a member, met recently. The Committee will be making policy on post-fire and burn area emergency response among other difficult forest service issues.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

PW Director Denham

- He reported that the aeration project at the Wastewater Treatment Plant has successfully been completed and staff is already seeing an improvement in the temperature of the oxidation ditch.
- He reported that since the aeration project is completed, staff is now freed up to fill potholes and sweep appropriate streets.
- He reported that he has hired a year round regular part-time employee at 19 hours a week.

Clerk Moriarty

- She reported that the State Auditors will start Twisp's 2014-5 audit next week. She reminded the Finance Committee that there will be an entrance and an exit meeting for them to attend.

Commission/Committee/Board Reports

Mayor Ing-Moody - Co-chair of Okanogan Council of Governments

- She reported that Clerk Moriarty is no longer the secretary for OCOG. The Council has agreed to use a member of OCTA's staff to provide secretarial services for the meetings.

Council Member Studen – Liaison to Okanogan County Transportation Authority (OCTA)

- He reported that OCTA (Trango) is taking comments on locations for routes and bus stops and is developing signage to identify the routes and bus stops.

Council Member Smith – Liaison to Methow Watershed Council (MWC)

- He reported that the Okanogan County Commissioners have agreed to take on more responsibilities associated with the MWC and are working with the Dept. of Ecology on the Instream Flow Revision Plan.

Council Members Smith and Studen - Letter to Okanogan County Fire District #6

- They submitted a letter for Council review that they had volunteered to craft, stating to the District #6 Commissioners the Town's concern over liability issues and the fire command structure.

OLD/NEW BUSINESS

Action: Letter to Okanogan County Fire District #6

The Council reviewed and approved Council Members Smith and Studen's letter to the District #6 Fire Commissioners. The letter will be formatted with signature lines so all the council members and the Mayor can sign.

Motion:

The motion was made by Council Member Lloyd to approve Council Member Smith and Studen's letter to the Okanogan County Fire District #6 Commissioners. The motion was seconded by Council Member Studen and passed unanimously.

Action: Ordinance #703 – Transportation Benefit District (TBD)

A public hearing was held on February 24th to take comments on the establishment of a Transportation Benefit District for the Town of Twisp. There was no public at the hearing to make comment but a written comment in support of the TBD had been received and was noted. The Council had reviewed and revised a draft ordinance establishing a TBD. Ordinance #703 is the revised ordinance and is before the Council for their review and approval.

Clerk Moriarty relayed Attorney DeTro's opinion that the Town's Transportation Benefit District ordinance should stand alone and not include the Town's Transportation Improvement Plan and the Capital Facilities Plan.

Motion:

The motion was made by Council Member Smith to approve Ordinance #703 –The Establishment of a Transportation Benefit District. The motion was seconded by Council Member Studen and passed unanimously.

Action: Resolution #16-575 – Supporting Adequate State Funding for the Municipal Research Service Center

Municipal Research Service Center is a state funded service center that gives free legal advice to cities, towns, and counties. Mayor Ing-Moody reported that the State Senate has threatened to cut the funding for MRCS which is about 90% of MRSC's budget. The Center was given until June 30, 2017 to function with present funding. Mayor Ing-Moody noted that Town staff uses the services of MRSC as it is a great source for legal advice.

Motion:

The motion was made by Council Member Smith to send a letter in support of Municipal Research Service Center to Senator Parlette. The motion was seconded by Council Member Studen and passed unanimously.

Action: Department of Ecology (DOE) Air Monitoring Equipment Agreement

The Department of Ecology monitors air conditions in downtown Twisp via air monitoring equipment. The equipment is located at Twisp town hall. A rental agreement for the space is renewed annually.

Motion:

The motion was made by Council Member Smith to approve the rental agreement with the Department of Ecology for rental space for air monitoring equipment. The motion was seconded by Council Member Studen and passed unanimously.

Discussion: Park and Recreation Plan – Update and Survey

The Town of Twisp submitted a survey to valley residents in 2010 asking citizens to assist in determining priority needs and interests by completing a short survey. That survey met the requirement of the Recreation Conservation Office (RCO) grants for projects we have done with RCO since that time. The 2010 survey is now outdated, and the Park and Recreation Commission would like to submit a grant application in May for a sports athletic complex.

It was the consensus of the Council to move forward with a new survey and to direct the Parks and Recreation Commission to revise the Twisp Trails and Recreation Plan. Media, including the newspaper and radio, will be used to reach citizens to complete the survey.

WSDOT Aviation Grant Approval

The Town of Twisp has received a grant from WSDOT Aviation to fund engineering for the Twisp Municipal Airport South taxiway improvements. The firm of T-O Engineers was approved as engineers for the project.

Motion:

The motion was made by Council Member Studen to authorize Mayor Ing-Moody to sign the contract accepting grant funds from WSDOT Aviation for the engineering of the Twisp Municipal Airport South taxiway. The motion was seconded by Council Member Caswell and passed unanimously.

Consent Agenda

- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 22nd day of March, 2016.

Ok. Co. Treasurer	Check # 32136	\$4,227.80	03/15/16
Payroll	EFTs Trans # 548,49 Checks # 14156-58	\$4,160.00	03/15/16
Accounts Payable	Checks # 32137- 32165	\$12,939.70	03/22/16
US Rural Development	EFTs Trans # 583	\$683.00	03/28/16
Accounts Payable	Checks #32166-71	\$378.00	03/31/16

Council Member Smith moved to approve the consent agenda as presented. The motion was seconded by Council Member Caswell and passed.

Adjournment

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 6:28 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty