

Town of Twisp
Council Minutes – 08/11/2015
7:00 PM

Mayor Ing-Moody called the meeting to order at 7:02 pm.

Council Members present: Bob Lloyd
 Aaron Studen
 Dwight Filer

Council Member absent: John Fleming and Traci Day

Pledge of Allegiance

Council Member Filer led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Additions:

Deletions: Davis Lake Water Storage Restoration Project

Public Comment Period: Up to Three Minutes

There was no public comment.

Mayor's Report

Mayor Ing-Moody reported on the following:

- She announced that the Town had received written award confirmation from the State of the \$500,000 Capital Budget Grant. The award letter stated a provision that the Town verify that the Civic Building Project could be completed as presented. She contacted them to confirm that they realize that we did not get the entire \$2.7 million amount requested to complete the desired project of a Public Works Shop and a Town Hall/Civic Center. The Mayor explained the Town's situation to the state grant representative and asked if a project phase plan would work; the state grant representative will research the request and get back to the Town.
- She reported that Twisp and Winthrop are still in talks about Winthrop contracting with Twisp for police services; she is currently working on a budget, as per the Winthrop Mayor's request.
- She reported that the Town had received a grant from WSDOT Aviation for engineering costs associated with the south taxiway, but not for the runway sealant. Public Works Director Denham is going to contact Eric Johnson, the grant administrator for the program to discuss the sealant issue. Director Denham thinks that it's needed and because the Town was able to get such an outstanding bid on the job to seal the runway he believes it's worth a discussion. The Mayor voiced her concern regarding the fuel tank at the airport and stated that it is a must that during this engineering phase the fuel tank be included for safety purposes.
- She will be meeting with Governor Jay Inslee's new aid Melissa Carpenter on Tuesday, August 18th.
- She will be meeting with Congressman Dan Newhouse on Monday, August 24th.

- As of July, she is now an official member of the USDA Eastern Washington Cascades Provincial Advisory committee charged with the duties of advising on matters regarding our federal forests.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

Council discussed water production records, recent water meter replacement work, and radio read water meter bids.

Commission/Committee/Board Reports

There were no reports submitted.

OLD/NEW BUSINESS

Presentation: Phoenix Festival – TwispWorks

Amy Stork, Executive Director of TwispWorks was present to ask for financial support for advertising the upcoming Phoenix Festival sponsored by TwispWorks and Methow Arts Alliance. Ms. Stork reported that last year's festival was attended by over 800 people. There were performances by local artists, fire recovery artwork displayed, and served as a much needed outlet for people to share their experiences of the Carlton Complex Fire disaster. Because of the positive feedback and out of area attendance, they are requesting \$2,000 of 2% funds from the Town to advertise in the Spokane and Puget Sound areas. Ms. Stork explained that they intend to do a much better job of tracking attendees to see how effective the out of area advertising is and to use and share that information with the Chamber and other non-profits for future events.

Motion:

Council Member Filer moved to approve the request for \$2,000 from 2% funds for advertising the Phoenix Festival and to authorize the Mayor to sign the contract with TwispWorks. The motion was seconded by Council Member Studen and passed unanimously.

Action: Resolution #15-560 – General Engineering Services

Mayor Ing-Moody discussed the General Engineering Services Agreement presented to the Town from Varela & Associates, Inc. She reported that the agreement had been reviewed by both Town Attorney DeTro and our risk management team (RMSA) from AWC.

Motion:

Council Member Lloyd moved to approve the General Engineering Services Agreement between the Town of Twisp and Varela & Associates, Inc. as revised by Town Attorney DeTro. The motion was seconded by Council Member Studen and passed unanimously.

Action: Ordinance #693 – Council Meeting Time

Mayor Ing-Moody discussed Ordinance #693 which would change the Town Council Meeting time from 7 pm to 5 pm.

Motion:

Council Member Filer moved to approve Ordinance #693 as presented. The motion was seconded by Council Member Studen and passed unanimously.

Action: Part-Time Administrative Assistant Position

Mayor Ing-Moody discussed Clerk Moriarty's request to retain Liz Renfroe as a part-time administrative assistant. Ms. Renfroe was added temporarily to the staff as a result of a staff member's need for medical leave from March to July of this year.

Motion:

Council Member Lloyd moved to approve the part-time position of administrative assistant. The motion was seconded by Council Member Studen and passed unanimously.

Ordinance #694 – Budget Amendment

Mayor Ing-Moody discussed Ordinance #694 amending the 2015 budget. Clerk Moriarty explained that any expenditures that were not part of the initial budget result in an increase to the overall bottom line and need to go before Council as a budget amendment.

Motion:

Council Member Studen moved to approve Ordinance #694 as presented. The motion was seconded by Council Member Filer and passed unanimously.

Action: North Central Washington Economic Development District – Grant Steering Committee Representative

Mayor Ing-Moody stated that the State has allocated money to study the effects of the Carlton Complex Fire area. They are forming a grant steering committee and Mayor Ing-Moody is asking for a volunteer from Council to serve on the committee; the first meeting will be held on August 26th at 10:00 a.m. in Pateros. The meeting will be run by NCWEDD Director Michael Guss. Council Member Filer volunteered to serve on the committee.

Motion:

Council Member Lloyd moved to approve the appointment of Council Member Filer to the North Central Washington Economic Development District Grant Steering Committee as Twisp's representative. The motion was seconded by Council Member Studen and passed unanimously.

Consent Agenda

- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 11th day of August, 2015.

Payroll	Checks #14058-14075 EFTs Trans # 1714-16, 1720, 1722, 1724, 1728, 1733-34, 1755-1760	\$69,287.80	07/31/15
Cashmere Valley Bank	EFTS Trans # 1761-1763	\$2,341.51	08/01/15
Francotyp-Postalia	EFT Trans # 1748	\$500.00	08/03/15
Okanogan County Auditor	Check # 31661	\$76.00	08/03/15
Dept. of Ecology	Check # 31662	\$50.00	08/05/15
St. WA Revenue Lease Hold	Check #31692	\$57.78	08/10/15
Accounts Payable	Checks # 31663-31691	\$28,070.83	08/11/15
Payroll	Checks #14076-14077 EFTs Trans # 1831,32	\$3,650.00	08/15/15

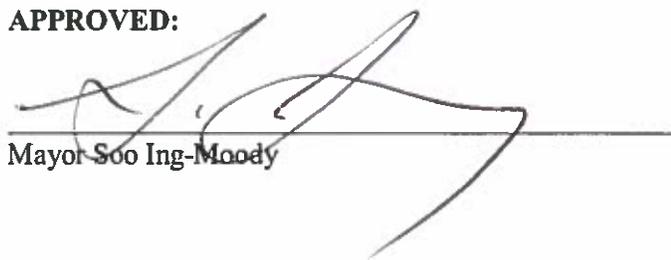
Motion:

Council Member Studen moved to approve the consent agenda as presented. The motion was seconded by Council Member Filer and passed.

Adjournment

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 8:17 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty