

Town of Twisp
Council Minutes – 01/27/2015
7:00 PM

Mayor Ing-Moody called the meeting to order at 7:06 pm.

Council Members present: John Fleming
Dwight Filer
Aaron Studen

Council Member Fleming is on an excused absence from Council but participated in this meeting via telephone. He had received the Council packet electronically.

Pledge of Allegiance

Council Member Studen led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Addition: Close Out Final Contract Voucher Certificate Lincoln St. Project

Deletion: Methow Valley Community Center Parking Lot Presentation (Postponed until there is a full Council)

Public Comment Period: Up to Three Minutes

There was no public comment.

Mayor's Report

Mayor Ing-Moody reported on the following:

- She reported that she has sent a letter to Representative Hawkins in support of the House Bill 1125 which would take \$500,000 from a reserve fund for economic recovery in the fire affected areas. The \$500,000 is intended to be disbursed by a non-profit to support the efforts of recovery in our area.
- She reported that the member requested capital budget application and plans for funding for town hall is almost complete and ready to submit for Representative Condotta's signature.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

Director Denham

Director Denham reported that the used microscope purchased for the wastewater treatment plant will help identify numerous types of bacteria. Identifying bad bacteria early on will be a proactive step in keeping the plant running smoothly.

Director Denham reported that public works staff, David Hunter and Dan Ayers is in Bellingham receiving training on the Vactor before bringing the equipment back to Twisp.

Clerk/Treasurer Moriarty

Clerk Moriarty had submitted a financial snapshot of comparative sales tax, additional .01 sales tax, property tax and gas tax receipts for 2006 through 2014. The Council discussed the ups and downs of the revenues in relationship to our national and local economies in these past years. Mayor Ing-Moody added that despite the challenges of the economic climate in recent years, the Town had still managed to put away some reserve funding.

Clerk Moriarty noted that she will be transferring funds from the Sewer Operating Reserve fund on a temporary basis to cover upcoming large sewer related expenditures. The funds will be returned to the reserve fund as revenues come in.

Commission/Committee/Board Reports

There were no reports submitted.

OLD/NEW BUSINESS

Department of Health Grant Approval for Application Submittal

Director Denham reported that the grant application to the Washington State Department of Health for \$25,000 would fund RH2 in assessing and developing a plan for the improvement or replacement of Well Source #4. The gallons per minute from Well #4 are not currently adequate to supply water to the reservoir. With an approved plan, the Town can apply for grants to complete the project.

Motion:

Council Member Filer moved to approve the grant application to the Department of Health for the study on Well Source #4. The motion was seconded by Council Member Fleming and passed unanimously.

Methow Valley Community Center Library Space Lease

The lease agreement sub-leases to the Town space that is used by the North Central Regional Library (NCRL). The greater part of the rent for the leased space is paid by the NCRL to the Town. The Town then pays the rent as the Town is billed by the MVCC. In recent years,

increases to the MVCC rent do not cover the amount paid by NCRL which then requires the Town to pay the difference. Mayor Ing-Moody stated that in reviewing the lease and because the Town does not own the property where the library is located the term “tenant” in the sub-lease agreement is not the best description of our role in this lease.

The MVCC library space lease will be brought back to the Council with corrected language to better state our position in this agreement.

Ordinance #686 – 2015 Budget Amendment

Clerk Moriarty explained that beginning balances used in the creation of an annual budget in December are simply close estimations of the actual final balances and need to be corrected when the present year is closed out and actuals are finalized. Ordinance #686 corrects the estimated beginning balances of the 2015 Budget to the actual ending balances from the 2014 Budget.

Motion:

Council Member Filer moved to approve Ordinance #686, the 2015 Budget Amendment. The motion was seconded by Council Member Studen and passed unanimously.

Final Contract Voucher Certificate Lincoln Street Project

Director Denham stated that Allen Construction’s portion of the Transportation Improvement Board Lincoln Street Improvements has been completed. In the spring, the public works staff will stripe the parking spaces in the Twisp Park and place parking blocks.

Clerk Moriarty stated the Town’s approval of the Certificate will allow other agencies to complete their work relating to this project and bring Allen Construction closer to receiving retainage that the Town is holding.

Motion:

Council Member Studen moved to approve the Final Contract Voucher Certificate for the Transportation Improvement Board Lincoln Street Improvements. The motion was seconded by Council Member Fleming and passed unanimously.

Consent Agenda

- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 27th day of January, 2015.

Accounts Payable	#31225-31230	\$7,194.65	12/31/14
Accounts Payable	#31231-31233	\$162.00	01/22/15
Accounts Payable	Voided Checks #31234-31236	0	01/27/15
Accounts Payable	#31237-31257	\$110,589.82	01/27/15
US Rural Development	EFTs Trans #306-307	\$1000.00	01/28/15
Accounts Payable	#31258-31263	\$378.00	01/30/15

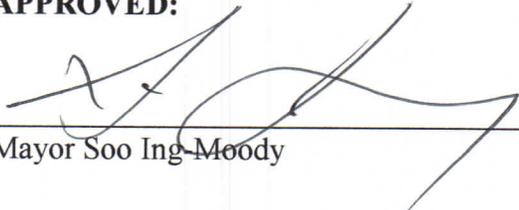
Motion:

Council Member Filer moved to approve the consent agenda as presented. The motion was seconded by Council Member Studen and passed unanimously. Mayor Ing-Moody will sign the Warrant-Registers in place of Council Member Fleming.

Adjournment

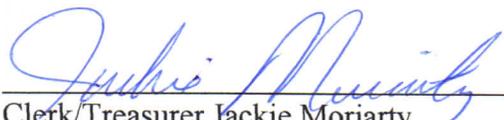
There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 7:44 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty