

Town of Twisp

Council Minutes – 02/23/16

Mayor Ing-Moody called the meeting to order at 5:31 pm.

Council Members present: Bob Lloyd
 Aaron Studen
 Hans Smith
 John Fleming – Via Phone

Council Member absent: Alan Caswell

Pledge of Allegiance

Council Member Smith led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Additions: 2016 Council Retreat

Deletions: None

Public Comment Period: Up to Three Minutes

Mike Price – 116 Johnson St, former Mayor of Twisp, expressed that he will be submitting a request for public documents. Mayor Ing-Moody instructed Clerk Moriarty to provide Mr. Price a copy of the Town of Twisp Request for Public Records form.

Clerk Moriarty gave Mr. Price a Town of Twisp Request for Public Records form and explained to him that the Town would have five days to respond to a request.

Mr. Price stated that he is looking for information about the Twisp Industrial Park that he believes will be a matter of compelling interest to the public.

Mayor Ing-Moody assured Mr. Price that the Town has already been looking at the history of the Industrial Park due to recent questions raised after Lloyd Holdco backed out of the its donation of a trail easement on property formerly vacated by the Town and owned by Lloyd Holdco.

Mayor's Report

Mayor Ing-Moody reported on the following:

- She reported that SCJ Alliance, the firm chosen to create the revitalization plan for the Town of Twisp through the Community Economic Revitalization Board (CERB), was in Twisp to do a walking tour of the Town with her and Director Denham. A meeting will be scheduled for them to meet with the steering committee and stake holders from the business community to discuss next steps for the Economic Revitalization Plan.

- She reported that she has interviewed four applicants for the Twisp Airport Advisory Board and her recommendation of three of those persons is on the agenda for Council confirmation.
- She reported that she attended a luncheon hosted by Congressman Newhouse with other municipal leaders, Commissioner DeTro, county and hospital representatives, and members of the public.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

Director Denham

- He reported that due to the freezing and thawing of this past winter, more of the Town's streets are showing signs of deterioration and new potholes are already appearing.
- He reported that Phase 1, the relining of the municipal pool, is funded and scheduled for construction this spring and if more funding were available it would be cheaper to complete Phase 2, gutter revision, this year also. Phase 2 can be completed next year if additional funding is not available.

Commission/Committee/Board Reports

There were no reports submitted.

Council Member Hans Smith Liaison to the Methow Watershed Council (MWC)

- He reported that the Okanogan County Commissioners have agreed to take on more responsibilities associated with the MWC and are working with the Dept. of Ecology on the Instream Flow Revision Plan.

Council Member Aaron Studen – Public Safety Committee Member

- He reported that he had attended the Okanogan County Fire District #6 meeting the night before and listened to concerns raised by citizens pertaining to Fire Chief Waller's retirement package, as had been agreed to by the Fire Commissioners.
- He reported that concerns were also raised at that meeting as to who is in command at fire scenes, the chain of command, and liability issues.

Action:

The Council decided that a letter will be drafted stating the concerns of the Town regarding chain of command and issues of liability. Council Member Smith has agreed to begin working on a draft letter in collaboration with Council Member Studen to bring back for Council review.

OLD/NEW BUSINESS

Action: Appointment of Airport Advisory Board Members

Chad Patterson, Fred Wert, Bob Hoffman, and Robert Wagner applied for the open positions on the Twisp Airport Advisory Board. One former member of the Board did not reapply for his next term. Twisp Municipal Code 2.125.030 states that the Board can consist of three or no more than five members; the Board has consisted of three members. The Board Members asked if the size of the Board could be increased to five members to which Mayor Ing-Moody agreed. Mayor Ing-Moody interviewed the applicants and is recommending three to Council to fill the one vacant position and the two new positions allowed by the Code to the Twisp Airport Advisory Board.

Motion:

The motion to approve the recommendation of Mayor Ing-Moody to appoint Chad Patterson, Fred Wert and Robert Wagner to the Twisp Airport Advisory Board was made by Council Member Smith. The motion was seconded by Council Member Studen and passed unanimously.

Action: Resolution #16-572-Airport Engineering Professional Services Agreement – T-O Engineering

Clerk Moriarty stated that the agreement with T-O Engineering for engineering the South taxiway at the Twisp Airport has been reviewed by Attorney DeTro and AWC-RMSA.

Motion:

The motion was made by Council Member Smith to approve the agreement with T-O Engineering for engineering services at the Twisp Airport. The motion was seconded by Council Member Studen and passed unanimously.

Discussion: Transportation Benefit District

The Town held a public meeting and took comments on the establishment of a Transportation Benefit District (TBD) at the February 9th Council meeting. The funding source discussed at that meeting was a \$20 vehicle registration fee. The Public Works committee is also reviewing the option of up to 0.2% increase to the retail sales tax which may be a more equitable way to assess persons who travel on the streets of Twisp.

In order to put a sales tax increase on the ballot for 2016 for receiving funds in 2017 there are deadlines to be met. An ordinance to establish a TBD does not have to be specific to the funding source. The source of the revenue can be added by resolution after the public hearing once the ordinance establishing the Transportation Benefit District has been approved.

Action:

Director Denham was asked to supply a more specific proposed potential listing of street improvements and costs for the TBD.

Action: Twisp Pool Investment

The Town of Twisp receives \$15,000 a year from the Otto H. and Kathryn Wagner Foundation for the maintenance and operations of the Wagner Pool. Clerk Moriarty has received notification that Merrill Lynch, the company responsible for holding the bonds and disbursing the \$15,000 each year, is terminating the account and will not act as the holding company for the investment any longer.

Merrill Lynch has given the Town until March 7, 2016, to determine to where the bonds will be transferred.

Action:

Clerk Moriarty is researching on whether the Town could hold the account itself or would need to transfer the bonds to another entity.

Motion:

Council Member Studen moved to authorize Mayor Ing-Moody to sign applicable paperwork to arrange for the transfer of the bonds using her best judgement. The motion was seconded by Council Member Lloyd and passed unanimously.

Action: Ordinance #702 - Council Meeting Time Change

It was requested that the start time for Council meetings be changed from 5:00 to 5:30 pm to allow more time for council members to get from work to the council meetings.

Motion:

The motive was made by Council Member Smith to move the start time for regular council meetings from 5:00 to 5:30 pm. The motion was seconded by Council Member Studen and passed unanimously.

Action: Mayor Pro-Tem Appointment

RCW 35.27.160, Mayor, Duties, Powers, Mayor pro tempore states that the council members may choose for a specific time, not to exceed six months, a council member to act as the mayor in the absence of the mayor. It has been a year since Council Member Lloyd was approved by Council to be the Mayor pro tempore.

Motion:

Council Member Smith moved to approve Council Member Studen as the Mayor pro tempore starting March 1, 2016. The motion was seconded by Council Member Lloyd and passed unanimously.

Council Retreat

Mayor Ing-Moody asked council members about possible dates in April for the annual council retreat. Department Heads would join the Mayor and council members for Friday afternoon and the Council would also meet that Saturday for more long range planning and goal setting. The council members will get back to Clerk Moriarty with their choices for a Friday/Saturday in April.

Consent Agenda

- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 23rd day of February, 2016.

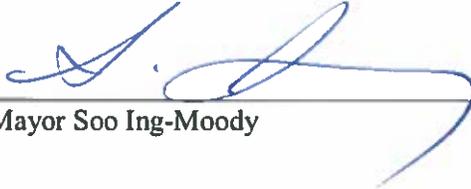
Payroll	EFTs Trans # 375-6, Checks 14149-14150	\$3,650.00	02/15/16
Accounts Payable	Checks #32083-32103	\$18,446.78	02/23/16
US Rural Development	EFT Trans # 391	\$683.00	02/28/16
Accounts Payable	Checks #32104-32109	\$378.00	02/29/16
M.V.I.D.	Check # 321100	\$276,000.00	02/23/16
SCJ Alliance	Check # 321111	\$940.14	02/23/16

Council Member Smith moved to approve the consent agenda as presented. The motion was seconded by Council Member Studen and passed.

Adjournment

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 7:00 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty