

# Town of Twisp

## Council Minutes – 08/08/17

Mayor Ing-Moody called the meeting to order at 5:35 pm.

Council Members present:     Aaron Studen  
  Alan Caswell  
  John Fleming  
  Hans Smith  
  Josh Thomson

### **Pledge of Allegiance**

Council Member Thomson led the Pledge of Allegiance.

### **Request for Additions or Deletions to the Agenda**

**Additions:**     Presentation of a Certificate of Appreciation  
                          Methow Watershed Council Nominee for At-Large Position

**Deletions:**     None

### **Public Comment Period: Up to Three Minutes**

Mark Edson was present to comment on his desire to place a sign restricting pedestrian traffic on his property just off of SR20 by the bus shop.

### **Mayor's Report**

Mayor Ing-Moody reported on the following:

- She reported to Council that Highway 153 is closed to all traffic between Twisp and Carlton 08/07/17 to 08/09/17 due to the State replacing a culvert. The State will also be doing bridge work starting 08/14/17 going until October 2017; there will be flaggers and the State intends at this point to have one lane open.
- She discussed setting a special council meeting on Tuesday, August 15, 2017 at 5:30 pm with the hope that the Council can award the contractors bid for the Community Trails and Tennis Court projects.

### **Staff Reports**

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

- Chief Budrow reported that he had attended two Incident Command (IC) meetings held regarding the Diamond Creek fire. Apparently, there is no immediate threat to public safety so the size of the fire team has been decreased. The fire is currently burning approximately 16 miles north of Mazama and approximately 12 miles south of the Canadian border. IC has worked with local

jurisdictions to identify where “trigger points” are located so larger fire teams can be dispatched to those areas.

### **Commission/Committee/Board Reports**

There were no written reports submitted.

Council Member Thomson reported that the Public Works Committee met with Public Works Director Denham regarding upcoming proposed water and street projects; this will be discussed later in the meeting.

Council Member Fleming reported that although he was unable to attend the last Methow Watershed Council meeting he was told that the meeting was facilitated in a more efficient manner.

Council Member Caswell reported that the Friends of the Pool (FOTP) were able to reimburse the Town for the rest of the 2016 pool renovations at their August 3<sup>rd</sup> meeting. Mayor Ing-Moody asked staff to request a list of the donors for the 2016 pool renovation so that the Town can express our appreciation for their donation.

Interim Public Works Director Moss reported that the SR20 Sidewalk/Bike Lane project is going well and on schedule; curbs should be laid the week of August 14-18.

### **OLD/NEW BUSINESS**

#### **Discussion: Twisp Municipal Code 18.20.130 – Clear Vision Requirements**

Mayor Ing-Moody reported that there was a discrepancy in the interpretation of the Twisp Municipal Code (TMC) 18.20.130 related to Clear Vision Requirements when a sign permit was issued. The Council was given a chance to review the current TMC 18.20.130 and to review two separate proposed versions prepared by Building Inspector Straub and Interim Director Moss. Council Member Thomson suggested that additional language may need to be added because in some areas a larger triangular area may be required based on the stop strip and if there is a crosswalk, which may require drivers to stop further back. Interim Director Moss also offered that language should be added to restrict how high a sign can be; standard is no higher than 2 ½ feet.

Mayor Ing-Moody directed staff to work with her regarding the additional language and it would be brought back to Council in ordinance form.

#### **Action: Approval to Submit a Transportation Improvement Board (TIB) Pavement Preservation Grant for West Twisp Avenue and Canyon Street**

Director Denham reported that he has been working with the Transportation Improvement Board (TIB) on drafting a grant application for three future pavement preservation projects. 1) From 3<sup>rd</sup> Avenue starting at Lincoln Street to SR20; 2) West Twisp Avenue from Magers Street to Borchard Lane; and 3) Marble Street. Director Denham estimates all three projects will cost \$41,639.

#### **Motion:**

Council Member Fleming moved to approve the submittal of a Transportation Improvement Board grant application in the amount of \$41,639 for the following three street preservation projects: 1) From 3<sup>rd</sup>

Avenue starting at Lincoln Street to SR20; 2) West Twisp Avenue from Magers Street to Borchard Lane; and 3) Marble Street. The motion was seconded by Council Member Studen and passed unanimously.

Also, regarding future street projects, Director Denham reported that the Town may be able to do a “project swap” in 2018. Instead of doing an improvement in 2018 on the East County Road the Town maybe able to improve May Street in 2018 and bump the East County Road project to 2019 to meet with when the County intends to make their portion of improvements.

#### **Discussion/Action: Waterline Improvements on 2<sup>nd</sup> Avenue**

Director Denham discussed the most critical water projects that he has identified as needing attention: 1) waterline replacement on 2<sup>nd</sup> Avenue and Lincoln Street; 2) SR20 waterline replacement north end of town; 3) waterline replacement on Bugar Street and adjacent side streets (Ainsworth, Hagerman, Days); 4) drilling a replacement well for the current inoperable #4 well; and 5) meter replacement.

Mayor Ing-Moody asked Council to review the documents Director Denham provided to them and be prepared to ask questions at a future meeting.

#### **Certificate of Appreciation Award**

Mayor Ing-Moody presented Interim Director Moss with a Certificate of Appreciation from the Town for his dedication, professionalism, and outstanding work he performed while filling in as Interim Public Works Director.

#### **Methow Watershed Council (MWC) Vacant At-Large Position**

Council Member Fleming discussed the nomination letter sent to the Town by the MWC recommending the appointment of Travis Thorton to a vacant at-large position on the Methow Watershed Council.

#### **Motion:**

Council Member Studen moved to appoint Travis Thorton to the vacant at-large position for the Methow Watershed Council. The motion died due to the lack of a second.

It was suggested that Mr. Thorton be invited to a future meeting to introduce himself to the Mayor and Council. Mayor Ing-Moody directed staff to request a copy of Mr. Thorton’s letter of interest from the MWC and to invite him to a future council meeting.

#### **Public Comment Follow-Up**

Interim Director Moss reported that he had already personally addressed each issue brought forward by Mark Edson at the July 11, 2017 meeting.

#### **Consent Agenda**

- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which

has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 8<sup>th</sup> day of August, 2017.

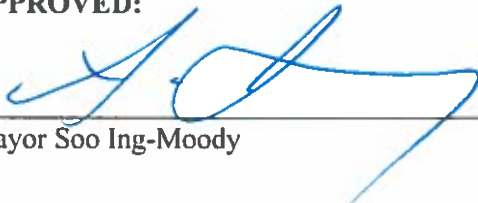
Payroll	EFTs Trans # 1904-1926, 1966, 1970-1974, Checks #14273-14285	\$65,551.87	07/31/17
Cashmere Valley Bank	EFT Trans #1979	\$608.36	08/01/17
US Rural Development	EFT Trans #1980	\$395.00	08/02/17
Accounts Payable	Checks #33314-33340	\$28,281.59	08/08//17

Council Member Smith moved to approve the consent agenda as presented. The motion was seconded by Council Member Thomson and passed.

### Adjournment

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 7:00 pm.

**APPROVED:**

  
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Mayor Soo Ing-Moody

**ATTEST:**

  
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Clerk/Treasurer Jackie Moriarty