

# Town of Twisp

## Council Minutes – 07/25/17

Mayor Ing-Moody called the meeting to order at 5:36 pm.

Council Members present:     Aaron Studen  
  Alan Caswell  
  John Fleming  
  Hans Smith  
  Josh Thomson

### **Pledge of Allegiance**

Council Member Studen led the Pledge of Allegiance.

### **Request for Additions or Deletions to the Agenda**

**Additions:**     None

**Deletions:**     None

### **Public Comment Period: Up to Three Minutes**

There was no public in attendance.

### **Mayor's Report**

Mayor Ing-Moody reported on the following:

- She reported that she and Chief Budrow would be attending a State Emergency Communications meeting tomorrow in Wenatchee. The federal program is First Net and the state program called One Net. The meeting is to review the draft plan for One Net to provide comments before the Governor considers the plan for approval. The program is intended to give participating first responders across the state priority communications capability during emergency events. There are concerns that there will be no or inadequate coverage for our area if the state adopts this program if no arrangements are made to improve cellular communications capability for our area with AT&T (who has been awarded the state contract), and / or cost prohibiting for our police department and local agencies. She has invited District 6 Fire and Aero Methow to join her at the meeting.

### **Staff Reports**

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

### **Interim Public Works Director Moss**

- He stated that he has enjoyed his time back in Twisp.
- He reported that the power lines over the new public shop building site will have to be moved at a cost to the Town. He is working with the PUD on this matter.
- He reported that the contractor working on the shop building has footings in the ground.

- He stated that the remaining water line connection on the Twisp Winthrop County Road has been found and connected to the new waterline project on SR 20.

**Returning Public Works Director Denham**

- He stated that he is glad to be back working for Twisp.

**Commission/Committee/Board Reports**

There were no reports submitted.

**Old/NEW BUSINESS**

**Action: Personnel Policy Manual - Regarding Employee Vacation**

The Council discussed Section 5.5 and Section 8.1 of the Twisp Personnel Manual regarding employee vacation; both sections discuss the same matter. The Council will send changes to Attorney DeTro for his review and correction.

The Council is approving a 40-hour cap be placed for paying out vacation, minus any used accrued vacation time for the year, upon an employee’s resignation or termination. No vacation will be available if the employee resigns without providing the minimum 2-week notice or 30-day notice for managers, or if terminated with cause.

Mayor Ing-Moody will ask Attorney DeTro about the legality of an employee forfeiting vacation time due to not giving 2 weeks’ notice and if an employee is terminated for cause. She will also inquire about language to make a change to the manual requiring managerial positions to give 30 days’ notice upon resignation.

**Consent Agenda**

- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 25<sup>th</sup> day of July, 2017.

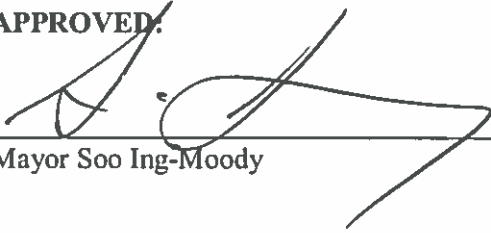
|                      |                                       |             |          |
|----------------------|---------------------------------------|-------------|----------|
| Francotyp-Postalia   | EFT Trans # 1765                      | \$500.00    | 07/12/17 |
| Payroll              | EFTs Trans # 1749-1752, Check # 14272 | \$4,360.00  | 07/15/17 |
| Accounts Payable     | Checks #33283-33307                   | \$31,282.86 | 07/25/17 |
| John Deere Financial | EFT Trans # 1817                      | \$142.92    | 07/27/17 |
| US Rural Development | EFT Trans # 1821                      | \$683.00    | 07/28/17 |
| Accounts Payable     | Checks # 33308-33313                  | \$378.00    | 07/31/17 |

Council Member Fleming moved to approve the consent agenda as presented. The motion was seconded by Council Member Thomson and passed.

**Adjournment**

There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 6:10 pm.


**APPROVED:**



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Mayor Soo Ing-Moody

**ATTEST:**



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Clerk/Treasurer Jackie Moriarty