

Town of Twisp

Council Minutes – 10/10/2017

Mayor Ing-Moody called the meeting to order at 5:35 pm.

Council Members present: Alan Caswell
 John Fleming
 Hans Smith
 Josh Thomson

Council Member absent: Aaron Studen

Pledge of Allegiance

Council Member Thomson led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Additions: Discussion/Action: 2018 Water/Sewer Upgrades; Discussion/Action: Certification of Completion SR20 Waterline Project; Action: Date Change for next Meeting of Month

Deletions: None

Public Comment Period: Up to Three Minutes

There was no public comment.

Public Hearing – Capital Facilities Plan 2018-2023 Discussion/Action – Adoption of Resolution #17-612

Mayor Ing-Moody opened the public hearing to take comments on the 2018-2023 Capital Facilities Plan (CFP) at 5:37 pm. There was no public present to make comment. PW Director Denham stated that the only changes to the 2018-2023 Plan were to match the revised and approved Transportation Element of the Comprehensive Plan to the CFP.

Motion:

Council Member Fleming made the motion to approve Resolution #17-612 – Capital Facilities Plan 2018-2023. The motion was seconded by Council Member Caswell and passed unanimously.

Mayor Ing-Moody closed the hearing at 5:38 pm.

Public Hearing – 6-Year Transportation Plan 2017 – 2022 Proposed Amendment Discussion-Action - Adoption of Resolution #17-613

Mayor Ing-Moody opened the public hearing to take comments on Resolution #17-613 the 6-Year Transportation Plan 2017-2022 Proposed Amendments at 5:39 pm. There was no public present to make comments. PW Director Denham stated that the proposed changes to the 6-Year Plan would allow the Capital Facilities Plan and the 6-Year Transportation Plan to more accurately reflect and be inclusion of each of the plans.

Motion:

Council Member Smith made the motion to approve Resolution #17-613 - Amendment to the 6-Year Transportation Plan 2017-2022. The motion was seconded by Council Member Thomson and passed unanimously.

Mayor Ing-Moody closed the hearing at 5:46 pm.

Mayor's Report

Mayor Ing-Moody reported on the following:

- She, County Commissioners Hover and DeTro, Jessica McCarthy an aide to Rep. Newhouse, Mayor Northcott from Winthrop, David Gottula and Sandy Moody presidents of Winthrop and Twisp Chambers of Commerce, Mayor Anders from Pateros, Hannah McIntosh of TwispWorks are all working to enlist help from federal representatives and agency representatives to ensure that the North Cascades Smokejumper Base stays in the Methow Valley. Based on current internal decisions at the USFS, there is only a small window of time in which repairs to the base must be made in order to retain the base in the Methow Valley.
- She met with Senator Hawkins while he was in the Method Valley on his "listening tour" and the Senator will be submitting a letter of support for federal funding for Twisp's Civic Building.
- The Civic Building committee met today with Steve Roth from Architects West on the plans for the new building.
- She will be attending the Association of Washington Cities (AWC) regional meeting on October 17th in Wenatchee. She will also be on a local government panel at the upcoming Association of Washington Businesses' (AWB) Rural Jobs Summit in Moses Lake.
- The Methow Housing Trust is moving forward on plans for construction of new residential units in the spring of 2018.
- She, Clerk Moriarty, and Director Denham will be attending the Infrastructure Assistance Coordinating Council (IACC) the week of October 23rd in Wenatchee.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

Clerk Moriarty

- She stated that she is working on the 2018 Budget and present grants.

Twisp Police Department

- It was reported that the department had already had the same number of calls at this date as they had total in 2016

PW Director Denham

- He reported that Lloyd Logging will start construction on the trail project on Monday. He also noted that the surface for the trail is a permeable fine top course and not asphalt.

- He reported that hot mix asphalt would be put down on the new PW shop parking area on Wednesday.

Commission/Committee/Board Reports

There were no reports submitted.

Council Member Smith - Civic Committee Liaison

- He reported that the committee met with Steve Roth of Architects West (AW) and discussed more on the design and pricing of the Civic Building. It was stated that there has been a construction price increase to \$260 per sq. ft. since the original \$200 per sq. ft. price was quoted in 2015. AW has the programming completed and the committee discussed the layout of the 8,600 sq. ft. building. At this point, AW has been asked to make a few revisions before presenting again to the Committee and public. The Town is waiting for the legislature to pass the 2018 Capital budget in which it has been reported that another \$750,000 of capital appropriations is being held for the construction of the Civic Building.

Mayor Ing-Moody stated that other funding sources are being reviewed to piece together the total amount of funds needed for the Civic Building.

Council Member Fleming – Liaison to Methow Watershed Council (MWC)

- He reported that the MWC has scheduled a series of informational meetings for the public to give a better understanding of what the MWC is and does. The first meeting will be with a hydrologist who will discuss instream flow among other things.

Council Member Caswell – Liaison to Parks & Recreation Commission

- He reported that the Commissioners would like to meet the appropriate parties to discuss Wagner pool funding including the yearly Wagner Foundation donation which will have come to the end of its investment life in 2023.

OLD/NEW BUSINESS

Discussion: Economic Revitalization Master Plan – Next Steps to Implementation

Mayor Ing-Moody stated that the Council had approved the Economic Revitalization Master Plan. She stated also that Twisp had participated with TwispWorks in a seminar designed to help Twisp business owners understand the economic ecosystem of a small city downtown and give them ideas on how to leverage their potential earning power and improve the town's economic vitality. She stated that it is time to put the CERB Master Plan into action and prioritize actions and seek funding to implement the Plan. The Mayor and Council discussed page 9 of the Plan, which contains projects, time frames and estimated costs, as well as items on page 77 outlining a Call to Action: Next Steps.

She proposed that a new committee be established comprising of stakeholders and asked the council if a they felt this course of action would be appropriate as an initial step to implementing the Plan. She and the Council discussed a committee comprised of the Mayor, two members of Council, PW Director Denham, a Twisp Chamber representative, a Methow Arts representative, Methow Valley Healthy Economy Coordinator, Hannah McIntosh, a representative of TwispWorks, a representative from the Planning Commission and Parks and Recreation Commission, and possibly a couple of others. Council

Members Caswell and Thomson volunteered to be on the committee. Council Member Thomson suggested that the Town ask a member of WSDOT to be on the committee or be available as advisory due the fact that SR20 plays a large part in the conceptual ideas in the Plan and any infrastructural changes there would require their involvement anyway.

Motion:

Council Member Smith made the motion to authorize Mayor Ing-Moody to create a committee of individuals to help move forward with the Economic Revitalization Plan. The motion was seconded by Council Member Caswell and passed unanimously. The Mayor said she intends to send letters out near the end of the year to prospective stakeholder groups.

Discussion: Board of Adjustments – Regarding Code Enforcement

Mayor Ing-Moody discussed her frustration with and named different issues of Code Enforcement that she has had to deal with over the years in office as Mayor. She notes the current issue of the North Cascade Land & Home Co. sign at 105 S. M.V. Hwy. Approval of placement of the sign was given by a former Building Inspector and has been deemed incorrectly placed by P.W. Director Denham per state law and our Municipal Code. The Town has received complaints about visibility issues at the intersection of W. 2nd Avenue and SR20. The Town has offered to bear the cost of correcting the placement of the sign but has received no cooperation from the owners.

Director Denham stated that raising the sign height in its present location would be an easy answer to the clear vision triangle issue.

Mayor Ing-Moody reiterated her position that she and the Town are business friendly and that commerce drives our economy and as such attempts are always being made to support new and existing businesses, while upholding our town's laws and codes. Violations by some businesses stands in opposition to the adherence by others and is deemed unfair application of the codes.

The Mayor and Council discussed whether the Board of Adjustments was the place to assist with enforcement or whether the Town should comprehensively review all potential violators in reference the code on the subject of vision and safety issues. It was suggested that the Board of Adjustments might not be the appropriate place to begin. A review of certain codes will begin to take place and revisions made as necessary, followed by enforcement action.

Water/Sewer Upgrade 2018

Director Denham and the Council discussed the proposed upgrades to water flow and fire flow for E. 2nd Avenue, Lincoln Street, and Massey Wills Lane. Director Denham noted the 3 improvement options affecting different scopes of work and levels of cost affecting water/sewer rates, and the loan to grant ratio.

The Council acknowledged that improvements are necessary for water and sewer infrastructure but also expressed their concerns about increasing rates too much to the citizens.

Director Denham will bring back new cost information after the IACC conference as they meet with Rick Rose of Rural Development. USDA Rural Development will be the source of grant and loan funding for these upgrades.

SR 20 Waterline Certification of Completion

Clerk Moriarty submitted to the Council the Certification of Completion for the SR20 Waterline Project as provided by Varela and Associates. Director Denham stated that the project is complete.

Motion:

The motion was made by Council Member Smith to authorize Mayor Ing-Moody to sign the Certification of Completion. The motion was seconded by Council Member Fleming and passed unanimously.

Change of Meeting Date

Due to the fact that the Mayor, Clerk, and PW Director will be at IACC on Tuesday of the next council meeting date, it was asked if a different date would work for council. Monday, October 30, 2017 will be the date of the second October council meeting.

Consent Agenda

- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 10th day of October, 2017.

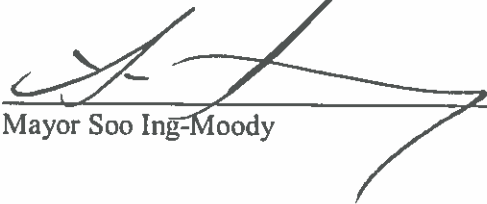
Payroll	EFTS Trans #2488-2502, 2525-2530, 2536-2537, Checks #14308-14311	\$70,747.67	09/29/17
Cashmere Valley Bank	EFT Trans #2557	\$608.36	10/01/17
US Rural Development	EFT Trans #2556	\$395.00	10/02/17
Accounts Payable	Checks #33458-33487	\$28,664.42	10/10/17
Accounts Payable	Checks #33488-33489	\$246,132.29	10/10/17

Council Member Smith moved to approve the consent agenda as presented. The motion was seconded by Council Member Fleming and passed unanimously.

Adjournment

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 7:20 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty