

Town of Twisp Council Minutes – 9/10/2020

Mayor Ing-Moody called the video conference meeting to order at 5:32 p.m.

Council Members present via phone/video: Aaron Studen
Mark Easton
Alan Caswell
Hannah Cordes
Hans Smith

Pledge of Allegiance:

Council Member Smith led the Pledge of Allegiance.

Additions/Deletions to the Agenda:

Discussion/Action: MOU Methow Arts Alliance and Town of Twisp

Public Comment:

Mayor Ing-Moody asked Clerk Treasurer Kilmer if any public comment had been received prior to the meeting. He verified that none had been received.

Mayor's Report:

Mayor Ing-Moody reported that it was an eventful Labor Day weekend with the fires happening in Omak/Okanogan and elsewhere in the state. She said there was a small fire as a result of a downed power pole on the Loup that caused a power outage to Twisp. She said due to power and internet outages the Council meeting had to be rescheduled for today. She stated that she has reached out to local mayors as AWC President and as the Twisp Mayor to offer support to those affected by the wildfires. She said she continues to work on creating an IT policy that would coincide with the remote work policy and be able to have the Public Safety committee review it prior to council approval.

Staff Reports:

Director Denham reported that the SR20/Canyon Street project bid opening came in favorable albeit a bit higher than expected. He said there were additional funds available so the project will move forward. He said it will be ready to award at the next Council meeting. He said the Northtown Project is on schedule for the County to complete chip sealing next week. He said that while they did have a water line break this afternoon, he was on site to ensure there was not a loss of pressure and that it was repaired. Council Member Easton asked Denham when the SR20/Canyon Street project would begin and Denham responded that due to the timeline it will be the first project in the Spring.

Commission/Committee/Board Reports:

Council Member Cordes said she attended a BEE Initiative meeting in which the committee selected the different images that would go on the downtown banners, bumper stickers, and hats that will be part of

the campaign. They are working with Donna Kaiser to discuss pricing and with Grace to collect stories. She said that Jamie Petitto is working on setting up a BEE email as well as Facebook, and Instagram. There is also a new Methow Arts magazine out with an interview with Mayor Ing-Moody about the campaign itself.

Council Member Easton reported that he attended a meeting with the Economy sector of the Climate Task Force to discuss the Care and Capacity for tourism. He said that with more and new tourism in the Methow Valley it has stressed campsites, rivers, trails, etc. They would like to come up with a plan going forward to address those concerns.

Council Member Easton also attended the Twisp Chamber of Commerce meeting. He said that the president, Sandy Moody, is planning to step down from president and also from the board at the end of the year. He said that Twisp Works is discussing childcare needs in the valley. Methow Arts has rented the old Agni Yoga studio and is turning it into a new studio with high tech equipment that will be able to do broadcasting. They will be renting out the studio space for those purposes to anyone who wishes to use the space. He said Methow Arts Alliance is applying for a \$25,000 grant for the Creative District. He also said that sip and chats will be replaced with a zoom virtual lunch on September 21st, from 12:30pm - 1:30pm for anyone wishing to attend. Mayor Ing-Moody said she will be speaking at the virtual lunch to provide an update on what's happening at the Town.

Council Member Smith attended the Public Works Committee meeting last week. He said that he continues to be impressed by the good work being done by Public Works. He said they are doing an excellent job serving the citizens while using the resources they have to complete the many projects while keeping the town's finances in mind. He said they reviewed the Wastewater Treatment Facility Plan and associated cost projections and it will be provided to Council for review soon. He said they reviewed the recent leak detection report and while there were a few leaks found, "things are not leaking like a sieve".

OLD/NEW BUSINESS:

Discussion/Action: Ordinance #760 – 2020 Water Improvement Project Bond:

Mayor Ing-Moody introduced Stacie Amasaki from Foster Garvey Bond Council who is available to answer any questions the Council has.

Council Member Smith said he is happy to make a motion because he has been part of the conversations, so he is well versed in the language but is interested in hearing if any other members have comments or questions first. No comments were made.

Council Member Smith moved to approve Ordinance #760 – 2020 Water Improvement Project Bond as presented. The motion was seconded by Council Member Studen and passed unanimously.

Discussion/Action: USDA Letter of Intent to Meet Conditions/Obligation of Funds – Sewer Improvement Wastewater Application:

Mayor Ing-Moody stated this is a USDA required letter of intent in order to start the process to receive USDA funds.

Council Member Smith stated this is a phenomenal funding package which benefits the citizens of the town as well as the infrastructure.

Council Member Smith moved to approve the USDA Letter of Intent to Meet Conditions/Obligation of Funds – Sewer Improvements Wastewater Application presented. The motion was seconded by Council Member Studen and passed unanimously.

Discussion/Action: Resolution # 20-665 - Social Media Policy:

Mayor Ing-Moody stated that this policy has been reviewed by our legal counsel and he does have a few red-line edits on the policy itself. She feels that the policy has the who and how spelled out correctly as it should. Council Member Cordes stated that as a member of the Public Safety Committee, when reviewing sample policies, she liked how the City of Sequim had a simple and straightforward policy for the Town's social media page, while the City of Bothell had a great policy for employee social media use while on and off duty. She said that with the combination of both of those policies is how this Town policy was developed. Council Member Smith had questions on how this policy would relate to the public records act and the retention of records. Mayor Ing-Moody stated that some Town employees have already received the public records act training to understand the implications on social media public records. She intends for anyone posting on behalf of the Town to undergo this training if they have not already done so. Council Member Studen wanted to remind everyone that the social media page is simply another form of an information outlet for town information to be relayed. He stated that the content / information is available in other locations such as the Town website. Mayor Ing-Moody reminded the Council that this policy is required prior to any movement forward in kicking off the BEE Campaign.

Council Member Studen moved to approve Resolution 20-665 – Social Media Policy as presented. The motion was seconded by Council Member Cordes and passed unanimously.

Discussion/Action: SCJ Supplemental Agreement 1 – SR20/Canyon St Project:

Director Denham stated that this agreement is for construction inspection services by SCJ and is within the available funding of the total funding package. He said this is to replace the original agreement that is now expired.

Council Member Smith moved to approve the SCJ Supplemental Agreement 1 as presented. The motion was seconded by Council Member Caswell and passed unanimously.

Discussion/Action: MOU: Methow Arts Alliance and Town of Twisp:

Mayor Ing-Moody said that this Memoranda of Understanding with Methow Arts Alliance is in regards to a new grant application for the Creative Arts District. It is a \$24,500 capital grant to begin work on the priorities that were identified on the initial program application. This would enable some items to be implemented such as wayfinding signs and banners. The grant does require a match of \$18,375 where half can be cash and half can be in-kind. Some of the in-kind work will include site prep and installation of wayfinding signage. Council Member Smith asked if the Creative District is a Town Committee and Mayor Ing-Moody replied that it is not. Council Member Easton stated that he would like TERC involved prior to the final design approval. Council Member Smith had questions about the language in the MOU because it doesn't talk about who has the financial obligation for the grant including the administration and financial match. Council Member Easton said he appreciates the hard work Amanda has put into the Creative Arts District and has questions about who is going to design the wayfinding signs and if it will be driven by Methow Arts? He said that the TERC already had a vision for the wayfinding signs and hopes that TERC will be included in preliminary decision making on the designs. Council Member Easton also asked if the wayfinding signage is only for the Creative District or will it be used for the entire town. Mayor Ing-Moody responded that it is district specific but would like language to state uniformity within the entire Town.

Council Member Easton moved to approve MOU between Methow Arts Alliance and Town of Twisp with requested language changes. The motion was seconded by Council Member Cordes and passed unanimously.

Consent Agenda:

- Accounts Payable/Payroll
- Minutes – 8/11/2020, 8/25/2020

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 10th day of September 2020.

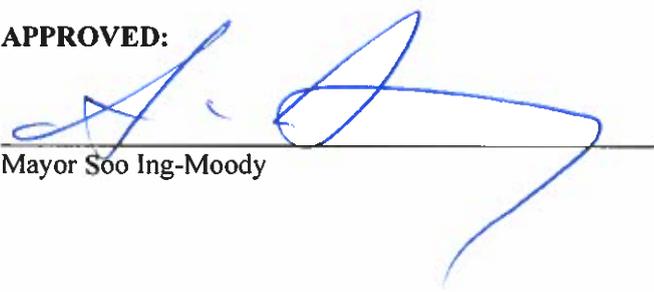
Payroll	EFT#		
Accounts Payable	Warrant # 35678-35706	59111.55	8/31/2020
Accounts Payable	Warrant # 35708	63,847.71	9/10/2020
Accounts Payable	Warrant # 35709-35710	8809.80	9/10/2020
Accounts Payable	EFT # 1785-1787	134256.10	9/10/2020
Accounts Payable		1146.68	9/10/2020

Council Member Cordes moved to approve the consent agenda as presented. The motion was seconded by Council Member Caswell and passed unanimously.

Adjournment:

There being no further business to come before the Council, Mayor Ing – Moody adjourned the meeting at 6:36 p.m.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Randy Kilmer