

**Town of Twisp**  
**Council Minutes – 11/25/2014**  
**7:00 PM**

Mayor Ing-Moody called the meeting to order at 7:04 pm.

Council Members present:     Bob Lloyd  
  John Fleming  
  Dwight Filer  
  Traci Day

Council Member absent:     Aaron Studen

**Pledge of Allegiance**

Council Member Lloyd led the Pledge of Allegiance.

**Request for Additions or Deletions to the Agenda**

**Additions:**     Twisp Chamber of Commerce Contract

**Deletions:**     None

**Public Comment Period: Up to Three Minutes**

There was no public comment.

**Mayor's Report**

Mayor Ing-Moody did not give a report at this time.

**Staff Reports**

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

**Director Denham**

Director Denham report on the following:

- He reported it is intended that the Transportation Improvement Board Lincoln Street project will be closed out leaving the retainage to cover the few items that will be completed by the Contractor next spring.
- He reported that the two fire hydrants in need of repair on Marble and Wagner Streets are functioning again.
- He reported that he is working on an Inter-local agreement with Winthrop's Public Works Director Rick Karro to share the Twisp's new Vactor equipment as needed.

### **Commission/Committee/Board Reports**

There were no reports submitted.

### **OLD/NEW BUSINESS**

#### **Twisp Chamber of Commerce/Town of Twisp Contract 2015**

Amy Stork, President of the Twisp Chamber of Commerce, presented the 2015 Twisp Chamber of Commerce/Town of Twisp contract to the Council. She stated that the Chamber is asking for \$20,000 this next year for tourism promotion. Mayor Ing-Moody noted that allocation of 2% funds received by the Town from the State has increased and she reminded the Council that the uses of 2% funds are strictly regulated by the State. Ms. Stork noted a change in the proposed 3 year contract: the range in the amount of funds allocated to the Visitor Information Center (VIC) from 40-70% to 25-75%. The additional funds would provide for the expansion of the Visitor Information Center hours to enable Earth and Sky to conduct social media work advertising Twisp; enable the sponsorship of events in Twisp.

Ms. Stork noted that funds would be used to support downtown vitality with emphasis on summer and holiday decorating. She stated that there have been very few funds allocated to social media in the past and the increase in their budget would allow the Chamber to use social media to its fullest; Twitter, Facebook and Instagram to promote Twisp and the Methow Valley.

#### **Approval of Planning Commission Recommendation for the School House Long Plat – Paul Barth**

The Planning Commission recommended that the Council give preliminary approval to the School House Long Plat which is a 6 lot long plat of Lot 1 of the Isabella Investors Short Plat #2.

#### **Motion:**

Council Member Filer made the motion to give preliminary approval to the School House Long Plat. The motion was seconded by Council Member Fleming and passed unanimously.

#### **Re-Appointment to the Airport Advisory Board – Morgan Smith**

Morgan Smith is a member of the Airport Advisory Board and his term of office would expire December 31, 2014. He stated he would be happy to continue on the Advisory Board.

#### **Motion:**

Council Member Lloyd made the motion to approve the re-appointment of Morgan Smith to the Airport Advisory Board. The motion was seconded by Council Member Fleming and passed unanimously.

#### **Resolution #14-458 – Highlands Associates - Contract Renewal 2015**

Mayor Ing-Moody reported to the Council that she has increased Planner Danison's hours in the 2015 budget by 24 hours. The extra two hours a month would allow him the time to attend and lead Planning Commission meetings.

**Motion:**

Council Member Filer made the motion to approve Highlands Associates 2015 contract. The motion was seconded by Council Member Day and passed. Council Member Lloyd opposed.

**Methow Valley Community Center/Town of Twisp Library Lease**

The Council discussed the Methow Valley Community Center (MVCC) Lease agreement at the last meeting. The North Central Regional Library reimbursement to the Town for the library rental space doesn't match the cost of the rental space in the MVCC contract. Mayor Ing-Moody reported that the increase in cost of the library rental is noted in the 2015 Budget.

**Action:**

**Due to the numerous changes to the 2015 lease agreement, the Council asked that the lease agreement be reviewed by Attorney DeTro and Association of Washington Cites Risk Management Services Agency.**

The agreement will be brought back to Council at a later date.

**Water and Sewer Rates**

Mayor Ing-Moody presented the Council with a suggested increase to water of 8% which would remove a deficit in the Water Fund and a 14% increase to sewer which would remove a deficit in the Sewer Fund.

Clerk Moriarty presented a spreadsheet of the increases to water/sewer in past years. It was noted that historically after a couple years of no increases a large increase was needed to cover costs in the W/S Funds. The Council noted that there have been no increases for 2013 and 2014.

The Council discussed the value in increasing W/S charges yearly to avoid large increases which put a heavy burden on town citizens.

Mayor Ing-Moody reported that she and Director Denham had taken the water/sewer projects noted at the last Council meeting and reduced the scope of work and the amount needed to complete the projects to help balance the budget.

The purchase of the Vactor equipment has the approval of the Council but the Town is waiting for the City of Mount Vernon to approve the sale to us. The Vactor will allow PW staff to safely and efficiently clean sewer lines, storm lines, storm catch basins, sewer lift stations, hydro excavate and hydro saw root control. The Vactor is a \$40,000 purchase which is included in Mayor Ing-Moody's 2015 Budget. Director Denham noted that he found a comparable vactor for sale with greater miles at a higher cost. The Council agreed that \$40,000 is a very good deal for a vactor, if Mount Vernon will sell to us.

The Council discussed the need for contingency funds in both water and sewer funds. The cost of the Vactor will be shared by W/S funds: 25% to water and 75% to sewer. A 12% increase in water charges and a 14% increase in sewer charges will enable a \$10,000 water contingency fund and a \$10,000 sewer contingency fund in the 2015 Budget, in the event of unforeseen events occurring.

**Motion:**

Council Member Day moved to approve a preliminary recalculation to the proposed 2015 Budget with a 12% increase in water rates and a 14% increase in sewer rates. Council Member Fleming seconded the motion and it passed unanimously.

**Public Works Vactor Purchase**

The Vactor purchase as noted in the Water and Sewer Rates section has the approval of the Council but the Town is waiting for the seller, the City of Mount Vernon to release the Vactor for purchase. Director Denham will inquire further on the status.

**Consent Agenda**

- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council. The following voucher/checks are approved for payment by a majority vote on this 25<sup>th</sup> day of November, 2014.

Francotyp-Postalia	EFT Trans #2590	\$500.00	11/13/14
Payroll	Checks # 13920-13923	\$3,650.00	11/14/14
Accounts Payable	Checks #31077-31101	\$41,589.83	11/25/14
US Rural Development	EFTs Trans #2606-2607	\$1,000.00	11/28/14
Accounts Payable	Checks #31102-31106	\$315.00	11/30/14

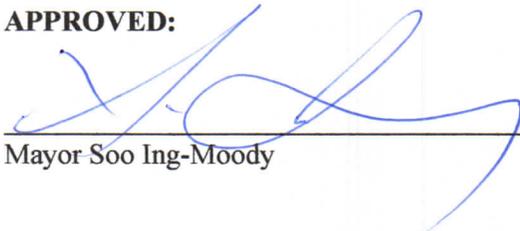
**Motion:**

Council Member Day moved to approve the consent agenda as presented. The motion was seconded by Council Member Fleming and passed unanimously.

**Adjournment**

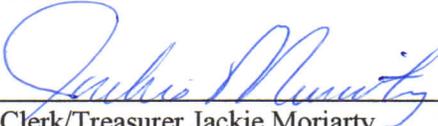
There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 9:20 pm.

**APPROVED:**



Mayor Soo Ing-Moody

**ATTEST:**



Clerk/Treasurer Jackie Moriarty