

Town of Twisp

Council Minutes – 8/27/2019

Mayor Ing-Moody called the meeting to order at 5:30 p.m.

Council Members present: Mark Easton
Alan Caswell
Hannah Cordes
Aaron Studen
Hans Smith

Pledge of Allegiance:

Council Member Smith led the Pledge of Allegiance.

Additions/Deletions to the Agenda:

Deletion: Mayor Ing-Moody would like to remove the Executive Session from the Agenda.

Public Comment:

Mark Edson asked if the CERB Grant that the Public Development Authority (PDA) wants to accept would mean that the Town would be going into business with TwispWorks for Broadband Services using taxpayer dollars. Mayor Ing-Moody stated that the answer to his question would be explained in detail by Don Linnertz during the discussion time.

Mayor's Report:

Mayor Ing-Moody reported that it is great to be back from her time away! She thanked all the staff, Mayor Pro-Tem Smith, and Council Members for doing a great job during her absence. She said that finance season is upon us and it is back to business as usual.

Staff Reports:

Director Denham reported that the contract for the South Taxiway Project has been executed and is ready to move forward. He had the pre-construction meeting with the contractor and engineers today with the first change order being issued. T-O Engineers are hopeful that the project can be completed for \$526,000 and are working on the redesign to reduce costs. He is thankful that Airport Manager Bob Wagner is an engineer himself who can bring experience to work on this project. He reported that the Canyon Street Project is coming to an end. The contract ended yesterday with some need for additional days due to sewer conflicts which delayed the project. The owners of Hurst Construction were here for a meeting to request additional time and to give an update on what else needs to be completed.

Commission/Committee/Board Reports:

Council Member Caswell gave a report on the recent Planning Commission Meeting. He stated that the Draft Zoning Amendments were reviewed along with the district use chart. He explained that Town Planner Danison pointed out that non covered uses and secondary uses and secondary businesses don't

need a special permit for incidental/secondary use. The commission agreed that 20% was a reasonable percentage for secondary/incidental use. Caswell stated that there will be a Public Hearing on 9/11/19 for public comment on the most recent Draft Zoning Amendments. After the hearing, the Amendments will be sent to Council for further review. They also discussed that there has been a grading permit process adopted by the town. Future projects for the Planning Commission include working on the sign ordinance and standards for driveways.

OLD/NEW BUSINESS:

Discussion/Action: Citizen Request – Four Way Stop Sign (5th & Canyon St and 5th and Methow St):

Director Denham received a citizen request to add a four way stop at the intersection of 5th and Canyon. He conducted a survey of area residents to have a better understanding of where residents stood on the issue. He stated that most of the citizens were in favor of, or indifferent to, adding the four way stop. He did not have anyone opposed to the idea. Director Denham recommends the placement of the four way stop and said that with the project happening on Canyon Street now would be a great time to execute it. For the request of the single stop sign placement at 5th and Methow, Director Denham said that due to safety concerns with a local daycare in that area and unsafe driving complaints to the Police Department, he recommends a stop sign be placed there as well.

Council Member Smith moved to approve a four way stop sign at the intersection of 5th and Canyon St and a single stop sign at the intersection of 5th and Methow St. The motion was seconded by Council Member Easton and passed unanimously.

Discussion/Action: CERB Broadband Planning Grant PDA Match:

Mayor Ing-Moody opened the discussion stating that the reason this is being brought before the Council is due to the Public Development Authority (PDA) still being chartered by the Town. TwispWorks Executive Director Don Linnertz explained that he is seeking approval from the Town Council for the PDA to enter an agreement with the Community Economic Revitalization Board (CERB) for a broadband planning grant for the Methow Valley. The PDA is a qualifying agency to receive this grant and, while the mission of the PDA is to promote economic vitality in the Methow Valley, the PDA Charter specifically states in Article XIV, Section 1 “The Authority may conduct activities outside of the Town upon determination by the Board and the Town Council that such activity will further the purposes of the Authority, subject, however, to the applicable limitations set forth in RCW 35.21.740.” The Limitations will be met by the contract with CERB. The grant is a \$50,000 broadband planning grant by CERB. In early 2018 they discovered there were opportunities for rural broadband to expand into rural areas for fiber and broadband. They were selected for a pilot program and would conduct a feasibility study. CERB has approved the application by the Twisp PDA to provide funding for the cost of the Methow Valley Broadband Action Team (BAT) Planning Study. Funds provided must also have a local cash match in the amount of at least \$16,667. The Twisp PDA has offered \$8334 and the Okanogan County Commissioners have offered \$8333 to complete the match. It could take 3 months to finalize the plan after a consultant is selected.

Council Member Smith moved to approve the Initial Offer of Financial Aid from CERB. The motion was seconded by Council Member Cordes and passed unanimously.

Discussion/Action: Resolution 19-645 – Project Completion Acceptance 2018 Downtown Improvements:

Council Member Smith moved to approve Resolution #19-645 as presented. The motion was seconded by Council Member Easton and passed unanimously.

Consent Agenda:

- Accounts Payable/Payroll
- Minutes – 8/7/2019

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 27th day of August 2019.

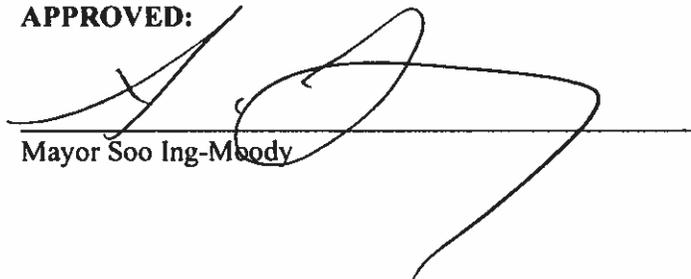
Accounts Payable	EFT# 1983	683.00	8/27/2019
Accounts Payable	Warrants # 34951-34976	41582.57	8/27/2019
Accounts Payable	Warrants # 34977-34979	1051.22	8/27/2019
Payroll	EFT# 1933-1938	6960.00	8/15/2019

Council Member Easton moved to approve the consent agenda as presented. The motion was seconded by Council Member Caswell and passed unanimously.

Adjournment:

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 6:02 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Randy Kilmer